

Meeting Agenda

- I. **7:00 pm** - Administration
 - 1. Call to Order
 - 2. Pledge of Allegiance
 - 3. Reverence
 - 4. Recognition
 - 5. Oath of Office - Tyler Newton
 - 6. Approval of Minutes 2
- II. **7:10** Financial Review
 - 1. Accounts Payable 8
 - 2. Financial Review FY20 35
 - 3. Financial review FY19 46
- III. **7:15** Citizen Comments (2 minutes max per individual, 10 minutes total for all comments)
- IV. **7:25** Information Items
 - 1. Superintendent's Report (10 min)
 - a. Weekly Reports 115
 - b. Superintendent Calendar 118
 - c. Teaching Strategies and Effect Size
 - d. School Startup and Activities
- V. **7:35** Business Items
 - 1. Proposal for girls softball (20 min)
 - 2. Change signor on bank accounts (5 min)
 - 3. Resolution 19-1 Code of Ethics (5 min) 119
 - 4. Policies (10 min)
 - a. First reading
 - I. Citation Only 121
 - II. Annual policy updates with substantive changes 179
 - b. Second reading 212
 - c. Third reading
 - 5. Approve new employees (5 min) 218
 - 6. Employee separations (5 min)
- VI. **8:20** Board Member Items
- VII. **8:30** Closed Session as permitted by Utah Code Annotated Section 52-4-205(1)(a).
- VIII. **9:30** Adjournment

MINUTES OF THE MEETING OF THE BOARD OF EDUCATION FOR WAYNE SCHOOL DISTRICT HELD AT WAYNE MIDDLE SCHOOL ON WEDNESDAY JULY 10, 2019 AT 6:00 PM.

THOSE PRESENT:

Curtis Whipple – President
Cory Anderson – Vice President
April Torgerson – Member
Jeffery Chappell – Member
Shawn Davis – Member
John Fahey – Superintendent
Heather Okerlund – Business Administrator

Conducting: Curtis Whipple

ADMINISTRATION

Curtis Whipple called the meeting to order.

INFORMATION ITEMS

Superintendent's report: Superintendent John Fahey provided and presented his calendar, the portrait of a graduate provided by the state, notes from the last JLC meeting. The board discussed the various documents. Also discussed the recent trouble with assessments and the new tax reform initiative. Superintendent John Fahey said we have a Special Education state visit in September, the board discussed it in relation to the transition of personnel. Discussed the board evaluation on July 29th. Reviewed policies BBD Board members Board Internal Operation, BAA Board Powers and Duties, and BBF1 Board Members Code of Ethics as required. Discussed the code of ethics and decided to do a formal resolution in August. Also discussed policy BEE2 Board Meetings Electronic Meetings.

BOARD MEMBER ITEMS

Jeffery Chappell: Asked in what venue they'll discuss the Business Administrator position and interviews. He also asked about the basketball coach that is resigning, Curtis Whipple responded that both would be during closed session.

April Torgerson: Said that, regarding the Superintendent's weekly board notes, she likes hearing about what is going on in our district more than what's going on in other areas. She said the one on July 5th was really good.

OTHER ITEMS

Heather Okerlund said that there is an item on the agenda for the ground source heat pump loop field part of the energy audit and presented the spreadsheets

provided by the engineering team. The board discussed various aspects of the possible project.

Curtis Whipple declared all items on the agenda complete. No objections.

MINUTES OF THE MEETING OF THE BOARD OF EDUCATION FOR WAYNE SCHOOL DISTRICT HELD AT WAYNE MIDDLE SCHOOL ON WEDNESDAY JULY 10, 2019 AT 7:00 PM.

THOSE PRESENT:

Curtis Whipple – President
Cory Anderson – Vice President
April Torgerson – Member
Jeffery Chappell – Member
Shawn Davis – Member
John Fahey – Superintendent
Heather Okerlund – Business Administrator

Conducting: Curtis Whipple

ADMINISTRATION

Curtis Whipple called the meeting to order. He welcomed everyone and thanked them for coming and announced we would begin with the Pledge of Allegiance followed by a reverence from Shawn Davis.

APPROVAL OF THE MINUTES: April Torgerson made a motion to accept the minutes for last month. Cory Anderson seconded. All in favor.

FINANCIAL REVIEW

Accounts payable: April Torgerson made to a motion to approve the payables. Shawn Davis seconded. All in favor.

Financial review. Heather Okerlund provided the report, our fiscal year is complete and we'll be working on closing for the auditors to come in August. No notable updates from last month.

CITIZEN COMMENTS

Bekkah Petree: Said she had a few things she would like the board to consider. She said it would be nice if the art instructors collaborated in front of the school building to do some art, something happy or good. Discussed what areas she was thinking of. She also wondered about getting 8 oz. containers of almond milk, due to the longer shelf life, lower sugar, and it would cover kids who can't have dairy. Bekkah also asked about starting to use a program called Battle of the Books, discussed. Curtis Whipple thanked her for the ideas.

INFORMATION ITEMS

Discussion regarding girls softball – Dan Taylor: Dan Taylor said he, and a group of others, wanted to get a girls softball program going at Wayne High. He presented what he has found so far and the board discussed the idea. Curtis Whipple requested that Dan get some cost figures together and come back on the agenda as a business item at that point.

BUSINESS ITEMS

Energy audit update/action: The board discussed the project more and offered opinions and concerns. Cory Anderson made a motion to not move forward with the ground source heat pump portion of the energy audit. April Torgerson seconded. All in favor.

Policies: First reading: Superintendent John Fahey said that policy DAIA-LEA Code of Conduct-Appropriate Behavior is required based on a change to state rule. The state gave us the draft policy. Superintendent John Fahey said it would be best to have the policy approved before the opening meeting due to the required training. Cory Anderson made a motion to accept the first reading of DAIA and e-mail it out to the employees. Shawn Davis seconded it. All in favor. April Torgerson made a motion to waive second and third readings and approve all of the presented B and C policies (BA Board Legal Status, BAA Board Powers and Duties, BBA Board Members Eligibility and Qualifications, BBB Board Members Elections and Reapportionment, BBG Board Members Compensation, BD Board Internal Operation, BDA Board Internal Organization Other Officers, BDAB President of the Board Duties, BEC Closed Meetings, BED Board Meetings Meeting Location, BJB Superintendent Qualifications and Responsibilities, Business Administrator Qualifications and Responsibilities, CAA Revenue and Budgeting State, CAB Revenue and Budgeting Local Revenue, CABA Revenue and Budgeting Local Revenue Local Foundations, CAC Revenue and Budgeting Budget, CAD District Audit Committee, CAE Capital Outlay Reporting, CAF Financial Reporting, CB Procurement, CBA General Procurement Policies, CBB Awarding Contracts by Bidding, CBDA Request for Statement of Qualifications, CBDB Approved Vendor List Process, CBE Small Purchases, CBF Exceptions to Standard Procurement Processes, CBH Interaction with Other Procurement Units, CCA School Construction Bidding, CCC Limitation on Change Orders, CCG Construction and School Site Acquisition Requirements, CDA Procurement Protests, CG School Plant, CI Risk Management Procedures, CJ Transportation, CJAA Transportation Planning and Funding, CJAC Transportation Planning and Funding Route Planning, CJDBB Transportation Operations Charter School Students, CK Cash Receipts and Expenditures. BBC Board Members Vacancies on the Board, BE Board meetings, BEA Notice Requirements, BFA School Closures and Boundary Changes, BM Charter Schools Charter School Sponsorships, BU District Annual Reports, CBD Awarding Contracts by Request for Proposals, CBG Contracts and Contract Limitations, CEB District Emergency Response Plan, CEC

School Resource Officer Contracts, CFB Use of School Facilities Employee Use of Equipment). Shawn Davis seconded. All in favor.

Hanksville School Improvement Plan: Superintendent John Fahey presented the school improvement plan and the comprehensive needs assessment and root cause analysis. Discussed. Jeffery Chappell made a motion to approve the Hanksville School Improvement plan. April Torgerson seconded. All in favor.

Approve new employees: Jeffery Chappell made a motion to approve the new hires. April Torgerson seconded. All in favor.

Employee separations: April Torgerson made a motion to accept the employee resignations. Cory Anderson seconded. All in favor.

BOARD MEMBER ITEMS

Shawn Davis: Asked about our nepotism policy. Heather Okerlund summarized the policy. Discussed.

Cory Anderson: Added some thoughts regarding softball. Discussed.

April Torgerson made a motion to go into closed session per section 52-4-205(1)(a) at 8:40 p.m. Cory Anderson seconded.

Shawn Davis – Yes
Jeffery Chappell – Yes
April Torgerson – Yes
Cory Anderson – Yes
Curtis Whipple – Yes

Cory Anderson was excused during closed session.

Curtis Whipple declared us back in open meeting at 10:03 pm.

Curtis Whipple said seeing we have covered all items on the agenda we will adjourn. None opposed. Meeting adjourned at 10:03 pm.

MINUTES OF THE MEETING OF THE BOARD OF EDUCATION FOR WAYNE SCHOOL DISTRICT HELD AT COUGAR RIDGE IN TORREY ON MONDAY JULY 29, 2019 AT 11:00 AM WORK MEETING.

THOSE PRESENT:

Curtis Whipple – President
Cory Anderson – Vice President
April Torgerson – Member
Jeffery Chappell – Member
Shawn Davis - Member
John Fahey – Superintendent
Richard Stowell – Executive Director USBA

Conducting: Curtis Whipple

ADMINISTRATION

Curtis Whipple welcomed everyone and offered a reverence and then turned the time over to Richard.

Richard Stowell explained the evaluation process and distributed the KPI for the school board. The board discussed the different evaluation components and ideas for improving.

April Torgerson made a motion to go into closed session at 1:10 pm for the purpose permitted by Utah Code Annotated Section 52-4-205(1)(a). Shawn Davis seconded.

Roll Call:

Cory Anderson – Yes
Jeffery Chappell - Yes
Shawn Davis - Yes
April Torgerson- Yes
Curtis Whipple - Yes

Curtis Whipple declared us back into open meeting.

Curtis Whipple declared all items complete. No objections.

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00010981	1,629.71	07/03/19	36757 AMERICAN FAMILY LIFE INS	C
01	00010982	702.00	07/03/19	4618 AxisPlus Benefits	C
01	00010983	50,862.03	07/03/19	423930 INTERNAL REVENUE SERVICE	C
01	00010984	77.70	07/03/19	717658 LEGAL SHIELD	C
01	00010985	639.35	07/03/19	787 LIBERTY NATIONAL LIFE INSURANCE COMPANY	C
01	00010986	1,100.00	07/03/19	524900 LIFE INS CO OF THE SOUTHWEST	C
01	00010987	1,534.06	07/03/19	341980 THE HARTFORD	C
01	00010988	70,384.00	07/03/19	891117 UTAH SCHOOL BOARDS ASSN	C
01	00010989	103.29	07/03/19	890950 UTAH SCHOOL EMPLOYEES ASN	C
01	00010990	9,367.64	07/03/19	891185 UTAH STATE TAX COMM	C
01	00010991	62,538.12	07/03/19	891109 Utah Retirement Systems	C
01	00010992	425.90	07/03/19	926220 WAYNE EDUCATION ASSN	C
01	00010993	38,671.45	07/08/19	48605 APPLE COMPUTER INC	C
01	00010994	211.46	07/08/19	55225 AT&T MOBILITY	C
01	00010995	871.10	07/08/19	94347 BICKNELL TOWN	C
01	00010996	61.99	07/08/19	107706 BRIAN AUTO PARTS INC.	C
01	00010997	75.65	07/08/19	5096 Blackburn Recreation	C
01	00010998	8,691.73	07/08/19	134327 CENTRAL UT PUBLIC HEALTH DEPT.	C
01	00010999	95.00	07/08/19	343257 Emery Telcom	C
01	00011000	1,620.65	07/08/19	304058 GASCARD/STATE OF UTAH	C
01	00011001	216.00	07/08/19	329155 GRUNDY TRUCKING	C
01	00011002	236.12	07/08/19	512521 LAKESHORE LEARNING MATERI	C
01	00011003	7,734.57	07/08/19	529782 LOA BUILDERS SUPPLY	C
01	00011004	1,511.49	07/08/19	561574 M & D AUTO PARTS & REPAIR	C
01	00011005	518.40	07/08/19	376648 MICHAEL T. HUDSON O.T.R./L	C
01	00011006	8,350.00	07/08/19	8397 Material Handling Equipment Co.	C
01	00011007	8,517.31	07/08/19	585855 Mountainland Supply Company	C
01	00011008	233.98	07/08/19	736645 REALLY GOOD STUFF INC	C
01	00011009	384.80	07/08/19	774566 SCHOOL SPECIALTY SUPPLY	C
01	00011010	931.50	07/08/19	802090 SNAPSHOT MULTIMEDIA	C
01	00011011	898.98	07/08/19	804660 SOUTH CENTRAL COMMUNICATI	C
01	00011012	70.65	07/08/19	784727 THE SHIRT STOP	C
01	00011013	448.73	07/08/19	6033 VEX Robotics, Inc.	C
01	00011014	190.00	07/08/19	926255 WAYNE COMM HEALTH CENTER	C
01	00011015	3,038.81	07/08/19	926325 WAYNE SCHOOL DISTRICT	C
01	00011034	1,812.57	07/17/19	36500 Amazon	C
01	00011035	956.94	07/17/19	107708 BRIAN FARM SERVICE CENTER	C
01	00011036	8.55	07/17/19	729729 CENTURYLINK	C
01	00011037	1,487.50	07/17/19	363633 HILLOCK SPORTS LLC	C
01	00011038	283.88	07/17/19	774566 SCHOOL SPECIALTY SUPPLY	C
01	00011039	5,824.00	07/22/19	48605 APPLE COMPUTER INC	C
01	00011040	63.00	07/22/19	4618 AxisPlus Benefits	C
01	00011041	6,393.86	07/22/19	4626 Bank of America Credit Card	C
01	00011042	51.50	07/22/19	343259 HANKSVILLE TOWN	C
01	00011044	55.90	07/25/19	529797 LOA TOWN	C
01	00011045	130.80	07/25/19	600599 NELSON ADAMS/NACO	C
Total Bank No 01		300,012.67			
11	00000130	103.32	07/17/19	942581 CINDY J. WILKINS	A
11	00000131	82.88	07/17/19	5720 Diena Riddle	A
11	00000132	57.37	07/17/19	4839 Dwight Ellett	A
11	00000133	59.33	07/17/19	232989 ELLETT SCOTT C.	A
11	00000134	24.43	07/17/19	4111 Heather Okerlund	A
11	00000135	62.16	07/17/19	5657 John M Fahey	A
11	00000136	81.35	07/17/19	104495 MARY BRAY	A

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
11	00000137	28.78	07/17/19	4553 Trent Larsen	A
Total Bank No 11		499.62			

Total Manual Checks	.00
Total Computer Checks	300,012.67
Total ACH Checks	499.62
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total	300,512.29
Number of Checks	54

Batch Yr	Batch No	Amount
19	000600	198,139.48
19	000710	1,224.32
19	000726	83,580.37
19	000731	499.62
19	000732	4,549.44
19	000735	12,332.36
19	000744	186.70

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name	Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.	
Account No / Description					
Bank No 01					
0100010981	07/03/19	36757	AMERICAN FAMILY LIFE INS		
00042741	21-JUN-19		Vendor Liabilities 06/28/20019	1,636.17	
10-000-9-0000-9545-888			Payroll Liabilities	1,636.17	C Computer
00042741	21-JUN-19		Vendor Liabilities 06/28/20019	4.87	
51-000-9-0000-9545-888			Payroll Liabilities	4.87	C Computer
00042752	06-30-2019_1		J.Hunt AFLAC	-11.33	
10-000-9-0000-8131-888			Receivables - Employee & Misc.	-11.33	C Computer
			Total Check:	1,629.71	
0100010982	07/03/19	4618	AxisPlus Benefits		
00042742	21-JUN-19		Vendor Liabilities 06/28/20019	702.00	
10-000-9-0000-9545-888			Payroll Liabilities	702.00	C Computer
			Total Check:	702.00	
0100010983	07/03/19	423930	INTERNAL REVENUE SERVICE		
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	11,927.83	
10-000-9-0000-9542-888			Payroll Liabilities	11,927.83	C Computer
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	64.15	
51-000-9-0000-9542-888			Payroll Liabilities	64.15	C Computer
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	1,866.98	
10-000-9-0000-9542-888			Payroll Liabilities	1,866.98	C Computer
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	31.97	
51-000-9-0000-9542-888			Payroll Liabilities	31.97	C Computer
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	18,231.74	
10-000-9-0000-9531-888			Payroll Liabilities	18,231.74	C Computer
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	253.81	
51-000-9-0000-9531-888			Payroll Liabilities	253.81	C Computer
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	18,231.74	
10-000-9-0000-9541-888			Payroll Liabilities	18,231.74	C Computer
00042743	21-JUN-19		Vendor Liabilities 06/28/20019	253.81	
51-000-9-0000-9541-888			Payroll Liabilities	253.81	C Computer
			Total Check:	50,862.03	
0100010984	07/03/19	717658	LEGAL SHIELD		
00042744	21-JUN-19		Vendor Liabilities 06/28/20019	86.59	
10-000-9-0000-9545-888			Payroll Liabilities	86.59	C Computer
00042744	21-JUN-19		Vendor Liabilities 06/28/20019	12.38	
51-000-9-0000-9545-888			Payroll Liabilities	12.38	C Computer
00042753	06-30-2019_2		J.Hunt Prepaid Legal	-21.27	
10-000-9-0000-8131-888			Receivables - Employee & Misc.	-21.27	C Computer
			Total Check:	77.70	
0100010985	07/03/19	787	LIBERTY NATIONAL LIFE INSURANCE COMPANY		
00042754	06-30-2019_3		S.Bradbury Liberty Natl Life	-24.39	
10-000-9-0000-8131-888			Receivables - Employee & Misc.	-24.39	C Computer
00042754	06-30-2019_3		K.Mcdaniel Liberty Natl Life	-13.75	
10-000-9-0000-8131-888			Receivables - Employee & Misc.	-13.75	C Computer
00042745	21-JUN-19		Vendor Liabilities 06/28/20019	651.28	
10-000-9-0000-9545-888			Payroll Liabilities	651.28	C Computer

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name	Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.	
Account No / Description					
Bank No 01					
0100010985	07/03/19	787	LIBERTY NATIONAL LIFE INSURANCE COMPANY		
00042745	21-JUN-19		Vendor Liabilities 06/28/20019	16.33	
51-000-9-0000-9545-888			Payroll Liabilities	16.33	C Computer
00042745	21-JUN-19		Vendor Liabilities 06/28/20019	47.88	
10-000-9-0000-9545-888			Payroll Liabilities	47.88	C Computer
00042754	06-30-2019_3		J.Hunt Liberty Natl Life	-38.00	
10-000-9-0000-8131-888			Receivables - Employee & Misc.	-38.00	C Computer
			Total Check:	639.35	
0100010986	07/03/19	524900	LIFE INS CO OF THE SOUTHWEST		
00042746	21-JUN-19		Vendor Liabilities 06/28/20019	1,100.00	
10-000-9-0000-9545-888			Payroll Liabilities	1,100.00	C Computer
			Total Check:	1,100.00	
0100010987	07/03/19	341980	THE HARTFORD		
00042755	06-30-2019_5		June Life Insurance	1,534.06	
10-034-9-0050-2200-240			Insurance Benefits	1,534.06	C Computer
			Total Check:	1,534.06	
0100010988	07/03/19	891117	UTAH SCHOOL BOARDS ASSN		
00042756	06-30-2019_4		June Insurance-HSA Prepayments	-3,496.00	
10-000-9-0000-9545-888			Payroll Liabilities	-3,496.00	C Computer
00042756	06-30-2019_4		June Insurance-9 Month Employees	-1,358.98	
10-000-9-0000-9545-888			Payroll Liabilities	-1,358.98	C Computer
00042756	06-30-2019_4		June Insurance-L.Brown	1,494.00	
10-000-9-0000-8131-888			Receivables - Employee & Misc.	1,494.00	C Computer
00042756	06-30-2019_4		June Insurance-P.Peterson	71.00	
10-000-9-0000-8131-888			Receivables - Employee & Misc.	71.00	C Computer
00042756	06-30-2019_4		June Insurance-Rounding	-.02	
10-034-9-0005-2500-890			MISCELLANEOUS - BUSINESS ADMIN	-.02	C Computer
00042756	06-30-2019_4		June Insurance-T.Wood Correction	3,089.00	
10-112-9-0050-2400-240			Insurance Benefits	3,089.00	C Computer
00042747	21-JUN-19		Vendor Liabilities 06/28/20019	819.00	
10-000-9-0000-9545-888			Payroll Liabilities	819.00	C Computer
00042747	21-JUN-19		Vendor Liabilities 06/28/20019	382.00	
10-000-9-0000-9545-888			Payroll Liabilities	382.00	C Computer
00042747	21-JUN-19		Vendor Liabilities 06/28/20019	94.67	
51-000-9-0000-9545-888			Payroll Liabilities	94.67	C Computer
00042747	21-JUN-19		Vendor Liabilities 06/28/20019	68,802.58	
10-000-9-0000-9545-888			Payroll Liabilities	68,802.58	C Computer
00042747	21-JUN-19		Vendor Liabilities 06/28/20019	486.75	
51-000-9-0000-9545-888			Payroll Liabilities	486.75	C Computer
			Total Check:	70,384.00	
0100010989	07/03/19	890950	UTAH SCHOOL EMPLOYEES ASN		
00042748	21-JUN-19		Vendor Liabilities 06/28/20019	42.48	
51-000-9-0000-9545-888			Payroll Liabilities	42.48	C Computer
00042748	21-JUN-19		Vendor Liabilities 06/28/20019	60.81	
10-000-9-0000-9545-888			Payroll Liabilities	60.81	C Computer

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name					
Claim No	Invoice No	PO No	Description	Amount Paid			
Account No / Description				Acct Amt.	Status	Status Description	
Bank No 01							
0100010989	07/03/19	890950	UTAH SCHOOL EMPLOYEES ASN				
			Total Check:	103.29			
0100010990	07/03/19	891185	UTAH STATE TAX COMM				
00042749	21-JUN-19		Vendor Liabilities 06/28/20019	8,243.38			
10-000-9-0000-9543-888			Payroll Liabilities	8,243.38	C	Computer	
00042749	21-JUN-19		Vendor Liabilities 06/28/20019	34.00			
51-000-9-0000-9543-888			Payroll Liabilities	34.00	C	Computer	
00042749	21-JUN-19		Vendor Liabilities 06/28/20019	1,075.63			
10-000-9-0000-9543-888			Payroll Liabilities	1,075.63	C	Computer	
00042749	21-JUN-19		Vendor Liabilities 06/28/20019	14.63			
51-000-9-0000-9543-888			Payroll Liabilities	14.63	C	Computer	
			Total Check:	9,367.64			
0100010991	07/03/19	891109	Utah Retirement Systems				
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	7,160.00			
10-000-9-0000-9532-888			Payroll Liabilities	7,160.00	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	3,702.65			
10-000-9-0000-9532-888			Payroll Liabilities	3,702.65	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	72.41			
51-000-9-0000-9532-888			Payroll Liabilities	72.41	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	1,393.47			
10-000-9-0000-9545-888			Payroll Liabilities	1,393.47	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	1,722.22			
10-000-9-0000-9545-888			Payroll Liabilities	1,722.22	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	50.00			
51-000-9-0000-9545-888			Payroll Liabilities	50.00	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	39,722.56			
10-000-9-0000-9533-888			Payroll Liabilities	39,722.56	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	534.03			
51-000-9-0000-9533-888			Payroll Liabilities	534.03	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	854.33			
10-000-9-0000-9533-888			Payroll Liabilities	854.33	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	6,835.68			
10-000-9-0000-9533-888			Payroll Liabilities	6,835.68	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	77.74			
51-000-9-0000-9533-888			Payroll Liabilities	77.74	C	Computer	
00042750	21-JUN-19		Vendor Liabilities 06/28/20019	413.03			
10-000-9-0000-9533-888			Payroll Liabilities	413.03	C	Computer	
			Total Check:	62,538.12			
0100010992	07/03/19	926220	WAYNE EDUCATION ASSN				
00042751	21-JUN-19		Vendor Liabilities 06/28/20019	425.90			
10-000-9-0000-9545-888			Payroll Liabilities	425.90	C	Computer	
			Total Check:	425.90			
0100010993	07/08/19	48605	APPLE COMPUTER INC				
00042758	AA24534540	19001143		5,297.35			
10-704-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-WHS	5,297.35	C	Computer	

Check Key	Date Paid	Vendor No / Vendor Name				
Claim No	Invoice No	PO No	Description	Amount Paid		
Account No / Description				Acct Amt.	Status	Status Description
Bank No 01						
0100010993	07/08/19	48605	APPLE COMPUTER INC			
00042758	AA24534540	19001143		1,799.10		
21-302-9-0050-1000-650			TECH SUPPLIES - IPAD ACCOUNT-WMS	1,799.10	C	Computer
00042757	AA24498017	19001142		10,332.00		
10-112-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-LES	10,332.00	C	Computer
00042760	AA24498017	19001142		7,770.00		
10-302-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-WMS	7,770.00	C	Computer
00042760	AA24498017	19001142		12,474.00		
10-704-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-WHS	12,474.00	C	Computer
00042761	AA25366553	19001158		884.23		
10-302-9-6001-1000-612			SUPPLIES - CCA BUSINESS-WMS	884.23	C	Computer
00042759	AA25366553	19001158		114.77		
10-302-9-6003-1000-612			SUPPLIES - CCA TRADE-WMS	114.77	C	Computer
			Total Check:	38,671.45		
0100010994	07/08/19	55225	AT&T MOBILITY			
00042762	X06282019		Cell phones June 2019	211.46		
10-034-9-2785-2600-530			TELEPHONE - DO	211.46	C	Computer
			Total Check:	211.46		
0100010995	07/08/19	94347	BICKNELL TOWN			
00042763	BICKNELLWATERJUN		Bicknell Water June 2019	26.05		
10-034-9-2785-2600-410			UTILITIES-DO	26.05	C	Computer
00042763	BICKNELLWATERJUN		Bicknell Water June 2019	25.00		
10-302-9-2785-2600-410			UTILITIES-WMS	25.00	C	Computer
00042763	BICKNELLWATERJUN		Bicknell Water June 2019	25.00		
10-034-9-2785-2600-410			UTILITIES-DO	25.00	C	Computer
00042763	BICKNELLWATERJUN		Bicknell Water June 2019	35.20		
10-302-9-2785-2600-410			UTILITIES-WMS	35.20	C	Computer
00042763	BICKNELLWATERJUN		Bicknell Water June 2019	36.40		
10-302-9-2785-2600-410			UTILITIES-WMS	36.40	C	Computer
00042763	BICKNELLWATERJUN		Bicknell Water June 2019	34.80		
10-034-9-2785-2600-410			UTILITIES-DO	34.80	C	Computer
00042763	BICKNELLWATERJUN		Bicknell Water June 2019	688.65		
10-704-9-2785-2600-410			UTILITIES-WHS	688.65	C	Computer
			Total Check:	871.10		
0100010996	07/08/19	107706	BRIAN AUTO PARTS INC.			
00042764	202101	19000022		51.99		
10-555-9-5315-2700-683			REPAIRS FOR BUSES	51.99	C	Computer
00042765	202158			10.00		
10-034-9-2785-2650-680			FLEET VEHICLE MAINT AND SUPPLIES	10.00	C	Computer
			Total Check:	61.99		
0100010997	07/08/19	5096	Blackburn Recreation			
00042766	030149			16.85		
10-034-9-2785-2630-680			GROUNDS MAINT AND SUPPLIES-DO	16.85	C	Computer
00042770	030923			9.99		
10-034-9-2785-2630-680			GROUNDS MAINT AND SUPPLIES-DO	9.99	C	Computer

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name				
Claim No	Invoice No	PO No	Description	Amount Paid		
Account No / Description				Acct Amt.	Status	Status Description
Bank No 01						
0100010997	07/08/19	5096	Blackburn Recreation			
00042767	030340			30.32		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	30.32	C	Computer
00042768	030362			.70		
10-302-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-WMS	.70	C	Computer
00042769	030636			17.79		
10-704-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-WHS	17.79	C	Computer
			Total Check:	75.65		
0100010998	07/08/19	134327	CENTRAL UT PUBLIC HEALTH DEPT.			
00042771	SecondHlf2018-1	19001220		8,691.73		
10-034-9-5368-2134-340			PROF.SERVICES - SCHOOL NURSE	8,691.73	C	Computer
			Total Check:	8,691.73		
0100010999	07/08/19	343257	Emery Telcom			
00042772	7-1-2019			95.00		
10-108-9-2785-2600-530			TELEPHONE - HES	95.00	C	Computer
			Total Check:	95.00		
0100011000	07/08/19	304058	GASCARD/STATE OF UTAH			
00042773	NP56455624		June Fuel 2019	65.00		
10-034-9-2785-2600-626			MOTOR FUEL - MAINTENANCE-DO	65.00	C	Computer
00042773	NP56455624		June 2019 Fuel	17.00		
10-034-9-2785-2600-626			MOTOR FUEL - MAINTENANCE-DO	17.00	C	Computer
00042773	NP56455624		June 2019 Fuel	4.88		
10-034-9-2785-2600-626			MOTOR FUEL - MAINTENANCE-DO	4.88	C	Computer
00042773	NP56455624		June 2019 Fuel	310.00		
10-034-9-2785-2600-626			MOTOR FUEL - MAINTENANCE-DO	310.00	C	Computer
00042773	NP56455624		June 2019 Fuel	12.00		
10-034-9-0005-2500-580			TRAVEL - BUSINESS ADMIN	12.00	C	Computer
00042773	NP56455624		June 2019 Fuel	15.00		
10-704-9-0050-2400-580			TRAVEL - PRINCIPAL-WHS	15.00	C	Computer
00042773	NP56455624		June 2019 Fuel	41.00		
10-034-9-0005-2230-580			TRAVEL - TECHNOLOGY-DO	41.00	C	Computer
00042773	NP56455624		June 2019 Fuel	115.00		
10-555-9-5315-2700-626			MOTOR FUEL-SCHOOL BUSES	115.00	C	Computer
00042773	NP56455624		June 2019 Fuel	401.77		
10-555-9-5315-2700-626			MOTOR FUEL-SCHOOL BUSES	401.77	C	Computer
00042773	NP56455624		June 2019 Fuel	168.00		
10-034-9-2785-2600-626			MOTOR FUEL - MAINTENANCE-DO	168.00	C	Computer
00042773	NP56455624		June 2019 Fuel	10.00		
10-108-9-0050-2400-580			TRAVEL - PRINCIPAL-HES	10.00	C	Computer
00042773	NP56455624		June 2019 Fuel	82.00		
10-108-9-0050-2400-580			TRAVEL - PRINCIPAL-HES	82.00	C	Computer
00042773	NP56455624		June 2019 Fuel	55.00		
10-034-9-0005-2230-580			TRAVEL - TECHNOLOGY-DO	55.00	C	Computer
00042773	NP56455624		June 2019 Fuel	35.00		
10-034-9-0005-2320-580			TRAVEL - SUPERINTENDENT	35.00	C	Computer

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name		Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.		
Account No / Description						
Bank No 01						
0100011000	07/08/19	304058	GASCARD/STATE OF UTAH			
00042773	NP56455624		June 2019 Fuel	45.00		
	10-704-9-0050-2400-580		TRAVEL - PRINCIPAL-WHS	45.00	C	Computer
00042773	NP56455624		June 2019 Fuel	31.00		
	10-704-9-0050-2120-580		TRAVEL - COUSELOR-WHS	31.00	C	Computer
00042773	NP56455624		June 2019 Fuel	45.00		
	10-704-9-0050-2120-580		TRAVEL - COUSELOR-WHS	45.00	C	Computer
00042773	NP56455624		June 2019 Fuel	50.00		
	10-108-9-0050-2400-580		TRAVEL - PRINCIPAL-HES	50.00	C	Computer
00042773	NP56455624		June 2019 Fuel	73.00		
	10-704-9-5610-2600-626		FUEL - DRIVERS ED-WHS	73.00	C	Computer
00042773	NP56455624		June 2019 Fuel	45.00		
	10-704-9-5610-2600-626		FUEL - DRIVERS ED-WHS	45.00	C	Computer
			Total Check:	1,620.65		
0100011001	07/08/19	329155	GRUNDY TRUCKING			
00042774	3971		18 Ton 1 IN. Rock	216.00		
	10-112-9-2785-2630-680		GROUNDS MAINT AND SUPPLIES-LES	216.00	C	Computer
			Total Check:	216.00		
0100011002	07/08/19	512521	LAKESHORE LEARNING MATERI			
00042775	3627120619	19001193		236.12		
	10-112-9-1215-1000-612		SUPPLIES - PRESCHOOL-LES	236.12	C	Computer
			Total Check:	236.12		
0100011003	07/08/19	529782	LOA BUILDERS SUPPLY			
00042805	CREDIT		Credit	-12.00		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	-12.00	C	Computer
00042776	1906-299277	19001123		536.82		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	536.82	C	Computer
00042777	1906-299689	19001123		107.81		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	107.81	C	Computer
00042778	1906-299722	19001123		41.55		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	41.55	C	Computer
00042779	1906-299943	19001123		128.34		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	128.34	C	Computer
00042780	1906-001273	19001123		260.72		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	260.72	C	Computer
00042781	1906-001340	19001123		160.68		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	160.68	C	Computer
00042782	1906-001399	19001123		112.97		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	112.97	C	Computer
00042783	1906-001598	19001123		86.96		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	86.96	C	Computer
00042784	1906-003419	19001123		1,032.00		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	1,032.00	C	Computer
00042785	1906-004174	19001123		1,483.84		
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	1,483.84	C	Computer

Check Key	Date Paid	Vendor No / Vendor Name		Amount Paid			
Claim No	Invoice No	PO No	Description				
Account No / Description				Acct Amt.	Status	Status	Description
Bank No 01							
0100011003	07/08/19	529782	LOA BUILDERS SUPPLY				
00042786	1906-004300	19001123		65.30			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	65.30	C		Computer
00042787	1906-004494	19001123		118.92			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	118.92	C		Computer
00042788	1906-004561	19001123		6.47			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	6.47	C		Computer
00042789	1906-004828	19001123		114.22			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	114.22	C		Computer
00042790	1906-004854	19001123		28.97			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	28.97	C		Computer
00042791	1906-004864	19001123		5.80			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	5.80	C		Computer
00042792	1906-005286	19001123		2.49			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	2.49	C		Computer
00042793	1906-005436	19001123		20.97			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	20.97	C		Computer
00042794	1906-005600	19001123		14.77			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	14.77	C		Computer
00042795	1906-005723	19001123		33.95			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	33.95	C		Computer
00042796	1906-005877	19001123		60.98			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	60.98	C		Computer
00042797	1906-006077	19001123		47.47			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	47.47	C		Computer
00042798	1906-006493	19001123		544.68			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	544.68	C		Computer
00042799	1906-006814	19001123		49.29			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	49.29	C		Computer
00042800	1906-299474	19001118		2,515.14			
	10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO	2,515.14	C		Computer
00042801	1906-299603	19000044		36.46			
	10-112-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-LES	36.46	C		Computer
00042802	1906-299846	19000043		52.47			
	10-108-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-HES	52.47	C		Computer
00042803	1906-299998	19000002		7.99			
	10-034-9-2785-2630-680		GROUNDS MAINT AND SUPPLIES-DO	7.99	C		Computer
00042804	1906-005986	19000003		68.54			
	10-108-9-2785-2630-680		GROUNDS MAINT AND SUPPLIES-HES	68.54	C		Computer
Total Check:				7,734.57			
0100011004	07/08/19	561574	M & D AUTO PARTS & REPAIR				
00042806	41069		Dr. Ed. Car	677.94			
	10-704-9-5610-1000-730		EQUIPMENT - DRIVERS ED-WHS	677.94	C		Computer
00042807	40502	19000024		55.56			
	10-034-9-2785-2650-680		FLEET VEHICLE MAINT AND SUPPLIES	55.56	C		Computer

Check Key	Date Paid	Vendor No / Vendor Name				
Claim No	Invoice No	PO No	Description	Amount Paid		
Account No / Description				Acct Amt.	Status	Status Description
Bank No 01						
0100011004	07/08/19	561574	M & D AUTO PARTS & REPAIR			
00042808	40516	19000024		230.75		
10-034-9-2785-2650-680		FLEET VEHICLE MAINT AND SUPPLIES		230.75	C	Computer
00042809	40962	19000024		11.48		
10-034-9-2785-2650-680		FLEET VEHICLE MAINT AND SUPPLIES		11.48	C	Computer
00042810	40871	19000029		451.11		
10-302-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-WMS		451.11	C	Computer
00042811	40851	19000056		3.69		
10-034-9-2785-2630-680		GROUNDS MAINT AND SUPPLIES-DO		3.69	C	Computer
00042812	41044	19000026		32.98		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		32.98	C	Computer
00042813	41364	19000026		25.98		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		25.98	C	Computer
00042814	40480		Check Car 57 Engine light	22.00		
10-034-9-2785-2650-680		FLEET VEHICLE MAINT AND SUPPLIES		22.00	C	Computer
			Total Check:	1,511.49		
0100011005	07/08/19	376648	MICHAEL T. HUDSON O.T.R./L			
00042815	May 2019	19001233		155.52		
10-112-9-1205-1000-340		PROFESSIONAL SERVICES - SPECIAL ED-LES		155.52	C	Computer
00042815	May 2019	19001233		103.68		
10-112-9-1215-1000-340		PROFESSIONAL SERV - SPED PRESCHOOL-LES		103.68	C	Computer
00042815	May 2019	19001233		155.52		
10-302-9-1205-1000-340		PROFESSIONAL SERVICES - SPECIAL ED-WMS		155.52	C	Computer
00042815	May 2019	19001233		103.68		
10-704-9-1205-1000-340		PROFESSIONAL SERVICES - SPECIAL ED-WHS		103.68	C	Computer
			Total Check:	518.40		
0100011006	07/08/19	8397	Material Handling Equipment Co.			
00042816	053487-19	19001127	Forklift	8,350.00		
10-034-9-2785-2600-730		EQUIPMENT - MAINTENANCE-DO		8,350.00	C	Computer
			Total Check:	8,350.00		
0100011007	07/08/19	585855	Mountainland Supply Company			
00042823	S103096260.001	19001122		20.88		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		20.88	C	Computer
00042822	S103077806.002	19001122		6,430.03		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		6,430.03	C	Computer
00042821	S103077806.003	19001122		1,129.50		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		1,129.50	C	Computer
00042820	s103077806.004	19001122		36.90		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		36.90	C	Computer
00042819	S103077806.005	19001122		37.04		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		37.04	C	Computer
00042818	S103123407.001	19001122		113.52		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		113.52	C	Computer
00042817	S103125114.001	19001122		749.44		
10-034-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-DO		749.44	C	Computer

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name					
Claim No	Invoice No	PO No	Description	Amount Paid			
Account No / Description				Acct Amt.	Status	Status Description	
Bank No 01							
0100011007	07/08/19	585855	Mountainland Supply Company				
			Total Check:	8,517.31			
0100011008	07/08/19	736645	REALLY GOOD STUFF INC				
00042824	6908948	19001194		233.98			
10-112-9-1215-1000-612			SUPPLIES - PRESCHOOL-LES	233.98	C	Computer	
			Total Check:	233.98			
0100011009	07/08/19	774566	SCHOOL SPECIALTY SUPPLY				
00042825	208122973775	19001182		176.93			
10-112-9-0050-1000-612			SUPPLIES - INSTRUCTION-LES	176.93	C	Computer	
00042826	308103317638	19001182		207.87			
10-112-9-0050-1000-612			SUPPLIES - INSTRUCTION-LES	207.87	C	Computer	
			Total Check:	384.80			
0100011010	07/08/19	802090	SNAPSHOT MULTIMEDIA				
00042829	16346	19001223		68.00			
10-034-9-0005-2320-540			ADVERTISING - PUBLIC NOTICES	68.00	C	Computer	
00042828	16286	19001223		513.50			
10-034-9-0005-2320-540			ADVERTISING - PUBLIC NOTICES	513.50	C	Computer	
00042830	16389		Classified Ads	168.00			
10-034-9-0005-2320-540			ADVERTISING - PUBLIC NOTICES	168.00	C	Computer	
00042827	16413		Classified Ads	182.00			
10-034-9-0005-2320-540			ADVERTISING - PUBLIC NOTICES	182.00	C	Computer	
			Total Check:	931.50			
0100011011	07/08/19	804660	SOUTH CENTRAL COMMUNICATI				
00042831	June 2019		District Office	239.73			
10-034-9-2785-2600-530			TELEPHONE - DO	239.73	C	Computer	
00042831	June 2019		Loa Elem.	179.79			
10-112-9-2785-2600-530			TELEPHONE - LES	179.79	C	Computer	
00042831	June 2019		Middle School	239.73			
10-302-9-2785-2600-530			TELEPHONE - WMS	239.73	C	Computer	
00042831	June 2019		Wayne High School	239.73			
10-704-9-2785-2600-530			TELEPHONE - WHS	239.73	C	Computer	
			Total Check:	898.98			
0100011012	07/08/19	784727	THE SHIRT STOP				
00042832	16317	19001050		70.65			
21-704-9-0180-1000-890			WHS Band	70.65	C	Computer	
			Total Check:	70.65			
0100011013	07/08/19	6033	VEX Robotics, Inc.				
00042833	384242	19000880		448.73			
10-302-9-6003-1000-612			SUPPLIES - CCA TRADE-WMS	448.73	C	Computer	
			Total Check:	448.73			
0100011014	07/08/19	926255	WAYNE COMM HEALTH CENTER				
00042837	72751	19001240		30.00			
10-302-9-1205-1000-340			PROFESSIONAL SERVICES - SPECIAL ED-WMS	30.00	C	Computer	
00042834	72751	19001240		30.00			
10-704-9-0050-1000-340			PROFESSIONAL SERVICES - WHS	30.00	C	Computer	
00042835	72970	19001240		30.00			

Wayne School District
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Check Key	Date Paid	Vendor No / Vendor Name				
Claim No	Invoice No	PO No	Description	Amount Paid		
Account No / Description				Acct Amt.	Status	Status Description
Bank No 01						
0100011014	07/08/19	926255	WAYNE COMM HEALTH CENTER			
00042835	72970	19001240		30.00		
10-302-9-1205-1000-340			PROFESSIONAL SERVICES - SPECIAL ED-WMS	30.00	C	Computer
00042835	72970	19001240		30.00		
10-704-9-0050-1000-340			PROFESSIONAL SERVICES - WHS	30.00	C	Computer
00042836	73446	19001240		17.50		
10-302-9-1205-1000-340			PROFESSIONAL SERVICES - SPECIAL ED-WMS	17.50	C	Computer
00042838	73446	19001240		17.50		
10-704-9-0050-1000-340			PROFESSIONAL SERVICES - WHS	17.50	C	Computer
00042839	73527	19001240		17.50		
10-302-9-1205-1000-340			PROFESSIONAL SERVICES - SPECIAL ED-WMS	17.50	C	Computer
00042839	73527	19001240		17.50		
10-704-9-0050-1000-340			PROFESSIONAL SERVICES - WHS	17.50	C	Computer
			Total Check:	190.00		
0100011015	07/08/19	926325	WAYNE SCHOOL DISTRICT			
00042840	07082019_82	19001234		3,038.81		
10-555-9-5315-2700-515			IN LIEU OF TRANSPORTATION	3,038.81	C	Computer
			Total Check:	3,038.81		
0100011034	07/17/19	36500	Amazon			
00042869	634585454846	19001155		151.34		
10-302-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-WMS	151.34	C	Computer
00042870	95389573443	19001155		45.98		
10-302-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-WMS	45.98	C	Computer
00042885	954757943494	19001155		12.99		
10-302-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-WMS	12.99	C	Computer
00042884	483356465856	19001153		34.50		
10-112-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-LES	34.50	C	Computer
00042883	979598994743	19001153		116.95		
10-112-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-LES	116.95	C	Computer
00042882	998586456766	19001153		42.95		
10-112-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-LES	42.95	C	Computer
00042881	949934558456	19001179		47.95		
10-302-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-WMS	47.95	C	Computer
00042880	469966386438	19001199		34.74		
10-302-9-6001-1000-612			SUPPLIES - CCA BUSINESS-WMS	34.74	C	Computer
00042880	469966386438	19001199		6.60		
21-302-9-6001-1000-612			SUPPLIES - CCA BUSINESS-WMS	6.60	C	Computer
00042879	586475568776	19001199		483.16		
10-302-9-6001-1000-612			SUPPLIES - CCA BUSINESS-WMS	483.16	C	Computer
00042879	586475568776	19001199		91.80		
21-302-9-6001-1000-612			SUPPLIES - CCA BUSINESS-WMS	91.80	C	Computer
00042878	446687487977	19001200		15.59		
10-302-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-WMS	15.59	C	Computer
00042878	446687487977	19001200		11.15		
21-302-9-0221-1000-890			WMS 6th Grade Science	11.15	C	Computer

Check Key	Date Paid	Vendor No / Vendor Name				
Claim No	Invoice No	PO No	Description	Amount Paid		
Account No / Description				Acct Amt.	Status	Status Description
Bank No 01						
0100011034	07/17/19	36500	Amazon			
00042877	939588334486	19001200		29.53		
10-302-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-WMS	29.53	C	Computer
00042877	939588334486	19001200		21.12		
21-302-9-0221-1000-890			WMS 6th Grade Science	21.12	C	Computer
00042876	464569883384	19001201		119.99		
10-302-9-0050-2400-612			SUPPLIES - OFFICE-WMS	119.99	C	Computer
00042875	578549783993	19001192		176.92		
10-108-9-1215-1000-612			SUPPLIES - PRESCHOOL-HES	176.92	C	Computer
00042874	899345446973	19001200		159.70		
10-302-9-5868-1000-612			SUPPLIES - TEACHER LEGISLATIVE-WMS	159.70	C	Computer
00042874	899345446973	19001200		114.21		
21-302-9-0221-1000-890			WMS 6th Grade Science	114.21	C	Computer
00042873	445689844759	19001196		9.79		
10-112-9-1215-1000-612			SUPPLIES - PRESCHOOL-LES	9.79	C	Computer
00042872	974499584586	19001215		13.64		
10-034-9-0005-2500-610			SUPPLIES - DO STAFF	13.64	C	Computer
00042871	435848688369	19001229		71.97		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	71.97	C	Computer
			Total Check:	1,812.57		
0100011035	07/17/19	107708	BRIAN FARM SERVICE CENTER			
00042897	B117570	19001120		10.49		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	10.49	C	Computer
00042896	B118370	19001120		303.92		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	303.92	C	Computer
00042895	B118480	19001120		73.72		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	73.72	C	Computer
00042894	B119169	19001120		14.57		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	14.57	C	Computer
00042893	A51206	19001120		4.99		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	4.99	C	Computer
00042892	A51511	19001120		37.99		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	37.99	C	Computer
00042891	B117683	19000015		31.91		
10-302-9-2785-2630-680			GROUNDS MAINT AND SUPPLIES-WMS	31.91	C	Computer
00042890	B118219	19001119		268.90		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	268.90	C	Computer
00042889	A50589	19001119		30.97		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	30.97	C	Computer
00042888	B120165	19001119		28.98		
10-034-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-DO	28.98	C	Computer
00042898	B118404	19000011		33.98		
10-704-9-2785-2620-680			BUILDING MAINT AND SUPPLIES-WHS	33.98	C	Computer
00042886	B118426	19000016		28.56		
10-704-9-2785-2630-680			GROUNDS MAINT AND SUPPLIES-WHS	28.56	C	Computer

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name				
Claim No	Invoice No	PO No	Description	Amount Paid		
Account No / Description				Acct Amt.	Status	Status Description
Bank No 01						
0100011035	07/17/19	107708	BRIAN FARM SERVICE CENTER			
00042887	A51127	19000016		87.96		
10-704-9-2785-2630-680			GROUNDS MAINT AND SUPPLIES-WHS	87.96	C	Computer
				Total Check:	956.94	
0100011036	07/17/19	729729	CENTURYLINK			
00042899	1471992236		Telephone	.29		
10-302-9-2785-2600-530			TELEPHONE - WMS	.29	C	Computer
00042899	1471992236		Telephone	.71		
10-704-9-2785-2600-530			TELEPHONE - WHS	.71	C	Computer
00042899	1471992236		Telephone	7.36		
10-034-9-2785-2600-530			TELEPHONE - DO	7.36	C	Computer
00042899	1471992236		Telephone	.16		
10-108-9-2785-2600-530			TELEPHONE - HES	.16	C	Computer
00042899	1471992236		Telephone	.03		
10-112-9-2785-2600-530			TELEPHONE - LES	.03	C	Computer
				Total Check:	8.55	
0100011037	07/17/19	363633	HILLOCK SPORTS LLC			
00042900	19rd079	19001054		1,487.50		
21-704-9-0232-1000-890			WHS Baseball	1,487.50	C	Computer
				Total Check:	1,487.50	
0100011038	07/17/19	774566	SCHOOL SPECIALTY SUPPLY			
00042902	208123156473	19001182		3.72		
10-112-9-0050-1000-612			SUPPLIES - INSTRUCTION-LES	3.72	C	Computer
00042901	208123031123	19001195		280.16		
10-112-9-1215-1000-612			SUPPLIES - PRESCHOOL-LES	280.16	C	Computer
				Total Check:	283.88	
0100011039	07/22/19	48605	APPLE COMPUTER INC			
00042904	AA28078378	19001142		1,665.23		
10-112-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-LES	1,665.23	C	Computer
00042904	AA28078378	19001142		1,252.31		
10-302-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-WMS	1,252.31	C	Computer
00042904	AA28078378	19001142		2,010.46		
10-704-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-WHS	2,010.46	C	Computer
00042903	AA28131836	19001142		302.77		
10-112-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-LES	302.77	C	Computer
00042905	AA28131836	19001142		227.69		
10-302-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-WMS	227.69	C	Computer
00042903	AA28131836	19001142		365.54		
10-704-9-5420-1000-650			TECH. SUPPLIES - LAND TRUST-WHS	365.54	C	Computer
				Total Check:	5,824.00	
0100011040	07/22/19	4618	AxisPlus Benefits			
00042906	4064	19001245		63.00		
10-034-9-0005-2500-810			DUES AND FEES - BUSINESS ADMINISTRATOR	63.00	C	Computer
				Total Check:	63.00	
0100011041	07/22/19	4626	Bank of America Credit Card			
00042923	CREDITJULY2019		Credit	-200.00		

Check Key	Date Paid	Vendor No / Vendor Name		Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.		
Account No / Description						
Bank No 01						
0100011041	07/22/19	4626	Bank of America Credit Card			
00042923	CREDITJULY2019		Credit	-200.00		
	10-034-9-0005-2500-291		Other Employee Benefits - Misc.	-200.00	C	Computer
00042924	JENNIFERCC7-19		Credit Cart June 2019	17.95		
	21-302-9-2020-1000-890		WMS Activities	17.95	C	Computer
00042922	SHANECJJUNE2019		Credit Cart June 2019	891.24		
	32-034-9-9999-4000-610		Site improvement - Supplies	891.24	C	Computer
00042921	SHANECJJUNE19		Credit Cart June 2019	16.94		
	10-034-9-2785-2600-580		TRAVEL - MAINTENANCE-DO	16.94	C	Computer
00042920	MARYCCJUNE2019		Credit Cart June 2019	190.55		
	21-704-9-0234-1000-890		WHS Boys Basketball	190.55	C	Computer
00042920	MARYCCJUNE2019		Credit Cart June 2019	2.20		
	10-000-9-0000-8131-888		Receivables - Employee & Misc.	2.20	C	Computer
00042919	CORALCCJUNE2019		Credit Cart June 2019	81.18		
	21-704-9-0261-1000-890		WHS Cheerleaders	81.18	C	Computer
00042919	CORALCCJUNE2019		Credit Cart June 2019	5.82		
	51-034-9-8001-3100-610		SUPPLIES - FOOD SERVICE-DO	5.82	C	Computer
00042907	JOHNCCJUNE2019		Credit Cart June 2019	7.95		
	10-034-9-0005-2320-610		SUPPLIES - SUPERINTENDENT	7.95	C	Computer
00042907	JOHNCCJUNE2019		Credit Cart June 2019	42.37		
	10-034-9-0005-2320-610		SUPPLIES - SUPERINTENDENT	42.37	C	Computer
00042907	JOHNCCJUNE2019		Credit Cart June 2019	696.61		
	10-034-9-0005-2320-580		TRAVEL - SUPERINTENDENT	696.61	C	Computer
00042908	JONICCCJUNE2019		Credit Cart June 2019	23.80		
	21-704-9-0137-1000-890		WHS FCCLA	23.80	C	Computer
00042909	NEDCCJUNE2019		Credit Cart June 2019	246.56		
	10-555-9-5315-2700-580		TRAVEL - BUS DRIVERS	246.56	C	Computer
00042910	JAMIECCJUNE2019		Credit Cart June 2019	340.70		
	10-034-9-1205-2400-580		TRAVEL - SPECIAL ED-DO	340.70	C	Computer
00042911	CINDYCCJUNE2019		Credit Cart June 2019	239.40		
	10-108-9-0050-2200-580		TRAVEL - TEACHERS-HES	239.40	C	Computer
00042911	CINDYCCJUNE2019		Credit Cart June 2019	20.00		
	10-108-9-0050-1000-612		SUPPLIES - INSTRUCTION-HES	20.00	C	Computer
00042912	HEIDICCCJUNE2019		Credit Cart June 2019	138.42		
	10-704-9-0050-2200-580		TRAVEL - TEACHERS-WHS	138.42	C	Computer
00042913	CherieCCJune201 19001244			215.76		
	10-112-9-0050-2400-580		TRAVEL - PRINCIPAL-LES	215.76	C	Computer
00042913	CherieCCJune201 19001244			593.99		
	10-112-9-0050-2400-612		SUPPLIES - OFFICE-LES	593.99	C	Computer
00042914	HeatherCCJune20 19001204			964.00		
	10-302-9-2785-2620-680		BUILDING MAINT AND SUPPLIES-WMS	964.00	C	Computer
00042915	HeatherCCJune20 19001241			74.53		
	10-034-9-0005-2500-890		MISCELLANEOUS - BUSINESS ADMIN	74.53	C	Computer
00042915	HeatherCCJune20 19001241			27.47		
	10-034-9-2785-2600-580		TRAVEL - MAINTENANCE-DO	27.47	C	Computer

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name	Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.	
Account No / Description					
Bank No 01					
0100011041	07/22/19	4626	Bank of America Credit Card		
00042915	HeatherCCJune20	19001241		27.47	
	10-034-9-0005-2500-890		MISCELLANEOUS - BUSINESS ADMIN	27.47	C Computer
00042915	HeatherCCJune20	19001241		10.12	
	10-034-9-2785-2600-580		TRAVEL - MAINTENANCE-DO	10.12	C Computer
00042916	TaceyCCJune2019	19001243		554.99	
	10-112-9-0050-2400-612		SUPPLIES - OFFICE-LES	554.99	C Computer
00042916	TaceyCCJune2019	19001243		147.35	
	10-112-9-5868-1000-612		SUPPLIES - TEACHER LEGISLATIVE-LES	147.35	C Computer
00042916	TaceyCCJune2019	19001243		84.96	
	21-112-9-2002-1000-890		LES Teacher Fund	84.96	C Computer
00042917	JONICCCJUNE2019		June 2019 Credit Card	142.68	
	10-704-9-6400-2200-580		TRAVEL - FACS-WHS	142.68	C Computer
00042918	JenniferCCJune2	19001202		788.85	
	10-302-9-6003-1000-612		SUPPLIES - CCA TRADE-WMS	788.85	C Computer
			Total Check:	6,393.86	
0100011042	07/22/19	343259	HANKSVILLE TOWN		
00042925	06302019		Hanksville Elem Water June 2019	51.50	
	10-108-9-2785-2600-410		UTILITIES-HES	51.50	C Computer
			Total Check:	51.50	
0100011044	07/25/19	529797	LOA TOWN		
00042932	JUNE 2019		Loa Elem Water June 2019	55.90	
	10-112-9-2785-2600-410		UTILITIES-LES	55.90	C Computer
			Total Check:	55.90	
0100011045	07/25/19	600599	NELSON ADAMS/NACO		
00042933	8187	19000840		130.80	
	51-112-9-8001-3100-610		SUPPLIES - FOOD SERVICE-LES	130.80	C Computer
			Total Check:	130.80	
			Total Bank:	300,012.67	
Bank No 11					
1100000130	07/17/19	942581	CINDY J. WILKINS		
00042841	07172019_1	19001239	Mileage Reimb June 10 thru 13 2019	103.32	
	10-108-9-0050-2200-580		TRAVEL - TEACHERS-HES	103.32	A ACH
			Total Check:	103.32	
1100000131	07/17/19	5720	Diena Riddle		
00042842	07172019_4	19001236	Meal Reimb. Aug 2018 Thru Feb. 2019	82.88	
	10-034-9-1205-2400-580		TRAVEL - SPECIAL ED-DO	82.88	A ACH
			Total Check:	82.88	
1100000132	07/17/19	4839	Dwight Ellett		
00042843	07172019_3	19001235	Meal Reimb. St. George June 17 thru 2	57.37	
	10-555-9-5315-2700-580		TRAVEL - BUS DRIVERS	57.37	A ACH
			Total Check:	57.37	
1100000133	07/17/19	232989	ELLETT SCOTT C.		
00042844	07172019_6	19001224	Reimb. for Coaches Meals	59.33	
	21-704-9-0232-1000-890		WHS Baseball	59.33	A ACH
			Total Check:	59.33	

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name		Amount Paid			
Claim No	Invoice No	PO No	Description				
Account No / Description				Acct Amt.	Status	Status Description	
Bank No 11							
1100000134	07/17/19	4111	Heather Okerlund				
00042845	07172019_5	19001217	Napkins and utencils for D.O.	24.43			
	10-034-9-0005-2590-610		SUPPLIES - SUPPORT SERVICES	24.43	A	ACH	
				Total Check:	24.43		
1100000135	07/17/19	5657	John M Fahey				
00042846	07-17-2019_8		Mileage Reimb. June 24 thru 28 2019	62.16			
	10-034-9-0005-2320-580		TRAVEL - SUPERINTENDENT	62.16	A	ACH	
				Total Check:	62.16		
1100000136	07/17/19	104495	MARY BRAY				
00042847	07172019_7	19001226	Mileage & Meal Reimb State Track 2019	81.35			
	10-704-9-0050-2400-580		TRAVEL - PRINCIPAL-WHS	81.35	A	ACH	
				Total Check:	81.35		
1100000137	07/17/19	4553	Trent Larsen				
00042848	07172019_2	19001238	Meal Reimb June 26 thru 27, 2019	28.78			
	10-704-9-6047-2200-580		TRAVEL - CTE LEADERSHIP-WHS	28.78	A	ACH	
				Total Check:	28.78		
				Total Bank:	499.62		
				Total Computer Checks (Including Voids)	300,012.67		
				Total Manual Checks (Including Voids)	.00		
				Total ACH Checks (Including Voids)	499.62		
				Total Other Checks (Including Voids)	.00		
				Total Electronic Checks (Including Voids)	.00		
				Total Computer Voids	.00		
				Total Manual Voids	.00		
				Total ACH Voids	.00		
				Total Other Voids	.00		
				Total Electronic Voids	.00		
				Grand Total:	300,512.29		
				Number of Checks:	54		

A/P Summary Check Register

FPREG01A

Bank	Check No	Amount	Date	Vendor	Type
01	00011016	1,000.00	07/17/19	8575 CJ Roderick	C
01	00011017	625.00	07/17/19	329155 GRUNDY TRUCKING	C
01	00011018	1,000.00	07/17/19	8419 Hannah Morrill	C
01	00011019	60.00	07/17/19	527582 LINDA'S COUNTRY DECOR	C
01	00011020	1,880.00	07/17/19	583737 MORETON & COMPANY - UTAH	C
01	00011021	250.00	07/17/19	609860 NORTH SEVIER HIGH SCHOOL	C
01	00011022	466.62	07/17/19	696744 PEAK ALARM COMPANY INC	C
01	00011023	275.00	07/17/19	744076 RICHFIELD CHAMBER OF COMMERCE	C
01	00011024	241.46	07/17/19	774566 SCHOOL SPECIALTY SUPPLY	C
01	00011025	914.60	07/17/19	784727 THE SHIRT STOP	C
01	00011026	225.00	07/17/19	6041 The Bicknell Theatre	C
01	00011027	1,000.00	07/17/19	7781 Traven Peterson	C
01	00011028	7,502.00	07/17/19	3719 UTAH SCHOOL BOARDS ASSN	C
01	00011029	18,619.00	07/17/19	891194 UTAH SCHOOL BOARDS RISK	C
01	00011030	220.00	07/17/19	891110 UTAH SCHOOL SUPT ASSOC	C
01	00011031	122.06	07/17/19	891185 UTAH STATE TAX COMM	C
01	00011032	1,000.00	07/17/19	8435 Vanessa Barlow	C
01	00011033	200.25	07/17/19	926218 WAYNE COUNTY LANDFILL	C
01	00011043	2,312.09	07/22/19	4626 Bank of America Credit Card	C

Total Bank No 01 37,913.08

Total Manual Checks	.00
Total Computer Checks	37,913.08
Total ACH Checks	.00
Total Other Checks	.00
Total Electronic Checks	.00
Total Computer Voids	.00
Total Manual Voids	.00
Total ACH Voids	.00
Total Other Voids	.00
Total Electronic Voids	.00

Grand Total 37,913.08
 Number of Checks 19

Batch Yr	Batch No	Amount
20	000018	35,600.99
20	000021	2,312.09

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name	Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.	
Account No / Description					
Bank No 01					
0100011016	07/17/19	8575	CJ Roderick		
00042849	CJSCHOLARSHIP20		Dixie & Joe Bowler Scholarship	1,000.00	
21-704-0-0505-1000-890	WHS Scholarship-Dixe&Joe Bowler			1,000.00	C Computer
			Total Check:	1,000.00	
0100011017	07/17/19	329155	GRUNDY TRUCKING		
00042850	4036	20000075		625.00	
10-704-0-2785-2620-680	BUILDING MAINT AND SUPPLIES-WHS			625.00	C Computer
			Total Check:	625.00	
0100011018	07/17/19	8419	Hannah Morrill		
00042851	HANNAHSCHLRSP20		Dixie & Joe Bowler Scholarship	1,000.00	
21-704-0-0505-1000-890	WHS Scholarship-Dixe&Joe Bowler			1,000.00	C Computer
			Total Check:	1,000.00	
0100011019	07/17/19	527582	LINDA'S COUNTRY DECOR		
00042852	2476	20000071		60.00	
10-034-0-0005-2310-890	MISCELLANEOUS - BOARD			60.00	C Computer
			Total Check:	60.00	
0100011020	07/17/19	583737	MORETON & COMPANY - UTAH		
00042853	481430	20000067		1,880.00	
10-034-0-9999-2310-522	INSURANCE - LIABILITY			1,880.00	C Computer
			Total Check:	1,880.00	
0100011021	07/17/19	609860	NORTH SEVIER HIGH SCHOOL		
00042854	9719VB	20000082	V.B. Tourn. Entry Fees	250.00	
21-704-0-0242-1000-890	WHS Volleyball			250.00	C Computer
			Total Check:	250.00	
0100011022	07/17/19	696744	PEAK ALARM COMPANY INC		
00042855	958205	20000041		83.85	
10-108-0-2785-2600-490	PROPERTY SERVICES - MAINTENANCE-HES			83.85	C Computer
00042855	958205	20000041		127.59	
10-112-0-2785-2600-490	PROPERTY SERVICES - MAINTENANCE-LES			127.59	C Computer
00042855	958205	20000041		127.59	
10-302-0-2785-2600-490	PROPERTY SERVICES - MAINTENANCE-WMS			127.59	C Computer
00042855	958205	20000041		127.59	
10-704-0-2785-2600-490	PROPERTY SERVICES - MAINTENANCE-WHS			127.59	C Computer
			Total Check:	466.62	
0100011023	07/17/19	744076	RICHFIELD CHAMBER OF COMMERCE		
00042856	1ABB8161719	20000081	Entry Fees Baseball	275.00	
21-704-0-0232-1000-890	WHS Baseball			275.00	C Computer
			Total Check:	275.00	
0100011024	07/17/19	774566	SCHOOL SPECIALTY SUPPLY		
00042857	208123172554	20000060		241.46	
10-112-0-0050-1000-612	SUPPLIES - INSTRUCTION-LES			241.46	C Computer
			Total Check:	241.46	
0100011025	07/17/19	784727	THE SHIRT STOP		
00042858	16814	20000083		914.60	
21-704-0-0242-1000-890	WHS Volleyball			914.60	C Computer
			Total Check:	914.60	

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name		Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.		
Account No / Description						
Bank No 01						
0100011026	07/17/19	6041	The Bicknell Theatre			
00042859	07172019_13	20000079	August Birthday Certificates	225.00		
10-034-0-0005-2500-291			Other Employee Benefits - Misc.	225.00	C	Computer
Total Check:				225.00		
0100011027	07/17/19	7781	Traven Peterson			
00042860	TRAVENSCLRHP201		Dixie & Joe Bowler Scholarship	1,000.00		
21-704-0-0505-1000-890			WHS Scholarship-Dixe&Joe Bowler	1,000.00	C	Computer
Total Check:				1,000.00		
0100011028	07/17/19	3719	UTAH SCHOOL BOARDS ASSN			
00042863	2595	20000042	USBA Board Book 2019-20	1,010.13		
10-034-0-0005-2310-810			DUES AND FEES - BOARD	1,010.13	C	Computer
00042863	2595	20000042		456.68		
10-034-0-0005-2320-810			DUES AND FEES - SUPERINTENDENT	456.68	C	Computer
00042863	2595	20000042		533.19		
10-034-0-0005-2500-670			SOFTWARE - BUSINESS ADMIN	533.19	C	Computer
00042862	2643	20000042	Association, Allocation Dues 2019-20	2,021.27		
10-034-0-0005-2310-810			DUES AND FEES - BOARD	2,021.27	C	Computer
00042862	2643	20000042		913.81		
10-034-0-0005-2320-810			DUES AND FEES - SUPERINTENDENT	913.81	C	Computer
00042862	2643	20000042		1,066.92		
10-034-0-0005-2500-670			SOFTWARE - BUSINESS ADMIN	1,066.92	C	Computer
00042861	2683	20000042	Policy Service 2019-20	757.60		
10-034-0-0005-2310-810			DUES AND FEES - BOARD	757.60	C	Computer
00042861	2683	20000042		342.51		
10-034-0-0005-2320-810			DUES AND FEES - SUPERINTENDENT	342.51	C	Computer
00042861	2683	20000042		399.89		
10-034-0-0005-2500-670			SOFTWARE - BUSINESS ADMIN	399.89	C	Computer
Total Check:				7,502.00		
0100011029	07/17/19	891194	UTAH SCHOOL BOARDS RISK			
00042864	07172019_20	20000001	Workers Compensation Coverage/Annual	355.00		
10-034-0-0005-2230-270			Workers Compensation Insurance	355.00	C	Computer
00042864	07172019_20	20000001		139.00		
10-034-0-0005-2310-270			Workers Compensation Insurance	139.00	C	Computer
00042864	07172019_20	20000001		358.00		
10-034-0-0005-2320-270			Workers Compensation Insurance	358.00	C	Computer
00042864	07172019_20	20000001		390.00		
10-034-0-0005-2500-270			Workers Compensation Insurance	390.00	C	Computer
00042864	07172019_20	20000001		289.00		
10-034-0-0005-2590-270			Workers Compensation Insurance	289.00	C	Computer
00042864	07172019_20	20000001		164.00		
10-034-0-0050-2400-270			Workers Compensation Insurance	164.00	C	Computer
00042864	07172019_20	20000001		972.00		
10-034-0-1205-2400-270			Workers Compensation Insurance	972.00	C	Computer
00042864	07172019_20	20000001		1,118.00		
10-034-0-2785-2600-270			Workers Compensation Insurance	1,118.00	C	Computer

Check Key	Date Paid	Vendor No / Vendor Name		Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description			
Account No / Description				Acct Amt.		
Bank No 01						
0100011029	07/17/19	891194	UTAH SCHOOL BOARDS RISK			
00042864	07172019_20	20000001		457.00		
10-108-0-0050-1000-270			Workers Compensation Insurance	457.00	C	Computer
00042864	07172019_20	20000001		198.00		
10-108-0-0050-2400-270			Workers Compensation Insurance	198.00	C	Computer
00042864	07172019_20	20000001		4,021.00		
10-112-0-0050-1000-270			Workers Compensation Insurance	4,021.00	C	Computer
00042864	07172019_20	20000001		531.00		
10-112-0-0050-2400-270			Workers Compensation Insurance	531.00	C	Computer
00042864	07172019_20	20000001		2,617.00		
10-302-0-0050-1000-270			Workers Compensation Insurance	2,617.00	C	Computer
00042864	07172019_20	20000001		508.00		
10-302-0-0050-2400-270			Workers Compensation Insurance	508.00	C	Computer
00042864	07172019_20	20000001		723.00		
10-555-0-5315-2700-270			Workers Compensation Insurance	723.00	C	Computer
00042864	07172019_20	20000001		3,929.00		
10-704-0-0050-1000-270			Workers Compensation Insurance	3,929.00	C	Computer
00042864	07172019_20	20000001		956.00		
10-704-0-0050-2400-270			Workers Compensation Insurance	956.00	C	Computer
00042864	07172019_20	20000001		227.00		
10-704-0-7524-1000-270			Workers Compensation Insurance	227.00	C	Computer
00042864	07172019_20	20000001		667.00		
51-034-0-8001-3100-270			Workers Compensation Insurance	667.00	C	Computer
Total Check:				18,619.00		
0100011030	07/17/19	891110	UTAH SCHOOL SUPT ASSOC			
00042865	20192020Dues	20000077	Membership Dues 2019-20	220.00		
10-034-0-0005-2320-810			DUES AND FEES - SUPERINTENDENT	220.00	C	Computer
Total Check:				220.00		
0100011031	07/17/19	891185	UTAH STATE TAX COMM			
00042866	07172019_11	20000085		.61		
21-704-0-0181-1000-890			WHS Band	.61	C	Computer
00042866	07172019_11	20000085		6.71		
21-704-0-0232-1000-890			WHS Baseball	6.71	C	Computer
00042866	07172019_11	20000085		20.74		
21-704-0-0242-1000-890			WHS Volleyball	20.74	C	Computer
00042866	07172019_11	20000085		43.37		
21-704-0-0244-1000-890			WHS Track	43.37	C	Computer
00042866	07172019_11	20000085		34.16		
21-704-0-0250-1000-890			WHS Yearbook	34.16	C	Computer
00042866	07172019_11	20000085		5.80		
21-704-0-2001-1000-890			WHS General	5.80	C	Computer
00042866	07172019_11	20000085		10.67		
21-704-0-3602-1000-890			WHS Senior Class	10.67	C	Computer
Total Check:				122.06		
0100011032	07/17/19	8435	Vanessa Barlow			

Wayne School District
 A/P Detail Check Register

Check Key	Date Paid	Vendor No / Vendor Name	Amount Paid	Status	Status Description
Claim No	Invoice No	PO No	Description	Acct Amt.	
Account No / Description					
Bank No 01					
0100011032	07/17/19	8435	Vanessa Barlow		
00042867	VANESSASCHLSHP2		Dixie & Joe Bowler Scholarship	1,000.00	
21-704-0-0505-1000-890	WHS Scholarship-Dixe&Joe Bowler			1,000.00	C Computer
			Total Check:	1,000.00	
0100011033	07/17/19	926218	WAYNE COUNTY LANDFILL		
00042868	060419		Dump Charges	200.25	
10-034-0-2785-2600-410	UTILITIES-DO			200.25	C Computer
			Total Check:	200.25	
0100011043	07/22/19	4626	Bank of America Credit Card		
00042926	KristinCCJuly19 20000089			113.07	
10-704-0-0050-2120-580	TRAVEL - COUSELOR-WHS			113.07	C Computer
00042926	KristinCCJuly19 20000089			80.76	
10-704-0-6600-1000-612	SUPPLIES - TRADE-WHS			80.76	C Computer
00042926	KristinCCJuly19 20000089			175.72	
10-704-0-6600-2200-580	TRAVEL - TRADE-WHS			175.72	C Computer
00042926	KristinCCJuly19 20000089			19.99	
21-704-0-0181-1000-890	WHS Band			19.99	C Computer
00042931	HeatherCCJuly20 20000076			397.56	
10-034-0-0005-2500-290	Other Employee Benefits - Wellness Init			397.56	C Computer
00042928	HeatherJuly2019 20000076			680.90	
10-034-0-0005-2500-290	Other Employee Benefits - Wellness Init			680.90	C Computer
00042929	HeatherCCJuly20 20000076			337.92	
10-034-0-0005-2500-290	Other Employee Benefits - Wellness Init			337.92	C Computer
00042930	AndreaCCJuly204 20000080			410.19	
10-034-0-0005-2230-580	TRAVEL - TECHNOLOGY-DO			410.19	C Computer
00042927	AndreaCCJuly204 20000080			12.99	
10-034-0-0005-2230-650	TECH.SUPPLIES - TECHNOLOGY-DO			12.99	C Computer
00042930	AndreaCCJuly204 20000080			82.99	
10-034-0-0005-2320-610	SUPPLIES - SUPERINTENDENT			82.99	C Computer
			Total Check:	2,312.09	
			Total Bank:	37,913.08	
			Total Computer Checks (Including Voids)	37,913.08	
			Total Manual Checks (Including Voids)	.00	
			Total ACH Checks (Including Voids)	.00	
			Total Other Checks (Including Voids)	.00	
			Total Electronic Checks (Including Voids)	.00	
			Total Computer Voids	.00	
			Total Manual Voids	.00	
			Total ACH Voids	.00	
			Total Other Voids	.00	
			Total Electronic Voids	.00	
			Grand Total:	37,913.08	
			Number of Checks:	19	



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Bank of America Business Advantage LIFE / BETTER CONNECTED®
Around-the-clock protection
Your Bank of America Business Mastercard® protects you 24/7 with:
• Purchase Assurance® Covers your purchases in case of theft or damage within 90 days of purchase¹
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• Zero Liability Protects you in case of unauthorized use of your card²
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² Claims may only be filed against posted and settled transactions subject to dollar limits and subsequent verification, including providing all requested information supporting fraudulent use claim. Refer to your Business Card Agreement for further details.
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Wayne School District

For -
Periods 0 - 1

Income Statement
GENERAL FUNDS

FPROF01A

10-G

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
10-034-0-5310-3200-999 STATE MSP - FLEXIBLE ALLOCATION-WPU	10,245.88	.00	855.43	855.43	9,390.45	8.35
10-034-0-5455-3600-999 STATE MSP - VOTED LOCAL LEVY GUARANTEE	229,631.00	.00	19,135.93	19,135.93	210,495.07	8.33
10-034-0-5460-3600-999 STATE MSP - BOARD LOCAL LEVY GUARANTEE	41,381.00	.00	3,448.48	3,448.48	37,932.52	8.33
10-034-0-7380-4300-999 FEDERAL - ERATE	5,000.00	.00	.00	.00	5,000.00	.00
10-034-0-7699-4100-999 FEDERAL - RURAL SCHOOLS ACHIEVEMENT	28,836.00	.00	.00	.00	28,836.00	.00
10-030-0-9999-1110-999 PROPERTY TAX	-186,306.00	.00	.00	.00	-186,306.00	.00
10-030-0-9999-1114-999 PROPERTY TAX	-174,118.00	.00	.00	.00	-174,118.00	.00
10-034-0-9999-1110-999 PROPERTY TAX-BASIC	559,000.00	.00	.00	.00	559,000.00	.00
10-034-0-9999-1111-999 PROPERTY TAX REDEMPT-BASIC	15,000.00	.00	.00	.00	15,000.00	.00
10-034-0-9999-1112-999 PROPERTY TAX-VOTED LEVY	464,000.00	.00	.00	.00	464,000.00	.00
10-034-0-9999-1113-999 PROPERTY TAX REDEMPT-VOTED LEVY	13,000.00	.00	.00	.00	13,000.00	.00
10-034-0-9999-1114-999 PROPERTY TAX-BOARD LEVY	135,000.00	.00	.00	.00	135,000.00	.00
10-034-0-9999-1115-999 PROPERTY TAX REDEMPT-BOARD LEVY	4,000.00	.00	.00	.00	4,000.00	.00
10-034-0-9999-1160-999 PROPERTY TAX-FILT-BASIC	74,000.00	.00	.00	.00	74,000.00	.00
10-034-0-9999-1162-999 PROPERTY TAX-FILT-VOTED LEVY	61,000.00	.00	.00	.00	61,000.00	.00
10-034-0-9999-1164-999 PROPERTY TAX-FILT-BOARD LEVY	18,000.00	.00	.00	.00	18,000.00	.00
10-034-0-9999-1510-999 LOCAL - INTEREST	85,000.00	.00	.00	.00	85,000.00	.00
10-034-0-9999-1980-999 OTHER MISC. REVENUE	100,000.00	.00	.00	.00	100,000.00	.00
10-034-0-9999-1990-999 LOCAL - MISC. REVENUES	35,000.00	.00	.00	.00	35,000.00	.00
10-034-0-9999-3010-999 STATE MSP - K-12	857,805.00	.00	75,340.00	75,340.00	782,465.00	8.78
10-034-0-9999-3013-999 State MSP Foreign Exchange	.00	.00	294.33	294.33	-294.33	.00
10-034-0-9999-3015-999 STATE MSP - NEC. EXISTENT SMALL SCHOOLS	1,271,621.00	.00	105,968.48	105,968.48	1,165,652.52	8.33
10-034-0-9999-3020-999 STATE MSP - PROFESSIONAL STAFF	270,300.00	.00	22,524.99	22,524.99	247,775.01	8.33
10-034-0-9999-3025-999 STATE MSP - ADMIN COSTS	335,540.00	.00	27,961.67	27,961.67	307,578.33	8.33
81 Revenues	4,252,935.88	.00	255,529.31	255,529.31	3,997,406.57	6.01
91 Expenditures						
10-034-0-0005-2230-184 Salaries - Technology	70,100.00	.00	6,064.58	6,064.58	64,035.42	8.65
10-034-0-0005-2230-210 State Retirement	12,100.00	.00	909.74	909.74	11,190.26	7.52
10-034-0-0005-2230-220 FICA Payroll Taxes	5,400.00	.00	458.59	458.59	4,941.41	8.49
10-034-0-0005-2230-240 Insurance Benefits	24,400.00	.00	1,947.00	1,947.00	22,453.00	7.98
10-034-0-0005-2230-270 Workers Compensation Insurance	500.00	.00	355.00	355.00	145.00	71.00

Wayne School District

For -
Periods 0 - 1

Income Statement
GENERAL FUNDS

FPROF01A

10-G

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-0-0005-2230-310 ADMIN.SERVICES - TECHNOLOGY-DO	8,000.00	.00	.00	.00	8,000.00	.00
10-034-0-0005-2230-580 TRAVEL - TECHNOLOGY-DO	4,000.00	.00	410.19	410.19	3,589.81	10.25
10-034-0-0005-2230-610 SUPPLIES - TECHNOLOGY-DO	500.00	.00	.00	.00	500.00	.00
10-034-0-0005-2230-650 TECH.SUPPLIES - TECHNOLOGY-DO	5,000.00	1,428.49	12.99	12.99	3,558.52	28.83
10-034-0-0005-2230-670 SOFTWARE - TECHNOLOGY-DO	17,000.00	4,516.73	.00	.00	12,483.27	26.57
10-034-0-0005-2230-730 EQUIPMENT - TECHNOLOGY-DO	1,000.00	.00	.00	.00	1,000.00	.00
10-034-0-0005-2310-111 Salaries - Board Members	27,500.00	.00	1,700.00	1,700.00	25,800.00	6.18
10-034-0-0005-2310-220 FICA Payroll Taxes	2,100.00	.00	127.99	127.99	1,972.01	6.09
10-034-0-0005-2310-240 Insurance Benefits	89,700.00	.00	7,275.00	7,275.00	82,425.00	8.11
10-034-0-0005-2310-270 Workers Compensation Insurance	200.00	.00	139.00	139.00	61.00	69.50
10-034-0-0005-2310-310 ADMIN.SERVICES - BOARD	500.00	.00	.00	.00	500.00	.00
10-034-0-0005-2310-580 TRAVEL - BOARD	33,000.00	174.50	.00	.00	32,825.50	.53
10-034-0-0005-2310-810 DUES AND FEES - BOARD	3,800.00	.00	3,789.00	3,789.00	11.00	99.71
10-034-0-0005-2310-890 MISCELLANEOUS - BOARD	2,000.00	.00	60.00	60.00	1,940.00	3.00
10-034-0-0005-2316-340 PROF.SERVICES - AUDIT	15,000.00	.00	.00	.00	15,000.00	.00
10-034-0-0005-2320-112 Salaries - Superintendent	70,800.00	.00	6,087.00	6,087.00	64,713.00	8.60
10-034-0-0005-2320-210 State Retirement	15,700.00	.00	1,304.84	1,304.84	14,395.16	8.31
10-034-0-0005-2320-220 FICA Payroll Taxes	5,500.00	.00	465.66	465.66	5,034.34	8.47
10-034-0-0005-2320-240 Insurance Benefits	500.00	.00	.00	.00	500.00	.00

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Wayne School District

For -
Periods 0 - 1

Income Statement
GENERAL FUNDS

FPROF01A

10-G

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-0-0005-2320-270 Workers Compensation Insurance	500.00	.00	358.00	358.00	142.00	71.60
10-034-0-0005-2320-310 PROF.SERVICES - EXECUTIVE ADMIN	500.00	.00	.00	.00	500.00	.00
10-034-0-0005-2320-540 ADVERTISING - PUBLIC NOTICES	5,000.00	.00	.00	.00	5,000.00	.00
10-034-0-0005-2320-580 TRAVEL - SUPERINTENDENT	8,000.00	.00	.00	.00	8,000.00	.00
10-034-0-0005-2320-610 SUPPLIES - SUPERINTENDENT	2,000.00	.00	82.99	82.99	1,917.01	4.15
10-034-0-0005-2320-810 DUES AND FEES - SUPERINTENDENT	1,900.00	.00	1,933.00	1,933.00	-33.00	101.74
10-034-0-0005-2320-890 MISCELLANEOUS - EXECUTIVE ADMIN	2,000.00	500.00	.00	.00	1,500.00	25.00
10-034-0-0005-2500-114 Salaries - Business Administrator	77,000.00	.00	6,416.67	6,416.67	70,583.33	8.33
10-034-0-0005-2500-210 State Retirement	15,500.00	.00	1,284.62	1,284.62	14,215.38	8.29
10-034-0-0005-2500-220 FICA Payroll Taxes	5,900.00	.00	314.92	314.92	5,585.08	5.34
10-034-0-0005-2500-240 Insurance Benefits	24,700.00	.00	1,947.00	1,947.00	22,753.00	7.88
10-034-0-0005-2500-270 Workers Compensation Insurance	450.00	.00	390.00	390.00	60.00	86.67
10-034-0-0005-2500-290 Other Employee Benefits - Wellness Init	3,692.00	589.60	1,416.38	1,416.38	1,686.02	54.33
10-034-0-0005-2500-291 Other Employee Benefits - Misc.	.00	.00	225.00	225.00	-225.00	.00
10-034-0-0005-2500-340 PROF.SERV - HIRING AND STAFFING	3,500.00	.00	.00	.00	3,500.00	.00
10-034-0-0005-2500-349 LEGAL SERVICES - SUPPORT SERVICES	6,000.00	68.00	.00	.00	5,932.00	1.13
10-034-0-0005-2500-580 TRAVEL - BUSINESS ADMIN	3,000.00	54.04	.00	.00	2,945.96	1.80
10-034-0-0005-2500-610 SUPPLIES - DO STAFF	3,000.00	.00	.00	.00	3,000.00	.00
10-034-0-0005-2500-670 SOFTWARE - BUSINESS ADMIN	9,000.00	.00	2,000.00	2,000.00	7,000.00	22.22

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91 Expenditures						
10-034-0-0005-2500-810 DUES AND FEES - BUSINESS ADMINISTRATOR	1,000.00	.00	.00	.00	1,000.00	.00
10-034-0-0005-2500-890 MISCELLANEOUS - BUSINESS ADMIN	100.00	.00	.00	.00	100.00	.00
10-034-0-0005-2590-152 Salaries - Clerical	57,000.00	.00	4,666.55	4,666.55	52,333.45	8.19
10-034-0-0005-2590-210 State Retirement	13,400.00	.00	1,105.52	1,105.52	12,294.48	8.25
10-034-0-0005-2590-220 FICA Payroll Taxes	4,700.00	.00	357.00	357.00	4,343.00	7.60
10-034-0-0005-2590-240 Insurance Benefits	19,600.00	.00	1,047.50	1,047.50	18,552.50	5.34
10-034-0-0005-2590-270 Workers Compensation Insurance	350.00	.00	289.00	289.00	61.00	82.57
10-034-0-0005-2590-550 PRINTING - DO	2,000.00	2,000.00	.00	.00	.00	100.00
10-034-0-0005-2590-580 TRAVEL - CLERICAL STAFF	500.00	.00	.00	.00	500.00	.00
10-034-0-0005-2590-610 SUPPLIES - SUPPORT SERVICES	500.00	.00	.00	.00	500.00	.00
10-034-0-0005-2590-890 MISCELLANEOUS - SUPPORT SERVICES	500.00	.00	.00	.00	500.00	.00
10-108-0-0050-1000-131 Salaries - Teachers	62,000.00	.00	.00	.00	62,000.00	.00
10-112-0-0050-1000-131 Salaries - Teachers	409,400.00	.00	258.68	258.68	409,141.32	.06
10-302-0-0050-1000-131 Salaries - Teachers	352,400.00	.00	.00	.00	352,400.00	.00
10-704-0-0050-1000-131 Salaries - Teachers	317,800.00	.00	.00	.00	317,800.00	.00
10-108-0-0050-1000-132 Salaries - Substitute	1,000.00	.00	.00	.00	1,000.00	.00
10-112-0-0050-1000-132 Salaries - Substitute	8,000.00	.00	.00	.00	8,000.00	.00
10-302-0-0050-1000-132 Salaries - Substitute	8,000.00	.00	.00	.00	8,000.00	.00
10-704-0-0050-1000-132 Salaries - Substitute	7,000.00	.00	.00	.00	7,000.00	.00
10-108-0-0050-1000-161 Salaries - Aides	10,500.00	.00	.00	.00	10,500.00	.00
10-108-0-0050-1000-210 State Retirement	13,800.00	.00	.00	.00	13,800.00	.00
10-112-0-0050-1000-210 State Retirement	89,800.00	.00	61.28	61.28	89,738.72	.07
10-302-0-0050-1000-210 State Retirement	74,600.00	.00	.00	.00	74,600.00	.00
10-704-0-0050-1000-210 State Retirement	68,400.00	.00	.00	.00	68,400.00	.00
10-108-0-0050-1000-220 FICA Payroll Taxes	5,600.00	.00	.00	.00	5,600.00	.00

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91 Expenditures						
10-112-0-0050-1000-220 FICA Payroll Taxes	31,400.00	.00	19.79	19.79	31,380.21	.06
10-302-0-0050-1000-220 FICA Payroll Taxes	27,000.00	.00	.00	.00	27,000.00	.00
10-704-0-0050-1000-220 FICA Payroll Taxes	24,300.00	.00	.00	.00	24,300.00	.00
10-108-0-0050-1000-240 Insurance Benefits	23,800.00	.00	.00	.00	23,800.00	.00
10-112-0-0050-1000-240 Insurance Benefits	159,300.00	.00	.00	.00	159,300.00	.00
10-302-0-0050-1000-240 Insurance Benefits	88,100.00	.00	.00	.00	88,100.00	.00
10-704-0-0050-1000-240 Insurance Benefits	99,400.00	.00	.00	.00	99,400.00	.00
10-108-0-0050-1000-270 Workers Compensation Insurance	650.00	.00	457.00	457.00	193.00	70.31
10-112-0-0050-1000-270 Workers Compensation Insurance	4,300.00	.00	4,021.00	4,021.00	279.00	93.51
10-302-0-0050-1000-270 Workers Compensation Insurance	2,800.00	.00	2,617.00	2,617.00	183.00	93.46
10-704-0-0050-1000-270 Workers Compensation Insurance	4,400.00	.00	3,929.00	3,929.00	471.00	89.30
10-108-0-0050-1000-340 PROFESSIONAL SERVICES - HES	500.00	.00	.00	.00	500.00	.00
10-112-0-0050-1000-340 PROFESSIONAL SERVICES - LES	500.00	.00	.00	.00	500.00	.00
10-302-0-0050-1000-340 PROFESSIONAL SERVICES - WMS	1,000.00	.00	.00	.00	1,000.00	.00
10-704-0-0050-1000-340 PROFESSIONAL SERVICES - WHS	2,000.00	.00	.00	.00	2,000.00	.00
10-108-0-0050-1000-550 PRINTING - INSTRUCTION-HES	2,000.00	2,000.00	.00	.00	.00	100.00
10-112-0-0050-1000-550 PRINTING - INSTRUCTION-LES	5,000.00	5,000.00	.00	.00	.00	100.00
10-302-0-0050-1000-550 PRINTING - INSTRUCTION-WMS	4,000.00	4,000.00	.00	.00	.00	100.00
10-704-0-0050-1000-550 PRINTING - INSTRUCTION-WHS	6,000.00	6,000.00	.00	.00	.00	100.00
10-108-0-0050-1000-612 SUPPLIES - INSTRUCTION-HES	1,480.40	.00	.00	.00	1,480.40	.00
10-112-0-0050-1000-612 SUPPLIES - INSTRUCTION-LES	-6,672.27	27.60	241.46	241.46	-6,941.33	-4.03
10-302-0-0050-1000-612 SUPPLIES - INSTRUCTION-WMS	4,191.23	.00	.00	.00	4,191.23	.00
10-704-0-0050-1000-612 SUPPLIES - INSTRUCTION-WHS	5,060.03	.00	.00	.00	5,060.03	.00
10-108-0-0050-1000-641 BOOKS AND PERIODICALS - HES	846.64	.00	.00	.00	846.64	.00
10-112-0-0050-1000-641 BOOKS AND PERIODICALS - LES	23,475.85	.00	.00	.00	23,475.85	.00
10-302-0-0050-1000-641 BOOKS AND PERIODICALS - WMS	1,050.53	.00	.00	.00	1,050.53	.00
10-704-0-0050-1000-641 BOOKS AND PERIODICALS - WHS	1,942.67	.00	.00	.00	1,942.67	.00
10-108-0-0050-1000-650 TECHNOLOGY SUPPLIES - HES	1,124.34	2,588.24	.00	.00	-1,463.90	230.20
10-112-0-0050-1000-650 TECHNOLOGY SUPPLIES - LES	2,802.92	3,527.49	.00	.00	-724.57	125.85
10-302-0-0050-1000-650 TECHNOLOGY SUPPLIES - WMS	1,469.44	880.24	.00	.00	589.20	59.90
10-704-0-0050-1000-650 TECHNOLOGY SUPPLIES - WHS	2,708.09	4,113.48	.00	.00	-1,405.39	151.90
10-108-0-0050-1000-730 EQUIPMENT - INSTRUCTION-HES	1.00	.00	.00	.00	1.00	.00
10-112-0-0050-1000-730 EQUIPMENT - INSTRUCTION-LES	1.00	.00	.00	.00	1.00	.00
10-302-0-0050-1000-730 EQUIPMENT - INSTRUCTION-WMS	1.00	.00	.00	.00	1.00	.00
10-704-0-0050-1000-730 EQUIPMENT - INSTRUCTION-WHS	1.00	.00	.00	.00	1.00	.00

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91 Expenditures						
10-704-0-0050-1000-870 Indirect Costs	-47,600.00	.00	.00	.00	-47,600.00	.00
10-108-0-0050-1000-890 MISCELLANEOUS - INSTRUCTION-HES	1.00	.00	.00	.00	1.00	.00
10-112-0-0050-1000-890 MISCELLANEOUS - INSTRUCTION-LES	1.00	.00	.00	.00	1.00	.00
10-302-0-0050-1000-890 MISCELLANEOUS - INSTRUCTION-WMS	1.00	.00	.00	.00	1.00	.00
10-704-0-0050-1000-890 MISCELLANEOUS - INSTRUCTION-WHS	1.00	.00	.00	.00	1.00	.00
10-112-0-0050-2110-141 Salaries - Social Worker	23,900.00	.00	.00	.00	23,900.00	.00
10-302-0-0050-2110-141 Salaries - Social Worker	23,900.00	.00	.00	.00	23,900.00	.00
10-704-0-0050-2110-141 Salaries - Social Worker	28,000.00	.00	.00	.00	28,000.00	.00
10-112-0-0050-2110-210 State Retirement	5,300.00	.00	.00	.00	5,300.00	.00
10-302-0-0050-2110-210 State Retirement	5,300.00	.00	.00	.00	5,300.00	.00
10-704-0-0050-2110-210 State Retirement	6,200.00	.00	.00	.00	6,200.00	.00
10-112-0-0050-2110-220 FICA Payroll Taxes	1,900.00	.00	.00	.00	1,900.00	.00
10-302-0-0050-2110-220 FICA Payroll Taxes	1,900.00	.00	.00	.00	1,900.00	.00
10-704-0-0050-2110-220 FICA Payroll Taxes	2,200.00	.00	.00	.00	2,200.00	.00
10-112-0-0050-2110-240 Insurance Benefits	12,300.00	.00	.00	.00	12,300.00	.00
10-302-0-0050-2110-240 Insurance Benefits	12,200.00	.00	.00	.00	12,200.00	.00
10-704-0-0050-2110-240 Insurance Benefits	12,300.00	.00	.00	.00	12,300.00	.00
10-112-0-0050-2110-340 PROF.SERVICES - SOCIAL WORK-LES	1,000.00	.00	.00	.00	1,000.00	.00
10-112-0-0050-2110-580 TRAVEL - SOCIAL WORK-LES	1,000.00	.00	.00	.00	1,000.00	.00
10-112-0-0050-2110-612 SUPPLIES - SOCIAL WORK-LES	250.00	.00	.00	.00	250.00	.00
10-302-0-0050-2110-612 SUPPLIES - SOCIAL WORK-WMS	250.00	.00	.00	.00	250.00	.00
10-704-0-0050-2120-142 Salaries - Guidance Personnel	38,300.00	.00	.00	.00	38,300.00	.00
10-704-0-0050-2120-161 Salaries - Aides - Guidance	9,700.00	.00	.00	.00	9,700.00	.00
10-704-0-0050-2120-210 State Retirement	10,700.00	.00	.00	.00	10,700.00	.00
10-704-0-0050-2120-220 FICA Payroll Taxes	3,700.00	.00	.00	.00	3,700.00	.00
10-704-0-0050-2120-240 Insurance Benefits	14,500.00	.00	.00	.00	14,500.00	.00
10-704-0-0050-2120-580 TRAVEL - COUSELOR-WHS	500.00	.00	113.07	113.07	386.93	22.61

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10-704-0-0050-2120-612 SUPPLIES - COUNSELING-WHS	500.00	.00	.00	.00	500.00	.00
10-034-0-0050-2200-240 Insurance Benefits	18,000.00	.00	.00	.00	18,000.00	.00
10-034-0-0050-2200-340 PROFESSIONAL SERVICES - DO	.00	425.00	.00	.00	-425.00	.00
10-108-0-0050-2200-580 TRAVEL - TEACHERS-HES	500.00	41.60	.00	.00	458.40	8.32
10-112-0-0050-2200-580 TRAVEL - TEACHERS-LES	3,500.00	.00	.00	.00	3,500.00	.00
10-302-0-0050-2200-580 TRAVEL - TEACHERS-WMS	2,500.00	.00	.00	.00	2,500.00	.00
10-704-0-0050-2200-580 TRAVEL - TEACHERS-WHS	3,500.00	.00	.00	.00	3,500.00	.00
10-034-0-0050-2200-612 SUPPLIES - Instruction - DO	1,000.00	.00	.00	.00	1,000.00	.00
10-034-0-0050-2200-641 BOOKS - DO	20,000.00	.00	.00	.00	20,000.00	.00
10-034-0-0050-2200-670 SOFTWARE - INSTRUCTION-DO	2,800.00	.00	.00	.00	2,800.00	.00
10-034-0-0050-2200-730 EQUIPMENT - INSTRUCTION-DO	19,730.94	.00	.00	.00	19,730.94	.00
10-034-0-0050-2210-115 Salaries - Curriculum Supervisor	16,400.00	.00	1,271.08	1,271.08	15,128.92	7.75
10-034-0-0050-2210-210 State Retirement	3,650.00	.00	301.12	301.12	3,348.88	8.25
10-034-0-0050-2210-220 FICA Payroll Taxes	1,250.00	.00	97.24	97.24	1,152.76	7.78
10-034-0-0050-2210-240 Insurance Benefits	100.00	.00	.00	.00	100.00	.00
10-108-0-0050-2220-162 Salaries - Media	3,400.00	.00	.00	.00	3,400.00	.00
10-112-0-0050-2220-162 Salaries - Media	6,500.00	.00	.00	.00	6,500.00	.00
10-302-0-0050-2220-162 Salaries - Media	4,600.00	.00	.00	.00	4,600.00	.00
10-704-0-0050-2220-162 Salaries - Media	6,900.00	.00	.00	.00	6,900.00	.00
10-108-0-0050-2220-210 State Retirement	800.00	.00	.00	.00	800.00	.00
10-108-0-0050-2220-220 FICA Payroll Taxes	300.00	.00	.00	.00	300.00	.00
10-112-0-0050-2220-220 FICA Payroll Taxes	500.00	.00	.00	.00	500.00	.00
10-302-0-0050-2220-220 FICA Payroll Taxes	400.00	.00	.00	.00	400.00	.00
10-704-0-0050-2220-220 FICA Payroll Taxes	500.00	.00	.00	.00	500.00	.00
10-034-0-0050-2220-310 ADMIN.SERVICES - MEDIA-DO	650.00	.00	.00	.00	650.00	.00

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10-108-0-0050-2220-644 LIBRARY BOOKS - HES	379.09	.00	.00	.00	379.09	.00
10-112-0-0050-2220-644 LIBRARY BOOKS - LES	1,987.75	.00	.00	.00	1,987.75	.00
10-302-0-0050-2220-644 LIBRARY BOOKS - WMS	1,683.93	.00	.00	.00	1,683.93	.00
10-704-0-0050-2220-644 LIBRARY BOOKS - WHS	3,073.80	.00	.00	.00	3,073.80	.00
10-108-0-0050-2400-121 Salaries - Principal	16,400.00	.00	1,271.08	1,271.08	15,128.92	7.75
10-112-0-0050-2400-121 Salaries - Principal	49,300.00	.00	.00	.00	49,300.00	.00
10-302-0-0050-2400-121 Salaries - Principal	44,300.00	.00	.00	.00	44,300.00	.00
10-704-0-0050-2400-121 Salaries - Principal	49,600.00	.00	.00	.00	49,600.00	.00
10-108-0-0050-2400-152 Salaries - Secretary	19,400.00	.00	51.26	51.26	19,348.74	.26
10-112-0-0050-2400-152 Salaries - Secretary	23,200.00	.00	124.83	124.83	23,075.17	.54
10-302-0-0050-2400-152 Salaries - Secretary	27,500.00	.00	207.74	207.74	27,292.26	.76
10-704-0-0050-2400-152 Salaries - Secretary	34,300.00	.00	442.95	442.95	33,857.05	1.29
10-108-0-0050-2400-210 State Retirement	8,000.00	.00	308.54	308.54	7,691.46	3.86
10-112-0-0050-2400-210 State Retirement	16,100.00	.00	20.99	20.99	16,079.01	.13
10-302-0-0050-2400-210 State Retirement	16,000.00	.00	37.59	37.59	15,962.41	.23
10-704-0-0050-2400-210 State Retirement	17,800.00	.00	100.19	100.19	17,699.81	.56
10-108-0-0050-2400-220 FICA Payroll Taxes	2,800.00	.00	99.62	99.62	2,700.38	3.56
10-112-0-0050-2400-220 FICA Payroll Taxes	5,600.00	.00	8.02	8.02	5,591.98	.14
10-302-0-0050-2400-220 FICA Payroll Taxes	5,500.00	.00	14.36	14.36	5,485.64	.26
10-704-0-0050-2400-220 FICA Payroll Taxes	6,500.00	.00	32.35	32.35	6,467.65	.50
10-108-0-0050-2400-240 Insurance Benefits	300.00	.00	.00	.00	300.00	.00
10-112-0-0050-2400-240 Insurance Benefits	33,700.00	.00	.00	.00	33,700.00	.00
10-302-0-0050-2400-240 Insurance Benefits	40,600.00	.00	.00	.00	40,600.00	.00
10-704-0-0050-2400-240 Insurance Benefits	34,400.00	.00	.00	.00	34,400.00	.00
10-034-0-0050-2400-270 Workers Compensation Insurance	100.00	.00	164.00	164.00	-64.00	164.00
10-108-0-0050-2400-270 Workers Compensation Insurance	250.00	.00	198.00	198.00	52.00	79.20
10-112-0-0050-2400-270 Workers Compensation Insurance	550.00	.00	531.00	531.00	19.00	96.55
10-302-0-0050-2400-270 Workers Compensation Insurance	650.00	.00	508.00	508.00	142.00	78.15
10-704-0-0050-2400-270 Workers Compensation Insurance	900.00	.00	956.00	956.00	-56.00	106.22
10-108-0-0050-2400-580 TRAVEL - PRINCIPAL-HES	1,000.00	.00	.00	.00	1,000.00	.00
10-112-0-0050-2400-580 TRAVEL - PRINCIPAL-LES	2,500.00	.00	.00	.00	2,500.00	.00
10-302-0-0050-2400-580 TRAVEL - PRINCIPAL-WMS	2,500.00	.00	.00	.00	2,500.00	.00
10-704-0-0050-2400-580 TRAVEL - PRINCIPAL-WHS	2,500.00	142.88	.00	.00	2,357.12	5.72
10-108-0-0050-2400-612 SUPPLIES - OFFICE-HES	609.62	.00	.00	.00	609.62	.00
10-112-0-0050-2400-612 SUPPLIES - OFFICE-LES	3,418.25	207.76	.00	.00	3,210.49	6.08
10-302-0-0050-2400-612 SUPPLIES - OFFICE-WMS	1,240.25	.00	.00	.00	1,240.25	.00

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10-704-0-0050-2400-612 SUPPLIES - OFFICE-WHS	2,623.68	.00	.00	.00	2,623.68	.00
10-704-0-0050-2400-810 DUES AND FEES - OFFICE-WHS	41,000.00	.00	.00	.00	41,000.00	.00
10-704-0-0050-2700-510 TRAVEL - STUDENTS-WHS	6,000.00	.00	.00	.00	6,000.00	.00
10-302-0-0230-1000-195 Salaries - Coaching/Activity Stipend	1,000.00	.00	.00	.00	1,000.00	.00
10-704-0-0230-1000-195 Salaries - Coaching/Activity Stipends	41,000.00	.00	.00	.00	41,000.00	.00
10-704-0-0230-1000-210 State Retirement	2,100.00	.00	.00	.00	2,100.00	.00
10-302-0-0230-1000-220 FICA Payroll Taxes	100.00	.00	.00	.00	100.00	.00
10-704-0-0230-1000-220 FICA Payroll Taxes	3,200.00	.00	.00	.00	3,200.00	.00
10-704-0-0230-1000-890 MISCELLANEOUS - COACHES & ACTIVITIES	500.00	.00	.00	.00	500.00	.00
10-704-0-0231-2400-198 Salaries - Ticket Taker	1,500.00	.00	.00	.00	1,500.00	.00
10-704-0-0231-2400-210 State Retirement	100.00	.00	.00	.00	100.00	.00
10-704-0-0231-2400-220 FICA Payroll Taxes	200.00	.00	.00	.00	200.00	.00
10-034-0-2785-2600-182 Salaries - Maintenance and Custodial	101,000.00	.00	5,898.65	5,898.65	95,101.35	5.84
10-108-0-2785-2600-182 Salaries - Maintenance and Custodial	10,700.00	.00	.00	.00	10,700.00	.00
10-112-0-2785-2600-182 Salaries - Maintenance and Custodial	22,400.00	.00	1,624.23	1,624.23	20,775.77	7.25
10-302-0-2785-2600-182 Salaries - Maintenance and Custodial	23,300.00	.00	1,022.65	1,022.65	22,277.35	4.39
10-704-0-2785-2600-182 Salaries - Maintenance and Custodial	63,500.00	.00	2,928.69	2,928.69	60,571.31	4.61
10-034-0-2785-2600-210 State Retirement	18,600.00	.00	1,071.14	1,071.14	17,528.86	5.76
10-108-0-2785-2600-210 State Retirement	2,300.00	.00	.00	.00	2,300.00	.00
10-302-0-2785-2600-210 State Retirement	5,200.00	.00	.00	.00	5,200.00	.00
10-704-0-2785-2600-210 State Retirement	10,200.00	.00	446.27	446.27	9,753.73	4.38
10-034-0-2785-2600-220 FICA Payroll Taxes	7,800.00	.00	447.86	447.86	7,352.14	5.74
10-108-0-2785-2600-220 FICA Payroll Taxes	850.00	.00	.00	.00	850.00	.00
10-112-0-2785-2600-220 FICA Payroll Taxes	1,700.00	.00	124.26	124.26	1,575.74	7.31
10-302-0-2785-2600-220 FICA Payroll Taxes	1,800.00	.00	78.23	78.23	1,721.77	4.35
10-704-0-2785-2600-220 FICA Payroll Taxes	4,900.00	.00	221.94	221.94	4,678.06	4.53
10-034-0-2785-2600-240 Insurance Benefits	46,700.00	.00	3,894.00	3,894.00	42,806.00	8.34
10-704-0-2785-2600-240 Insurance Benefits	1,200.00	.00	71.00	71.00	1,129.00	5.92

Wayne School District

For -
Periods 0 - 1

Income Statement
GENERAL FUNDS

FPROF01A

10-G

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-0-2785-2600-270 Workers Compensation Insurance	1,100.00	.00	1,118.00	1,118.00	-18.00	101.64
10-034-0-2785-2600-410 UTILITIES-DO	2,500.00	.00	200.25	200.25	2,299.75	8.01
10-108-0-2785-2600-410 UTILITIES-HES	1,500.00	.00	.00	.00	1,500.00	.00
10-112-0-2785-2600-410 UTILITIES-LES	2,000.00	.00	.00	.00	2,000.00	.00
10-302-0-2785-2600-410 UTILITIES-WMS	2,500.00	.00	.00	.00	2,500.00	.00
10-704-0-2785-2600-410 UTILITIES-WHS	6,000.00	.00	.00	.00	6,000.00	.00
10-034-0-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-DO	2,000.00	.00	.00	.00	2,000.00	.00
10-108-0-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-HES	2,000.00	.00	83.85	83.85	1,916.15	4.19
10-112-0-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-LES	1,500.00	.00	127.59	127.59	1,372.41	8.51
10-302-0-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-WMS	2,000.00	.00	127.59	127.59	1,872.41	6.38
10-704-0-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-WHS	3,500.00	.00	127.59	127.59	3,372.41	3.65
10-034-0-2785-2600-530 TELEPHONE - DO	8,000.00	.00	65.00	65.00	7,935.00	.81
10-108-0-2785-2600-530 TELEPHONE - HES	1,500.00	.00	.00	.00	1,500.00	.00
10-112-0-2785-2600-530 TELEPHONE - LES	3,000.00	.00	.00	.00	3,000.00	.00
10-302-0-2785-2600-530 TELEPHONE - WMS	2,500.00	.00	.00	.00	2,500.00	.00
10-704-0-2785-2600-530 TELEPHONE - WHS	4,000.00	.00	.00	.00	4,000.00	.00
10-034-0-2785-2600-580 TRAVEL - MAINTENANCE-DO	500.00	.00	.00	.00	500.00	.00
10-034-0-2785-2600-622 ELECTRICITY-DO	3,500.00	.00	.00	.00	3,500.00	.00
10-108-0-2785-2600-622 ELECTRICITY-HES	9,000.00	.00	.00	.00	9,000.00	.00
10-112-0-2785-2600-622 ELECTRICITY-LES	18,000.00	.00	.00	.00	18,000.00	.00
10-302-0-2785-2600-622 ELECTRICITY-WMS	13,000.00	.00	.00	.00	13,000.00	.00
10-704-0-2785-2600-622 ELECTRICITY-WHS	35,000.00	.00	.00	.00	35,000.00	.00
10-108-0-2785-2600-623 PROPANE - HES	10,000.00	.00	.00	.00	10,000.00	.00
10-704-0-2785-2600-623 PROPANE - WHS	50,000.00	.00	.00	.00	50,000.00	.00
10-034-0-2785-2600-625 COAL HEAT - DO	-4,471.18	.00	.00	.00	-4,471.18	.00
10-112-0-2785-2600-625 COAL HEAT - LES	8,000.00	.00	.00	.00	8,000.00	.00
10-302-0-2785-2600-625 COAL HEAT - WMS	8,000.00	.00	.00	.00	8,000.00	.00
10-034-0-2785-2600-626 MOTOR FUEL - MAINTENANCE-DO	5,000.00	.00	.00	.00	5,000.00	.00
10-034-0-2785-2600-730 EQUIPMENT - MAINTENANCE-DO	52,625.00	.00	.00	.00	52,625.00	.00
10-302-0-2785-2600-730 EQUIPMENT - MAINTENANCE-WMS	2,375.00	2,374.53	.00	.00	.47	99.98
10-034-0-2785-2600-890 MISCELLANEOUS - MAINTENANCE-DO	100.00	.00	.00	.00	100.00	.00

Wayne School District

For -
Periods 0 - 1

Income Statement
GENERAL FUNDS

FPROF01A

10-G

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-0-2785-2620-610 BUILDING CLEANING AND SUPPLIES-DO	500.00	.00	.00	.00	500.00	.00
10-108-0-2785-2620-610 BUILDING CLEANING AND SUPPLIES-HES	1,000.00	.00	.00	.00	1,000.00	.00
10-112-0-2785-2620-610 BUILDING CLEANING AND SUPPLIES-LES	5,000.00	3,786.92	.00	.00	1,213.08	75.74
10-302-0-2785-2620-610 BUILDING CLEANING AND SUPPLIES-WMS	3,000.00	.00	.00	.00	3,000.00	.00
10-704-0-2785-2620-610 BUILDING CLEANING AND SUPPLIES-WHS	6,000.00	5,222.67	.00	.00	777.33	87.04
10-034-0-2785-2620-680 BUILDING MAINT AND SUPPLIES-DO	7,500.00	6,950.00	.00	.00	550.00	92.67
10-108-0-2785-2620-680 BUILDING MAINT AND SUPPLIES-HES	3,000.00	1,450.00	.00	.00	1,550.00	48.33
10-112-0-2785-2620-680 BUILDING MAINT AND SUPPLIES-LES	8,000.00	3,250.00	.00	.00	4,750.00	40.63
10-302-0-2785-2620-680 BUILDING MAINT AND SUPPLIES-WMS	5,000.00	2,750.00	.00	.00	2,250.00	55.00
10-704-0-2785-2620-680 BUILDING MAINT AND SUPPLIES-WHS	12,000.00	3,250.00	625.00	625.00	8,125.00	32.29
10-034-0-2785-2630-680 GROUNDS MAINT AND SUPPLIES-DO	1,500.00	1,300.00	.00	.00	200.00	86.67
10-108-0-2785-2630-680 GROUNDS MAINT AND SUPPLIES-HES	500.00	600.00	.00	.00	-100.00	120.00
10-112-0-2785-2630-680 GROUNDS MAINT AND SUPPLIES-LES	500.00	800.00	.00	.00	-300.00	160.00
10-302-0-2785-2630-680 GROUNDS MAINT AND SUPPLIES-WMS	500.00	800.00	.00	.00	-300.00	160.00
10-704-0-2785-2630-680 GROUNDS MAINT AND SUPPLIES-WHS	2,000.00	1,400.00	.00	.00	600.00	70.00
10-034-0-2785-2650-680 FLEET VEHICLE MAINT AND SUPPLIES	5,000.00	4,000.00	.00	.00	1,000.00	80.00
10-112-0-9001-2600-198 Salaries - Crossing Guard	2,000.00	.00	.00	.00	2,000.00	.00
10-112-0-9001-2600-220 FICA Payroll Taxes	200.00	.00	.00	.00	200.00	.00
10-034-0-9999-2200-131 Salaries - General	50,000.00	.00	.00	.00	50,000.00	.00
10-034-0-9999-2310-280 Unemployment Insurance	3,000.00	.00	.00	.00	3,000.00	.00
10-034-0-9999-2310-522 INSURANCE - LIABILITY	9,000.00	.00	1,880.00	1,880.00	7,120.00	20.89
10-034-0-9999-2500-890 OTHER MISC. EXPENSE	100,000.00	.00	.00	.00	100,000.00	.00
10-034-0-9999-2600-521 INSURANCE - PROPERTY	26,000.00	.00	.00	.00	26,000.00	.00
10-034-0-9999-5210-890 Transfer to School Lunch Fund 51	54,000.00	.00	.00	.00	54,000.00	.00
91 Expenditures	4,383,056.00	76,219.77	95,588.76	95,588.76	4,211,247.47	3.92

Fund 51 - School Lunch

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Revenues								
State/Federal Funding	127,855	140,572	136,853	118,339	117,311	108,500	109,557	109,000
Local Revenue	56,030	47,786	42,415	41,191	45,167	41,500	41,408	41,000
Fund transfer	23,000	35,500	26,000	25,000	35,000	68,000	55,355	54,000
Total	206,885	223,858	205,268	184,530	197,478	218,000	206,320	204,000
Expenditures								
Salaries & Benefits	108,305	118,112	107,614	98,584	107,712	117,000	111,092	116,400
Food	77,869	79,147	82,746	79,715	73,817	81,000	74,644	74,500
Other	22,020	26,345	14,371	5,626	14,366	20,000	20,584	13,100
Total	208,194	223,604	204,731	183,925	195,895	218,000	206,320	204,000

No issues. Purchased the new freezer for about \$8,300. Still need to purchase shelving after it gets cleared out a little bit. We received an equipment grant for the freezer of \$3,826. Our proofer at the high school also went out though and replacement was \$1,800.

Lower than last year because of freezer in FY19. No other big changes.

Fund 32 - Capital Outlay

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Revenues								
State/Local Funding	243,220	242,025	504,204	561,516	553,647	535,000	581,411	573,800
Expenditures	224,788	259,933	109,384	165,941	61,229	200,000	11,366	1,350,000
Transfer (debt pmt)	266,839	265,980						
Total	(248,407)	(283,888)	394,820	395,575	492,418	335,000	570,045	(776,200)

Large Items: **FY19:** Carpet \$21,180, Summer projects \$5,047, Slurry and crack seal \$47,386 (encumbered, but will be done in the spring due to weather), Loa gym floor \$30,050, Energy grade audit \$11,378.

Budget includes \$750k for WHS and WMS locker room remodel, \$500k for energy audit, and \$100k for carryover. Budgeted \$50k from general for carpet and summer projects (one-time purposes, normally budgeted from capital).

Fund 10 - Restricted Programs

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Special Ed (State & Federal)								
Revenues - State	219,249	258,966	213,903	241,206	265,841	316,269	318,198	339,000
Revenues - Federal	90,024	145,343	105,766	105,676	137,199	133,731	133,731	91,000
Total	309,273	404,309	319,669	346,882	403,040	450,000	451,929	430,000
Expenditures - State	219,949	193,687	211,410	241,206	265,841	305,000	318,198	339,000
Expenditures - Federal	90,024	145,343	105,766	105,676	137,199	145,000	133,731	91,000
Total	309,973	339,030	317,176	346,882	403,040	450,000	451,929	430,000
Total	(700)	65,279	2,493	0	0	0	0	0

State carryover from FY18 \$153,865 & Federal unspent from FY18 \$42,027

We should be done with extra carryover funds this year (FY20) and will have to make some expected cuts for FY21 to get back to our normal spend rate.

Fund 10 - Restricted Programs

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Preschool (State, Federal, Upstart)								
Revenues - State	22,157	26,212	27,271	20,680	22,779	23,685	23,685	25,900
Revenues - Local	0	0	3,600	7,275	5,450	5,200	6,225	5,200
Revenues - Transfer from	0	8,000	2,200	0	0	9,885	10,138	23,800
Revenues - Federal	5,383	5,036	2,651	6,920	5,764	5,179	5,179	5,100
Revenues - Upstart	764	17,781	18,153	38,049	33,788	16,465	16,465	0
Total	28,304	57,029	53,875	72,924	67,781	60,414	61,692	60,000
Expenditures - State	33,635	38,034	32,993	27,955	28,229	32,185	40,048	54,900
Expenditures - Federal	5,421	5,353	2,651	6,920	5,764	5,179	5,179	5,100
Expenditures - Upstart	764	17,781	18,153	38,049	33,788	23,050	16,465	0
Total	39,820	61,168	53,797	72,924	67,781	60,414	61,692	60,000
Total	(11,516)	(4,139)	78	0	0	0	0	0

State carryover from FY18 \$18,695 & Federal unspent from FY18 \$0 & UPSTART unspent from FY18 \$16,465

Upstart funding ended, requiring more local supplement for preschool, but basically just back to before we got Upstart funds.

Fund 10 - Misc. Restricted Programs

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Transportation								
Revenues	299,009	510,267	331,387	485,779	312,644	383,700	367,637	436,030
Expenses	347,445	510,267	331,387	485,779	312,644	383,700	367,637	436,030
Total	(48,436)	0	0	0	0	0	0	0

Finalized bus loan in late December.

Received bus grant for FY20 to cover half of new bus purchase. For FY20 we still owe on 1/2 the bus from 2019, and we will get a loan on the bus we purchase in FY20 and pay the second half during FY21. The budget for FY20 is higher, but only due to the bus grant, it's no overall difference to the district (from our budgeted \$50k per year). This will put us 'ahead' one year though, so we won't need to purchase a new bus in FY21 but we could use those funds to help purchase a new suburban if we want.

CTE

Revenues	462,528	446,488	386,758	459,888	476,156	488,491	496,418	476,650
Expenses	462,528	446,488	386,758	459,888	476,156	488,491	496,418	476,650
Total	0	0	0	0	0	0	0	0

Carryover of \$4,626 which is great considering the size of the program.

No issues.

Adult Ed

Revenues	25,192	20,621	22,003	28,103	26,719	36,524	16,836	38,800
Expenses	21,265	20,048	22,003	28,103	26,719	36,524	16,836	38,800
Total	3,927	573	0	0	0	0	0	0

Too much carryover \$7,175 and it grew after FY19 also due to no staff for the second half of the school year.

Too much carryover. No options really to spend it though, so we could possibly lose it, we'll have to wait and see.

Fund 10 - Misc. Restricted Programs

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Class Size Reduction								
Revenues				88,759	89,706	90,361	89,996	93,400
Expenses				88,759	89,706	90,361	89,996	93,400
Total				0	0	0	0	0
No Issues								
Gifted/Talented								
Revenues	5,230	2,143	0	0	1,623	15,468	0	13,000
Expenses	583		0	0	1,623	15,468	0	13,000
Total	4,647	2,143	0	0	0	0	0	0
We still have about 4 years of carryover (\$11,682), but spent some for the coding camp last summer.								
Concurrent Enrollment								
Revenues	36,323	24,169	12,439	29,497	36,649	29,980	27,410	25,100
Expenses	36,323	30,115	12,439	29,497	36,649	29,980	27,410	25,100
Total	0	(5,946)	0	0	0	0	0	0
No Issues.								
No issues.								
At Risk								
Revenues	115,600	78,453	84,034	118,751	75,679	110,374	103,265	129,100
Expenses	57,290	84,639	84,034	118,751	75,679	110,374	103,265	129,100
Total	58,310	(6,186)	0	0	0	0	0	0
Carryover \$8,799. No issues, we got more money for FY19 due to a legislative increase. More money for FY20, using it to pay for double blocking classes.								
School Nurse								
Revenues				17,383	17,383	17,384	17,383	17,384
Expenses				17,383	17,383	17,384	17,383	17,384
Total				0	0	0	0	0
No issues.								
Drivers Education								
Revenues	17,677	16,220	41,924	16,876	16,260	36,848	35,429	19,300
Expenses	17,677	16,220	41,924	16,876	16,260	36,848	35,429	19,300
Total	0	0	0	0	0	0	0	0
No issues, budget to use general monies, consistent with prior years.								

Fund 10 - Misc. Restricted Programs

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Early Intervention/Ext. Day Kindergarten								
Revenues	62,346	34,653	45,771	33,187	39,811	37,281	37,325	37,300
Expenses	40,392	42,552	45,771	33,187	39,811	37,281	37,325	37,300
Total	21,954	(7,899)	0	0	0	0	0	0

No issues

Digital Teaching and Learning

Revenues				28,776	22,867	69,197	44,961	65,000
Expenses				28,776	22,867	69,197	44,961	65,000
Total				0	0	0	0	0

Large funding increase for this year, budgeting to use it for incentives for teachers to increase use of technology.

Suicide Prevention

Revenues					2,025	0	3,500	0
Expenses					2,025	0	3,500	0
Total					0	0	0	0

No issues.

Evaluation and Assessment/UPASS

Revenues	16,490	11,810	11,145	17,732	0	0	0	0
Expenses	16,490	6,398	11,145	17,732	0	0	0	0
Total	0	5,412	0	0	0	0	0	0

No issues. Program ended.

K-3 Reading

Revenues	81,554	80,603	70,187	101,731	75,621	81,243	76,314	79,400
Expenses	76,988	81,425	70,187	101,731	75,621	81,243	76,314	79,400
Total	4,566	(822)	0	0	0	0	0	0

No issues

Teacher Salary Supplement Program

Revenues					4,876	5,500	7,280	5,500
Expenses					4,876	5,500	7,280	5,500
Total	0	0	0	0	0	0	0	0

No issues

State Capitol Field Trips

Revenues					2,182	1,400	1,420	1,400
Expenses					2,182	1,400	1,420	1,400
Total	0	0	0	0	0	0	0	0

No issues

Legislative Library Books

Revenues				1,076	1,339	1,271	1,219	1,284
Expenses				1,076	1,339	1,271	1,219	1,284
Total				0	0	0	0	0

No issues.

Teacher Supplies

Revenues	8,833	6,388	7,779	6,986	6,217	8,442	8,182	8,250
Expenses	5,233	5,415	7,779	6,986	6,217	8,442	8,182	8,250
Total	3,600	973	0	0	0	0	0	0

No issues.

Fund 10 - Misc. Restricted Programs

	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Educator Salary Adjustments								
Revenues	194,927	201,777	193,167	181,700	185,942	194,000	190,368	199,000
Expenses	194,927	201,777	193,167	181,700	185,942	194,000	190,368	199,000
Total	0	0	0	0	0	0	0	0

No issues.

USTAR

Revenues					25,604	32,100	29,751	32,100
Expenses					25,604	32,100	29,751	32,100
Total					0	0	0	0

No issues.

FY20 is the last year of the 3 year grant. We plan to reapply though.

BTS Arts Program

Revenues			16,331	4,610	8,527	38,390	15,801	36,900
Expenses			16,331	4,610	8,527	38,390	15,801	36,900
Total			0	0	0	0	0	0

Paying part of teachers salary from it this year (Libby).

STEM Action Grant

Revenues					19,209	0	8,116	0
Expenses					19,209	0	8,116	0
Total					0	0	0	0

Not budgeted, depends on usage.

Title I

Revenues	139,805	136,220	249,069	115,044	105,468	105,000	109,321	108,000
Expenses	139,805	136,220	254,840	115,044	105,468	105,000	109,321	108,000
Total	0	0	(5,771)	0	0	0	0	0

No issues.

Title II

Revenues	30,541	39,984	9,777	12,806	35,296	32,000	17,694	32,000
Expenses	30,541	39,984	9,777	12,806	35,296	32,000	17,694	32,000
Total	0	0	0	0	0	0	0	0

No issues. Will use for tuition reimbursement and additional professional development.

Land Trust

Revenues	112,983	114,678	126,487	128,334	180,815	222,106	210,960	234,048
Expenses	62,833	163,733	126,487	128,334	180,815	222,106	210,960	234,048
Total	50,150	(49,055)	0	0	0	0	0	0

Loa was the only school with carryover in excess of the 10%, but it was deliberate due to using Land Trust to pay for part of the teachers salary next year, they anticipate having less for technology. The other three schools were well under the 10%.

No issues.

Fund 10 - General Funds

	2016-2017 Budget	2016-2017 Actual	2017-2018	2018-2019 Budget	2018-2019 Actual	2019-2020 Budget
Revenues	3,724,223	3,648,751	3,731,779	4,011,897	4,300,052	4,383,056
Expenditures	3,563,130	3,308,842	3,447,383	4,011,897	3,904,617	4,383,056
General Funds Difference	161,093	339,909	284,396	0	395,435	0

No issues. We are carrying over a very healthy balance into next year.

No issues. I have \$50k in the budget for bonuses and \$50k in the budget for carpet and summer projects.

Income Statement

SCHOOL LUNCH

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
8001 NATIONAL SCHOOL LUNCH PROGRAM						
51 Food Service Fund - Proprietary						
51-034-9-8001-4999-999 FEDERAL - USDA COMMODITY	10,000.00	.00	12,427.80	12,427.80	-2,427.80	124.28
51-034-9-8001-5200-999 FUND TRANSFER FROM M&O	68,000.00	.00	47,333.23	47,333.23	20,666.77	69.61
51-108-9-8001-1610-999 LOCAL - STUDENT LUNCH HES	3,700.00	.00	281.15	281.15	3,418.85	7.60
51-108-9-8001-1620-999 LOCAL - ADULT LUNCH HES	.00	.00	1,770.60	1,770.60	-1,770.60	.00
51-112-9-8001-1610-999 LOCAL - STUDENT LUNCH LES	12,900.00	.00	13,337.17	13,337.17	-437.17	103.39
51-112-9-8001-1620-999 LOCAL - ADULT LUNCH LES	.00	.00	301.40	301.40	-301.40	.00
51-302-9-8001-1610-999 LOCAL - STUDENT LUNCH WMS	12,000.00	.00	12,193.93	12,193.93	-193.93	101.62
51-302-9-8001-1620-999 LOCAL - ADULT LUNCH WMS	.00	.00	1,015.30	1,015.30	-1,015.30	.00
51-704-9-8001-1610-999 LOCAL - STUDENT LUNCH WHS	12,900.00	.00	11,929.69	11,929.69	970.31	92.48
51-704-9-8001-1620-999 LOCAL - ADULT LUNCH WHS	.00	.00	578.35	578.35	-578.35	.00
8070 STATE SCHOOL LUNCH PROGRAMS						
51 Food Service Fund - Proprietary						
51-034-9-8070-3800-999 STATE - LIQUOR CONTROL TAX	23,000.00	.00	29,512.34	29,512.34	-6,512.34	128.31
8071 NATIONAL SCHOOL LUNCH PROGRAM						
51 Food Service Fund - Proprietary						
51-034-9-8071-4560-999 FEDERAL CNP - SCHOOL LUNCHES	14,000.00	.00	12,576.67	12,576.67	1,423.33	89.83
8072 NATIONAL SCHOOL LUNCH - FREE &						
51 Food Service Fund - Proprietary						
51-034-9-8072-4560-999 FEDERAL CNP - FREE AND REDUCED LUNCHES	58,000.00	.00	55,990.20	55,990.20	2,009.80	96.53
8074 SCHOOL BREAKFAST PROGRAM						
51 Food Service Fund - Proprietary						
51-034-9-8074-4560-999 FEDERAL CNP - SCHOOL BREAKFAST	3,500.00	.00	3,246.36	3,246.36	253.64	92.75
8079 OTHER CHILD NUTRITION PROGRAMS						
51 Food Service Fund - Proprietary						
51-034-9-8079-4560-999 EQUIPMENT GRANT	.00	.00	3,825.90	3,825.90	-3,825.90	.00
81 Revenues	218,000.00	.00	206,320.09	206,320.09	11,679.91	94.64
91 Expenditures						
8001 NATIONAL SCHOOL LUNCH PROGRAM						
51 Food Service Fund - Proprietary						
51-034-9-8001-3100-115 Salaries - School Lunch Supervisor	12,300.00	.00	10,149.25	10,149.25	2,150.75	82.51
51-108-9-8001-3100-191 Salaries - Food Services	12,800.00	.00	12,815.50	12,815.50	-15.50	100.12
51-112-9-8001-3100-191 Salaries - Food Services	29,400.00	-234.43	29,702.32	29,702.32	-67.89	100.23
51-704-9-8001-3100-191 Salaries - Food Services	33,050.00	.00	32,426.21	32,426.21	623.79	98.11

Income Statement

SCHOOL LUNCH

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
8001 NATIONAL SCHOOL LUNCH PROGRAM						
51 Food Service Fund - Proprietary						
51-034-9-8001-3100-198 Salaries - Food Services Delivery	900.00	.00	606.51	606.51	293.49	67.39
51-034-9-8001-3100-210 State Retirement	2,450.00	.00	2,404.44	2,404.44	45.56	98.14
51-108-9-8001-3100-210 State Retirement	3,000.00	.00	2,994.53	2,994.53	5.47	99.82
51-112-9-8001-3100-210 State Retirement	1,750.00	.00	1,708.38	1,708.38	41.62	97.62
51-704-9-8001-3100-210 State Retirement	7,200.00	.00	5,428.30	5,428.30	1,771.70	75.39
51-034-9-8001-3100-220 FICA Payroll Taxes	850.00	.00	822.79	822.79	27.21	96.80
51-108-9-8001-3100-220 FICA Payroll Taxes	1,000.00	.00	962.09	962.09	37.91	96.21
51-112-9-8001-3100-220 FICA Payroll Taxes	2,300.00	.00	2,272.22	2,272.22	27.78	98.79
51-704-9-8001-3100-220 FICA Payroll Taxes	3,100.00	.00	2,480.56	2,480.56	619.44	80.02
51-034-9-8001-3100-240 Insurance Benefits	6,100.00	.00	5,770.83	5,770.83	329.17	94.60
51-034-9-8001-3100-270 Workers Compensation Insurance	800.00	.00	548.00	548.00	252.00	68.50
51-034-9-8001-3100-580 TRAVEL - SCHOOL LUNCH-DO	500.00	.00	419.07	419.07	80.93	83.81
51-034-9-8001-3100-610 SUPPLIES - FOOD SERVICE-DO	100.00	.00	32.84	32.84	67.16	32.84
51-108-9-8001-3100-610 SUPPLIES - FOOD SERVICE-HES	750.00	.00	662.56	662.56	87.44	88.34
51-112-9-8001-3100-610 SUPPLIES - FOOD SERVICE-LES	4,050.00	.00	3,967.17	3,967.17	82.83	97.95
51-302-9-8001-3100-610 SUPPLIES - FOOD SERVICE-WMS	250.00	.00	81.49	81.49	168.51	32.60
51-704-9-8001-3100-610 SUPPLIES - FOOD SERVICE-WHS	3,500.00	.00	3,453.16	3,453.16	46.84	98.66
51-034-9-8001-3100-626 MOTOR FUEL - SCHOOL LUNCH-DO	200.00	.00	81.04	81.04	118.96	40.52
51-108-9-8001-3100-630 FOOD PURCHASES - HES	10,000.00	.00	4,658.52	4,658.52	5,341.48	46.59
51-112-9-8001-3100-630 FOOD PURCHASES - LES	30,000.00	234.43	33,677.37	33,677.37	-3,911.80	113.04
51-302-9-8001-3100-630 FOOD PURCHASES - WMS	4,000.00	.00	1,863.00	1,863.00	2,137.00	46.58
51-704-9-8001-3100-630 FOOD PURCHASES - WHS	34,350.00	.00	34,445.54	34,445.54	-95.54	100.28
51-034-9-8001-3100-670 SOFTWARE - FOOD SERVICE-DO	500.00	.00	.00	.00	500.00	.00
51-034-9-8001-3100-730 EQUIPMENT - FOOD SERVICE-DO	.00	.00	.00	.00	.00	.00
51-704-9-8001-3100-730 EQUIPMENT - FOOD SERVICE - WHS	11,000.00	.00	10,965.00	10,965.00	35.00	99.68
51-034-9-8001-3100-890 MISCELLANEOUS - FOOD SERVICE-DO	.00	.00	.00	.00	.00	.00
51-108-9-8001-3100-890 MISCELLANEOUS - FOOD SERVICE-HES	200.00	.00	161.27	161.27	38.73	80.64
51-112-9-8001-3100-890 MISCELLANEOUS - FOOD SERVICE-LES	1,000.00	.00	753.33	753.33	246.67	75.33
51-302-9-8001-3100-890 MISCELLANEOUS - FOOD SERVICE-WMS	100.00	.00	.00	.00	100.00	.00

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 For 07/01/18 - 06/30/19
 Periods 00 - 13

Wayne School District
Income Statement
 SCHOOL LUNCH

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<u>Account No/ Description</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Actual Period</u>	<u>Actual YTD</u>	<u>Available Balance</u>	<u>Percent</u>
91 Expenditures						
8001 NATIONAL SCHOOL LUNCH PROGRAM						
51 Food Service Fund - Proprietary						
51-704-9-8001-3100-890 MISCELLANEOUS - FOOD SERVICE-WHS	500.00	.00	6.80	6.80	493.20	1.36
91 Expenditures	218,000.00	.00	206,320.09	206,320.09	11,679.91	94.64

Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
32-034-9-5550-3700-999 STATE - CAPITAL OUTLAY FOUNDATION	100,000.00	.00	100,000.00	100,000.00	.00	100.00
32-034-9-9999-1124-999 Local Taxes - Capital Outlay Current	356,000.00	.00	366,251.59	366,251.59	-10,251.59	102.88
32-034-9-9999-1125-999 Local Taxes - Capital Outlay Redemp	9,000.00	.00	14,903.78	14,903.78	-5,903.78	165.60
32-034-9-9999-1174-999 Local Taxes - Capital Outlay FILT	46,000.00	.00	48,063.46	48,063.46	-2,063.46	104.49
32-034-9-9999-1510-999 LOCAL - INTEREST INCOME	19,200.00	.00	48,847.34	48,847.34	-29,647.34	254.41
32-034-9-9999-1990-999 LOCAL - MISC. REVENUES	4,800.00	.00	3,345.00	3,345.00	1,455.00	69.69
81 Revenues	535,000.00	.00	581,411.17	581,411.17	-46,411.17	108.67
91 Expenditures						
32-034-9-9999-4000-450 Site improvement - Construction Services	100,000.00	.00	1,281.45	1,281.45	98,718.55	1.28
32-034-9-9999-4000-610 Site improvement - Supplies	80,000.00	.00	10,084.10	10,084.10	69,915.90	12.61
32-034-9-9999-4000-730 Site Improvement - Equipment	20,000.00	.00	.00	.00	20,000.00	.00
91 Expenditures	200,000.00	.00	11,365.55	11,365.55	188,634.45	5.68

Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
21-704-9-0016-1740-999 FFA FEES	.00	.00	4,543.00	4,543.00	-4,543.00	.00
21-704-9-0016-1990-999 FFA REVENUE	.00	.00	21,574.36	21,574.36	-21,574.36	.00
21-302-9-0020-1740-999 WMS ART STUDENT FEES	.00	.00	160.00	160.00	-160.00	.00
21-302-9-0020-1990-999 WMS ART REVENUE	.00	.00	305.00	305.00	-305.00	.00
21-112-9-0050-1990-999 IPAD - LES	.00	.00	1,474.26	1,474.26	-1,474.26	.00
21-302-9-0050-1990-999 IPAD INSURANCE - WMS	.00	.00	3,377.54	3,377.54	-3,377.54	.00
21-704-9-0050-1990-999 IPAD INSURANCE-WHS	.00	.00	5,085.00	5,085.00	-5,085.00	.00
21-704-9-0113-1740-999 WHS PERFORMING ARTS STUDENT FEES	.00	.00	99.00	99.00	-99.00	.00
21-704-9-0113-1990-999 WHS PERFORMING ARTS REVENUE	.00	.00	2,388.35	2,388.35	-2,388.35	.00
21-704-9-0114-1990-999 WHS DRAMA	.00	.00	369.00	369.00	-369.00	.00
21-704-9-0137-1740-999 WHS FCCLA STUDENT FEES	.00	.00	865.00	865.00	-865.00	.00
21-704-9-0137-1990-999 WHS FCCLA REVENUES	.00	.00	1,559.37	1,559.37	-1,559.37	.00
21-302-9-0171-1740-999 WMS MATH ACCT STUDENT FEES	.00	.00	280.00	280.00	-280.00	.00
21-704-9-0171-1740-999 WHS MATH FEES	.00	.00	5.00	5.00	-5.00	.00
21-302-9-0180-1740-999 WMS MUSIC STUDENT FEES	.00	.00	6.00	6.00	-6.00	.00
21-302-9-0180-1990-999 WMS MUSIC OTHER REVENUES	.00	.00	303.50	303.50	-303.50	.00
21-704-9-0180-1740-999 WHS MUSIC STUDENT FEES	.00	.00	1,079.50	1,079.50	-1,079.50	.00
21-704-9-0180-1990-999 WHS MUSIC REVENUES	.00	.00	1,986.00	1,986.00	-1,986.00	.00
21-302-9-0181-1990-999 WMS INSTRUMENT RENTAL REVENUE	.00	.00	2,828.50	2,828.50	-2,828.50	.00
21-704-9-0182-1740-999 WHS CHOIR STUDENT FEES	.00	.00	829.00	829.00	-829.00	.00
21-704-9-0182-1990-999 WHS CHOIR REVENUE	.00	.00	1,559.50	1,559.50	-1,559.50	.00
21-704-9-0200-1740-999 WHS PHYSICAL EDUCATION	.00	.00	313.00	313.00	-313.00	.00
21-704-9-0201-1740-999 WHS DANCE STUDENT FEES	.00	.00	180.00	180.00	-180.00	.00
21-302-9-0220-1740-999 WMS 7TH AND 8TH GRADE SCIENCE STDNT FEES	.00	.00	429.00	429.00	-429.00	.00
21-704-9-0220-1740-999 WHS SCIENCE STUDENT FEES	.00	.00	610.00	610.00	-610.00	.00
21-704-9-0220-1990-999 WHS SCIENCE REVENUES	.00	.00	118.00	118.00	-118.00	.00
21-704-9-0230-1990-999 WHS SPORTS ACCT OTHER REVENUE	.00	.00	9,195.00	9,195.00	-9,195.00	.00

Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
21-704-9-0232-1740-999 WHS BASEBALL FEES	.00	.00	2,665.00	2,665.00	-2,665.00	.00
21-704-9-0232-1990-999 WHS BASEBALL REVENUE	.00	.00	2,017.31	2,017.31	-2,017.31	.00
21-704-9-0233-1740-999 WHS GIRLS BASKETBALL STUDENT FEES	.00	.00	2,479.00	2,479.00	-2,479.00	.00
21-704-9-0233-1990-999 WHS GIRLS BASKETBALL REVENUE	.00	.00	4,075.50	4,075.50	-4,075.50	.00
21-704-9-0234-1740-999 WHS BOYS BASKETBALL FEES	.00	.00	4,484.00	4,484.00	-4,484.00	.00
21-704-9-0234-1990-999 WHS BOYS BASKETBALL REVENUE	.00	.00	11,171.50	11,171.50	-11,171.50	.00
21-704-9-0236-1990-999 WHS FOOTBALL MISC REVENUES	.00	.00	660.00	660.00	-660.00	.00
21-704-9-0242-1740-999 WHS VOLLEYBALL STUDENT FEES	.00	.00	1,950.00	1,950.00	-1,950.00	.00
21-704-9-0242-1990-999 WHS VOLLEYBALL REVENUES	.00	.00	7,528.30	7,528.30	-7,528.30	.00
21-704-9-0243-1740-999 WHS CROSS COUNTRY STUDENT FEES	.00	.00	200.00	200.00	-200.00	.00
21-704-9-0243-1990-999 WHS CROSS COUNTRY REVENUES	.00	.00	1,620.00	1,620.00	-1,620.00	.00
21-704-9-0244-1740-999 WHS TRACK STUDENT FEES	.00	.00	4,547.20	4,547.20	-4,547.20	.00
21-704-9-0244-1990-999 WHS TRACK REVENUE	.00	.00	9,844.31	9,844.31	-9,844.31	.00
21-704-9-0245-1740-999 WHS WRESTLING REVENUE	.00	.00	303.00	303.00	-303.00	.00
21-704-9-0245-1990-999 WHS WRESTLING REVENUE	.00	.00	10,909.15	10,909.15	-10,909.15	.00
21-704-9-0250-1740-999 WHS YEARBOOK STUDENT FEES	.00	.00	1,091.00	1,091.00	-1,091.00	.00
21-704-9-0250-1990-999 WHS YEARBOOK REVENUES	.00	.00	3,719.00	3,719.00	-3,719.00	.00
21-704-9-0261-1990-999 WHS CHEERLEADER REVENUE	.00	.00	4,593.83	4,593.83	-4,593.83	.00
21-704-9-0500-1990-999 WHS SCHOLARSHIP REVENUE	.00	.00	16,745.00	16,745.00	-16,745.00	.00
21-704-9-0503-1990-999 BRAD BRIAN SCHOLARSHIP	.00	.00	500.00	500.00	-500.00	.00
21-704-9-0504-1990-999 WHS T.D. WILLIAMS SCHOLARSHIP	.00	.00	1,000.00	1,000.00	-1,000.00	.00
21-112-9-2001-1990-999 LES GENERAL FUND	.00	.00	10,884.40	10,884.40	-10,884.40	.00
21-302-9-2001-1740-999 WMS STUDENT REGISTRATION FEES	.00	.00	2,308.00	2,308.00	-2,308.00	.00
21-302-9-2001-1990-999 WMS GENERAL FUND REVENUES	.00	.00	3,081.50	3,081.50	-3,081.50	.00
21-704-9-2001-1740-999 WHS STUDENT FEES	.00	.00	3,625.27	3,625.27	-3,625.27	.00
21-704-9-2001-1990-999 WHS GEN FUND REVENUE	.00	.00	2,578.00	2,578.00	-2,578.00	.00
21-112-9-2002-1990-999 LES TEACHER ACCT MISC REVENUE	.00	.00	268.44	268.44	-268.44	.00

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Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
21-302-9-2002-1990-999 WMS TEACHER ACCOUNT	.00	.00	1,571.22	1,571.22	-1,571.22	.00
21-704-9-2002-1990-999 WHS TEACHER ACCOUNT REVENUES	.00	.00	265.83	265.83	-265.83	.00
21-112-9-2003-1990-999 LES BOXTOPS REVENUE	.00	.00	251.40	251.40	-251.40	.00
21-704-9-2006-1990-999 WHS CONCESSION ACCT REVENUE	.00	.00	4,083.12	4,083.12	-4,083.12	.00
21-302-9-2020-1990-999 WMS SITE COUNCIL REVENUE	.00	.00	19,479.50	19,479.50	-19,479.50	.00
21-704-9-3601-1740-999 STUDENT ACTIVITY FEES	.00	.00	4,908.00	4,908.00	-4,908.00	.00
21-704-9-3601-1990-999 WHS STUDENT ACTIVITY REVENUE	.00	.00	205.00	205.00	-205.00	.00
21-704-9-3602-1990-999 WHS SENIOR CLASS REVENUE	.00	.00	1,339.00	1,339.00	-1,339.00	.00
21-704-9-3603-1990-999 WHS JUNIOR CLASS REVENUE	.00	.00	954.00	954.00	-954.00	.00
58 21-704-9-3604-1990-999 WHS SOPHOMORE CLASS REVENUE	.00	.00	904.10	904.10	-904.10	.00
21-704-9-3605-1990-999 WHS FRESHMEN CLASS REVENUE	.00	.00	150.00	150.00	-150.00	.00
21-704-9-3606-1990-999 WHS STUDENT GOVERNMENT REVENUES	.00	.00	1,861.80	1,861.80	-1,861.80	.00
21-302-9-6001-1740-999 WMS BUSINESS STUDENT FEES	.00	.00	290.00	290.00	-290.00	.00
21-302-9-6002-1740-999 WMS TLC FACS STUDENT FEES	.00	.00	285.00	285.00	-285.00	.00
21-302-9-6003-1740-999 WMS TRADE STUDENT FEES	.00	.00	285.00	285.00	-285.00	.00
21-704-9-6100-1740-999 WHS VO AG STUDENT FEES	.00	.00	3,089.00	3,089.00	-3,089.00	.00
21-704-9-6200-1740-999 COMMERCIAL ART STUDENT FEES	.00	.00	944.00	944.00	-944.00	.00
21-704-9-6200-1990-999 WHS COMMERCIAL ART OTHER REVENUE	.00	.00	510.00	510.00	-510.00	.00
21-704-9-6300-1740-999 WHS HOSA STUDENT FEES	.00	.00	60.00	60.00	-60.00	.00
21-704-9-6300-1990-999 WHS HOSA REVENUES	.00	.00	86.62	86.62	-86.62	.00
21-704-9-6305-1740-999 WHS SPORTS MED STUDENT FEES	.00	.00	70.00	70.00	-70.00	.00
21-704-9-6310-1740-999 WHS EMT FEES	.00	.00	180.00	180.00	-180.00	.00

Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
21-704-9-6400-1740-999 WHS FACS FEES	.00	.00	1,124.00	1,124.00	-1,124.00	.00
21-704-9-6500-1740-999 WHS BUSINESS FEES	.00	.00	445.00	445.00	-445.00	.00
21-704-9-6600-1740-999 WHS TRADE STUDENT FEES	.00	.00	865.00	865.00	-865.00	.00
21-704-9-6600-1990-999 WHS TRADE REVENUE	.00	.00	1,011.11	1,011.11	-1,011.11	.00
21-302-9-9999-1740-999 STUDENT FEES	10,000.00	.00	.00	.00	10,000.00	.00
21-302-9-9999-1990-999 WMS MISC REVENUES	20,000.00	.00	.00	.00	20,000.00	.00
21-704-9-9999-1740-999 STUDENT FEES	30,000.00	.00	.00	.00	30,000.00	.00
21-704-9-9999-1990-999 WHS MISC REVENUES	390,000.00	.00	.00	.00	390,000.00	.00
81 Revenues	450,000.00	.00	221,588.29	221,588.29	228,411.71	49.24
91 Expenditures						
21-704-9-0016-1000-890 WHS FFA	25,198.14	.00	21,225.12	21,225.12	3,973.02	84.23
21-302-9-0020-1000-612 WMS Art Supplies	678.62	.00	406.73	406.73	271.89	59.93
21-704-9-0020-1000-612 WHS Art Poster Fundraiser	531.73	.00	-61.93	-61.93	593.66	-11.65
21-112-9-0050-1000-650 TECH SUPPLIES - IPAD ACCOUNT-LES	3,245.41	.00	293.23	293.23	2,952.18	9.04
21-302-9-0050-1000-650 TECH SUPPLIES - IPAD ACCOUNT-WMS	16,265.21	.00	3,211.82	3,211.82	13,053.39	19.75
21-704-9-0050-1000-650 TECH SUPPLIES - IPAD ACCOUNT-WHS	18,147.47	.00	1,198.50	1,198.50	16,948.97	6.60
21-704-9-0057-1000-890 WHS Sterling Scholar	161.42	.00	.00	.00	161.42	.00
21-704-9-0058-1000-890 WHS National Honor Society	450.33	.00	.00	.00	450.33	.00
21-704-9-0113-1000-890 WHS Speech and Debate	2,977.95	.00	876.90	876.90	2,101.05	29.45
21-704-9-0114-1000-890 WHS Drama	1,448.05	.00	312.13	312.13	1,135.92	21.56
21-704-9-0121-1000-890 WHS Spanish	48.50	.00	.00	.00	48.50	.00
21-704-9-0137-1000-890 WHS FCCLA	3,569.62	.00	3,833.44	3,833.44	-263.82	107.39
21-302-9-0171-1000-890 WMS Math	1,112.08	.00	646.32	646.32	465.76	58.12
21-704-9-0171-1000-890 WHS Math	489.64	.00	.00	.00	489.64	.00
21-302-9-0180-1000-890 WMS Band	4,536.20	.00	600.59	600.59	3,935.61	13.24
21-704-9-0180-1000-890 WHS Band	4,269.86	.00	2,080.23	2,080.23	2,189.63	48.72

Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
21-302-9-0181-1000-890 WMS Instruments	6,341.67	.00	869.25	869.25	5,472.42	13.71
21-704-9-0182-1000-890 WHS Choir	3,868.63	.00	1,987.29	1,987.29	1,881.34	51.37
21-704-9-0185-1000-890 WHS School Musical	2,010.00	.00	743.18	743.18	1,266.82	36.97
21-704-9-0200-1000-890 WHS Physical Education	1,053.83	.00	501.13	501.13	552.70	47.55
21-704-9-0201-1000-890 WHS Dance	278.69	.00	.00	.00	278.69	.00
21-704-9-0202-1000-890 WHS Clay Target Club	465.02	.00	5.18	5.18	459.84	1.11
21-302-9-0220-1000-890 WMS Science	1,984.98	.00	233.74	233.74	1,751.24	11.78
21-704-9-0220-1000-890 WHS Science	1,239.16	.00	723.82	723.82	515.34	58.41
21-302-9-0221-1000-890 WMS 6th Grade Science	277.03	.00	146.48	146.48	130.55	52.88
21-704-9-0230-1000-890 WHS Student Sports Account	15,771.51	.00	7,318.77	7,318.77	8,452.74	46.41
21-704-9-0231-1000-890 WHS High School Sports Posters	437.01	.00	416.95	416.95	20.06	95.41
21-704-9-0232-1000-890 WHS Baseball	7,849.34	.00	7,646.25	7,646.25	203.09	97.41
21-704-9-0233-1000-890 WHS Girls Basketball	9,154.42	.00	6,330.39	6,330.39	2,824.03	69.15
21-704-9-0234-1000-890 WHS Boys Basketball	22,907.89	.00	16,202.31	16,202.31	6,705.58	70.73
21-704-9-0236-1000-890 WHS Football	12,914.26	.00	2,089.55	2,089.55	10,824.71	16.18
21-704-9-0242-1000-890 WHS Volleyball	9,411.58	.00	6,849.13	6,849.13	2,562.45	72.77
21-704-9-0243-1000-890 WHS Cross Country	5,504.68	.00	4,453.18	4,453.18	1,051.50	80.90
21-704-9-0244-1000-890 WHS Track	16,555.22	.00	17,420.59	17,420.59	-865.37	105.23
21-704-9-0245-1000-890 WHS Wrestling	17,851.56	.00	8,874.94	8,874.94	8,976.62	49.72
21-704-9-0249-1000-890 WHS Lettermen	150.11	.00	.00	.00	150.11	.00

Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
21-704-9-0250-1000-890 WHS Yearbook	8,134.73	.00	4,270.76	4,270.76	3,863.97	52.50
21-704-9-0261-1000-890 WHS Cheerleaders	12,040.74	.00	10,009.37	10,009.37	2,031.37	83.13
21-704-9-0500-1000-890 WHS Scholarships	28,212.18	.00	16,564.83	16,564.83	11,647.35	58.72
21-704-9-0501-1000-890 WHS Scholarship-Peterson	6,860.18	.00	.00	.00	6,860.18	.00
21-704-9-0502-1000-890 WHS Scholarship-Don Olsen	-4,000.00	.00	.00	.00	-4,000.00	.00
21-704-9-0503-1000-890 WHS Scholarship - Brad Brian	1,400.00	.00	500.00	500.00	900.00	35.71
21-704-9-0504-1000-890 WHS Scholarship - T.D.Williams	1,000.00	.00	1,000.00	1,000.00	.00	100.00
21-108-9-2001-1000-890 HES General Fund	224.37	.00	.00	.00	224.37	.00
21-112-9-2001-1000-890 LES General Fund	16,222.68	.00	11,508.30	11,508.30	4,714.38	70.94
21-302-9-2001-1000-890 WMS General Fund	15,045.03	.00	7,646.61	7,646.61	7,398.42	50.82
21-704-9-2001-1000-890 WHS General Fund	13,630.51	.00	2,711.14	2,711.14	10,919.37	19.89
21-108-9-2002-1000-890 HES Teacher Fund	190.53	.00	.00	.00	190.53	.00
21-112-9-2002-1000-890 LES Teacher Fund	493.84	.00	478.59	478.59	15.25	96.91
21-302-9-2002-1000-890 WMS Teacher Fund	3,585.12	.00	1,739.29	1,739.29	1,845.83	48.51
21-704-9-2002-1000-890 WHS Teacher Fund	344.13	.00	104.01	104.01	240.12	30.22
21-108-9-2003-1000-890 HES Gold Medal	284.31	.00	.00	.00	284.31	.00
21-112-9-2003-1000-890 LES Boxtops	723.30	.00	477.39	477.39	245.91	66.00
21-112-9-2004-1000-612 LES Playground Supplies	2,361.90	.00	1,406.62	1,406.62	955.28	59.55
21-108-9-2005-1000-890 HES Literacy	1,274.73	.00	.00	.00	1,274.73	.00
21-108-9-2006-1000-612 HES Tobacco Grant	1.25	.00	.00	.00	1.25	.00
21-704-9-2006-1000-890 WHS Concessions	4,577.06	.00	4,997.71	4,997.71	-420.65	109.19
21-112-9-2007-1000-612 LES Carnival	690.90	.00	396.13	396.13	294.77	57.34
21-302-9-2008-1000-890 WMS Library	664.06	.00	.00	.00	664.06	.00
21-112-9-2020-1000-612 LES Activities	935.05	.00	.00	.00	935.05	.00

Income Statement

MISCELLANEOUS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
21-302-9-2020-1000-890 WMS Activities	28,231.82	.00	20,600.05	20,600.05	7,631.77	72.97
21-704-9-2025-1000-890 YCC Youth Resource Group	655.65	.00	.00	.00	655.65	.00
21-704-9-2026-1000-890 WHS Anti-bullying	15.35	.00	.00	.00	15.35	.00
21-704-9-3601-1000-890 WHS Student Activities Fund	6,268.60	.00	4,124.36	4,124.36	2,144.24	65.79
21-704-9-3602-1000-890 WHS Senior Class	4,483.48	.00	3,229.16	3,229.16	1,254.32	72.02
21-704-9-3603-1000-890 WHS Junior Class	4,623.59	.00	1,497.82	1,497.82	3,125.77	32.40
21-704-9-3604-1000-890 WHS Sophomore Class	1,881.53	.00	622.43	622.43	1,259.10	33.08
21-704-9-3605-1000-890 WHS Freshman Class	150.00	.00	.00	.00	150.00	.00
21-704-9-3606-1000-890 WHS Student Government	1,925.51	.00	1,929.50	1,929.50	-3.99	100.21
21-302-9-6001-1000-612 SUPPLIES - CCA BUSINESS-WMS	1,908.87	.00	98.40	98.40	1,810.47	5.15
21-302-9-6002-1000-612 SUPPLIES - CCA HOME EC-WMS	75.00	.00	21.93	21.93	53.07	29.24
21-302-9-6003-1000-612 SUPPLIES - TRADE-WMS	959.83	.00	605.06	605.06	354.77	63.04
21-704-9-6100-1000-612 WHS Vo Ag Supplies	3,870.84	.00	2,789.76	2,789.76	1,081.08	72.07
21-704-9-6200-1000-612 WHS Commercial Art Supplies	2,528.36	.00	1,211.98	1,211.98	1,316.38	47.94
21-704-9-6300-1000-890 WHS HOSA	474.20	.00	473.12	473.12	1.08	99.77
21-704-9-6305-1000-890 WHS Sports Medicine	421.65	.00	.00	.00	421.65	.00
21-704-9-6310-1000-890 WHS EMT	750.61	.00	.00	.00	750.61	.00
21-704-9-6400-1000-612 WHS FCS Home Economics	1,220.42	.00	1,168.29	1,168.29	52.13	95.73
21-704-9-6500-1000-612 WHS Business	1,550.28	.00	206.47	206.47	1,343.81	13.32

Income Statement

MISCELLANEOUS

<u>Account No/ Description</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Actual Period</u>	<u>Actual YTD</u>	<u>Available Balance</u>	<u>Percent</u>
91 Expenditures						
21-704-9-6505-1000-890 WHS FBLA	373.62	.00	.00	.00	373.62	.00
21-704-9-6600-1000-612 WHS TRADE	3,642.46	.00	1,269.49	1,269.49	2,372.97	34.85
21-704-9-9999-1000-890 BUDGET TRANSFER	49,934.91	.00	.00	.00	49,934.91	.00
91 Expenditures	450,000.00	.00	221,093.78	221,093.78	228,906.22	49.13

Wayne School District

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Income Statement

FPROF01A

Periods 00 - 13

SPECIAL EDUCATION - STATE & IDEA

10-SPED

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
10-034-9-1205-3100-999 STATE MSP - SPECIAL ED ADD ON WPU	284,799.00	.00	286,727.04	286,727.04	-1,928.04	100.68
10-034-9-1210-3100-999 STATE MSP - SPECIAL ED SELF CONTAINED	17,899.00	.00	17,899.19	17,899.19	-.19	100.00
10-034-9-1220-3100-999 STATE MSP - SPECIAL ED EXT. YEAR	10,062.00	.00	10,062.17	10,062.17	-.17	100.00
10-034-9-1225-3100-999 STATE MSP - SPECIAL ED STATE PROG	3,509.00	.00	3,509.31	3,509.31	-.31	100.01
10-034-9-7524-4524-999 FEDERAL - SPECIAL ED/IDEA	133,731.00	.00	133,731.44	133,731.44	-.44	100.00
81 Revenues	450,000.00	.00	451,929.15	451,929.15	-1,929.15	100.43
91 Expenditures						
10-112-9-1205-1000-131 Salaries - Teachers - Special Ed	52,650.00	.00	52,581.21	52,581.21	68.79	99.87
10-302-9-1205-1000-131 Salaries - Teachers - Special Ed	35,650.00	.00	35,600.82	35,600.82	49.18	99.86
10-704-9-1205-1000-131 Salaries - Teachers - Special Ed	48,050.00	.00	48,005.96	48,005.96	44.04	99.91
64 10-112-9-1205-1000-132 Salaries - Substitute - Special Ed	200.00	.00	199.01	199.01	.99	99.51
10-302-9-1205-1000-132 Salaries - Substitute - Special Ed	1,000.00	.00	675.06	675.06	324.94	67.51
10-704-9-1205-1000-132 Salaries - Substitute - Special Ed	1,500.00	.00	1,198.57	1,198.57	301.43	79.90
10-112-9-1205-1000-210 State Retirement	12,530.00	.00	12,456.57	12,456.57	73.43	99.41
10-302-9-1205-1000-210 State Retirement	7,230.00	.00	7,199.42	7,199.42	30.58	99.58
10-704-9-1205-1000-210 State Retirement	9,710.00	.00	9,681.63	9,681.63	28.37	99.71
10-112-9-1205-1000-220 FICA Payroll Taxes	3,945.00	.00	4,037.28	4,037.28	-92.28	102.34
10-302-9-1205-1000-220 FICA Payroll Taxes	2,745.00	.00	2,775.11	2,775.11	-30.11	101.10
10-704-9-1205-1000-220 FICA Payroll Taxes	3,845.00	.00	3,764.16	3,764.16	80.84	97.90
10-112-9-1205-1000-240 Insurance Benefits	16,700.00	.00	15,864.00	15,864.00	836.00	94.99
10-302-9-1205-1000-240 Insurance Benefits	1,300.00	.00	1,008.00	1,008.00	292.00	77.54
10-704-9-1205-1000-240 Insurance Benefits	23,800.00	.00	23,364.00	23,364.00	436.00	98.17
10-108-9-1205-1000-340 PROFESSIONAL SERVICES - SPECIAL ED-HES	1,500.00	.00	1,786.76	1,786.76	-286.76	119.12
10-112-9-1205-1000-340 PROFESSIONAL SERVICES - SPECIAL ED-LES	6,000.00	.00	7,030.75	7,030.75	-1,030.75	117.18
10-302-9-1205-1000-340 PROFESSIONAL SERVICES - SPECIAL ED-WMS	2,000.00	.00	2,286.88	2,286.88	-286.88	114.34
10-704-9-1205-1000-340 PROFESSIONAL SERVICES - SPECIAL ED-WHS	2,200.00	.00	3,355.07	3,355.07	-1,155.07	152.50
10-108-9-1205-1000-580 TRAVEL - SPECIAL ED - HES	100.00	.00	75.28	75.28	24.72	75.28
10-108-9-1205-1000-612 SUPPLIES - SPECIAL ED-HES	100.00	.00	.00	.00	100.00	.00
10-112-9-1205-1000-612 SUPPLIES - SPECIAL ED-LES	1,900.00	.00	1,639.75	1,639.75	260.25	86.30
10-302-9-1205-1000-612 SUPPLIES - SPECIAL ED-WMS	1,500.00	.00	1,375.54	1,375.54	124.46	91.70

Wayne School District

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Income Statement

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Periods 00 - 13

SPECIAL EDUCATION - STATE & IDEA

10-SPED

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-1205-1000-612 SUPPLIES - SPECIAL ED-WHS	1,000.00	.00	973.71	973.71	26.29	97.37
10-112-9-1205-1000-890 MISCELLANEOUS - SPECIAL ED-LES	.00	.00	100.00	100.00	-100.00	.00
10-034-9-1205-2200-115 Salaries - Special Ed Supervisor	39,790.00	.00	40,787.44	40,787.44	-997.44	102.51
10-034-9-1205-2200-210 State Retirement	3,925.00	.00	4,078.75	4,078.75	-153.75	103.92
10-034-9-1205-2200-220 FICA Payroll Taxes	3,025.00	.00	3,085.81	3,085.81	-60.81	102.01
10-034-9-1205-2200-340 PROFESSIONAL SERVICES - SPECIAL ED-DO	1,500.00	.00	1,194.23	1,194.23	305.77	79.62
10-112-9-1205-2200-580 TRAVEL - SPECIAL ED-LES	1,000.00	.00	285.45	285.45	714.55	28.55
10-302-9-1205-2200-580 TRAVEL - SPECIAL ED-WMS	1,000.00	.00	655.26	655.26	344.74	65.53
10-704-9-1205-2200-580 TRAVEL - SPECIAL ED-WHS	1,000.00	.00	676.90	676.90	323.10	67.69
10-034-9-1205-2200-670 SOFTWARE - SPECIAL ED-DO	2,500.00	.00	2,349.26	2,349.26	150.74	93.97
10-034-9-1205-2200-890 MISCELLANEOUS - SPECIAL ED-DO	100.00	.00	5.87	5.87	94.13	5.87
10-034-9-1205-2400-270 Workers Compensation Insurance	1,300.00	.00	1,076.00	1,076.00	224.00	82.77
10-034-9-1205-2400-340 PROFESSIONAL SERVICES - ADMIN CONSULTING	5,500.00	.00	8,294.26	8,294.26	-2,794.26	150.80
10-034-9-1205-2400-580 TRAVEL - SPECIAL ED-DO	7,800.00	.00	7,673.55	7,673.55	126.45	98.38
10-034-9-1205-2400-612 SUPPLIES - SPECIAL ED-DO	239.00	.00	209.12	209.12	29.88	87.50
10-034-9-1205-5010-890 TRANSFER TO PRESCHOOL	9,885.00	.00	10,137.96	10,137.96	-252.96	102.56
10-112-9-1220-1000-161 Salaries - Aides - Ext. Contract	500.00	.00	544.69	544.69	-44.69	108.94
10-112-9-1220-1000-210 State Retirement	.00	.00	68.12	68.12	-68.12	.00
10-112-9-1220-1000-220 FICA Payroll Taxes	50.00	.00	40.50	40.50	9.50	81.00
10-108-9-7524-1000-161 Salaries - Aides - IDEA	6,575.00	.00	7,636.69	7,636.69	-1,061.69	116.15
10-112-9-7524-1000-161 Salaries - Aides - IDEA	15,875.00	.00	16,345.68	16,345.68	-470.68	102.96
10-302-9-7524-1000-161 Salaries - Aides - IDEA	9,637.00	.00	10,672.14	10,672.14	-1,035.14	110.74

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Income Statement

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Periods 00 - 13

SPECIAL EDUCATION - STATE & IDEA

10-SPED

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-7524-1000-161 Salaries - Aides - IDEA	18,140.00	.00	18,917.38	18,917.38	-777.38	104.29
10-704-9-7524-1000-210 State Retirement	500.00	.00	120.87	120.87	379.13	24.17
10-108-9-7524-1000-220 FICA Payroll Taxes	500.00	.00	582.96	582.96	-82.96	116.59
10-112-9-7524-1000-220 FICA Payroll Taxes	1,200.00	.00	1,250.44	1,250.44	-50.44	104.20
10-302-9-7524-1000-220 FICA Payroll Taxes	600.00	.00	816.43	816.43	-216.43	136.07
10-704-9-7524-1000-220 FICA Payroll Taxes	1,300.00	.00	1,447.20	1,447.20	-147.20	111.32
10-704-9-7524-1000-270 Workers Compensation Insurance	350.00	.00	317.00	317.00	33.00	90.57
10-108-9-7524-1000-340 PROF.SERVICES - IDEA-HES	7,600.00	.00	7,584.09	7,584.09	15.91	99.79
10-112-9-7524-1000-340 PROF.SERVICES - IDEA-LES	22,400.00	.00	22,397.67	22,397.67	2.33	99.99
10-302-9-7524-1000-340 PROF.SERVICES - IDEA-WMS	11,350.00	.00	11,350.73	11,350.73	-.73	100.01
10-704-9-7524-1000-340 PROF.SERVICES - IDEA-WHS	13,200.00	.00	13,143.76	13,143.76	56.24	99.57
10-034-9-7524-2000-860 Indirect Costs	2,492.00	.00	1,958.41	1,958.41	533.59	78.59
10-034-9-7524-2400-340 PROF.ADMIN.SERVICES - IDEA-DO	22,012.00	.00	19,189.99	19,189.99	2,822.01	87.18
91 Expenditures	450,000.00	.00	451,929.15	451,929.15	-1,929.15	100.43

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Income Statement

FPROF01A

Periods 00 - 13

SPED PRESCHOOL - STATE, IDEA, UPSTART

10-PREK

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
10-034-9-1215-3100-999 STATE MSP - PRESCHOOL	23,685.00	.00	23,685.27	23,685.27	-.27	100.00
10-034-9-1215-5000-999 TRANSFER FROM SPECIAL ED	9,885.00	.00	10,137.96	10,137.96	-252.96	102.56
10-108-9-1215-1990-999 LOCAL - PRESCHOOL TUITION HES	200.00	.00	200.00	200.00	.00	100.00
10-112-9-1215-1990-999 LOCAL - PRESCHOOL TUITION LES	5,000.00	.00	6,025.00	6,025.00	-1,025.00	120.50
10-034-9-7522-4522-999 FEDERAL - PRESCHOOL/IDEA	5,179.00	.00	5,179.29	5,179.29	-.29	100.01
10-034-9-7650-4650-999 LOCAL - UPSTART GRANT	16,465.00	.00	16,464.79	16,464.79	.21	100.00
81 Revenues	60,414.00	.00	61,692.31	61,692.31	-1,278.31	102.12
91 Expenditures						
10-112-9-1215-1000-131 Salaries - Teachers - Preschool	19,375.00	.00	24,108.53	24,108.53	-4,733.53	124.43
10-112-9-1215-1000-132 Salaries - Substitute - Preschool	600.00	.00	622.86	622.86	-22.86	103.81
10-108-9-1215-1000-161 Salaries - Aides - Preschool	2,500.00	.00	2,642.35	2,642.35	-142.35	105.69
10-112-9-1215-1000-161 Salaries - Aides - Preschool	700.00	.00	930.02	930.02	-230.02	132.86
10-112-9-1215-1000-210 State Retirement	4,365.00	.00	5,711.31	5,711.31	-1,346.31	130.84
10-108-9-1215-1000-220 FICA Payroll Taxes	500.00	.00	200.48	200.48	299.52	40.10
10-112-9-1215-1000-220 FICA Payroll Taxes	1,225.00	.00	1,946.13	1,946.13	-721.13	158.87
10-108-9-1215-1000-340 PROFESSIONAL SERV - SPED PRESCHOOL-HES	500.00	.00	400.00	400.00	100.00	80.00
10-112-9-1215-1000-340 PROFESSIONAL SERV - SPED PRESCHOOL-LES	820.00	.00	999.88	999.88	-179.88	121.94
10-108-9-1215-1000-612 SUPPLIES - PRESCHOOL-HES	700.00	.00	611.31	611.31	88.69	87.33
10-112-9-1215-1000-612 SUPPLIES - PRESCHOOL-LES	700.00	.00	1,869.08	1,869.08	-1,169.08	267.01
10-112-9-1215-2200-580 TRAVEL - PRESCHOOL-LES	200.00	.00	6.28	6.28	193.72	3.14
10-108-9-7522-1000-161 Salaries - Aides - IDEA Preschool	.00	.00	.00	.00	.00	.00
10-112-9-7522-1000-161 Salaries - Aides - IDEA Preschool	4,779.00	.00	4,723.36	4,723.36	55.64	98.84
10-108-9-7522-1000-220 FICA Payroll Taxes	.00	.00	.00	.00	.00	.00
10-112-9-7522-1000-220 FICA Payroll Taxes	400.00	.00	361.36	361.36	38.64	90.34
10-034-9-7522-2200-870 INDIRECT COSTS	.00	.00	94.57	94.57	-94.57	.00
10-112-9-7650-1000-131 Salaries - Teachers - Upstart	17,200.00	.00	12,394.18	12,394.18	4,805.82	72.06

Wayne School District

For 07/01/18 - 06/30/19

Income Statement

FPROF01A

Periods 00 - 13

SPED PRESCHOOL - STATE, IDEA, UPSTART

10-PREK

<u>Account No/ Description</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Actual Period</u>	<u>Actual YTD</u>	<u>Available Balance</u>	<u>Percent</u>
91 Expenditures						
10-112-9-7650-1000-210 State Retirement	3,900.00	.00	2,936.21	2,936.21	963.79	75.29
10-112-9-7650-1000-220 FICA Payroll Taxes	1,350.00	.00	939.40	939.40	410.60	69.59
10-112-9-7650-1000-240 Insurance Benefits	100.00	.00	.00	.00	100.00	.00
10-112-9-7650-1000-612 SUPPLIES - UPSTART	500.00	.00	195.00	195.00	305.00	39.00
91 Expenditures	60,414.00	.00	61,692.31	61,692.31	-1,278.31	102.12

Wayne School District
Income Statement
 TRANSPORTATION

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
10-030-9-5315-1114-999 PROPERTY TAX-TRANSPORTATION	123,473.00	.00	105,707.23	105,707.23	17,765.77	85.61
10-034-9-5315-5900-999 LOCAL - LOAN PROCEEDS	50,000.00	.00	51,345.00	51,345.00	-1,345.00	102.69
10-555-9-5315-3200-999 STATE MSP - PUPIL TRANSPORT	182,849.00	.00	183,207.25	183,207.25	-358.25	100.20
10-555-9-5371-3200-999 STATE MSP - GUARANTEE TRANS. LEVY	27,378.00	.00	27,377.81	27,377.81	.19	100.00
81 Revenues	383,700.00	.00	367,637.29	367,637.29	16,062.71	95.81
91 Expenditures						
10-555-9-5315-2700-115 Salaries - Transportation Supervisor	22,500.00	.00	22,483.50	22,483.50	16.50	99.93
10-555-9-5315-2700-172 Salaries - Transportation - Bus Drivers	91,500.00	.00	91,868.91	91,868.91	-368.91	100.40
10-555-9-5315-2700-173 Salaries - Transportation - Bus. Maint	6,000.00	.00	2,779.79	2,779.79	3,220.21	46.33
10-555-9-5315-2700-174 Salaries - Transportation - Act.Trips	25,000.00	.00	27,763.71	27,763.71	-2,763.71	111.05
10-555-9-5315-2700-210 State Retirement	11,440.00	.00	11,001.33	11,001.33	438.67	96.17
10-555-9-5315-2700-220 FICA Payroll Taxes	10,260.00	.00	11,046.41	11,046.41	-786.41	107.66
10-555-9-5315-2700-240 Insurance Benefits	3,800.00	.00	3,444.92	3,444.92	355.08	90.66
10-555-9-5315-2700-270 Workers Compensation Insurance	1,400.00	.00	837.00	837.00	563.00	59.79
10-555-9-5315-2700-340 PROF.SERVICES - BUSES	800.00	.00	723.50	723.50	76.50	90.44
10-555-9-5315-2700-515 IN LIEU OF TRANSPORTATION	10,000.00	.00	5,732.97	5,732.97	4,267.03	57.33
10-555-9-5315-2700-521 INSURANCE - BUSES	2,200.00	.00	2,000.00	2,000.00	200.00	90.91
10-555-9-5315-2700-580 TRAVEL - BUS DRIVERS	3,500.00	.00	3,898.20	3,898.20	-398.20	111.38
10-555-9-5315-2700-610 SUPPLIES - TRANSPORTATION	1,500.00	.00	195.27	195.27	1,304.73	13.02
10-555-9-5315-2700-626 MOTOR FUEL-SCHOOL BUSES	43,600.00	.00	42,047.98	42,047.98	1,552.02	96.44
10-555-9-5315-2700-681 OIL & GREASE - TRANSPORTATION	3,000.00	.00	2,367.19	2,367.19	632.81	78.91
10-555-9-5315-2700-682 TIRES & TUBES - TRANSPORTATION	8,000.00	.00	7,952.66	7,952.66	47.34	99.41

Income Statement

TRANSPORTATION

<u>Account No/ Description</u>	<u>Adjusted Budget</u>	<u>Encumbrance</u>	<u>Actual Period</u>	<u>Actual YTD</u>	<u>Available Balance</u>	<u>Percent</u>
91 Expenditures						
10-555-9-5315-2700-683 REPAIRS FOR BUSES	35,000.00	.00	28,677.95	28,677.95	6,322.05	81.94
10-555-9-5315-2700-730 EQUIPMENT - BUSSES & TRANSPORTATION	500.00	.00	.00	.00	500.00	.00
10-555-9-5315-2700-732 SCHOOL BUSES	102,700.00	.00	102,690.00	102,690.00	10.00	99.99
10-555-9-5315-2700-890 MISCELLANEOUS - BUSSES/TRANSPORT	1,000.00	.00	126.00	126.00	874.00	12.60
91 Expenditures	383,700.00	.00	367,637.29	367,637.29	16,062.71	95.81

Income Statement

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
10-030-9-6000-3100-999 STATE MSP - CTE ADD ON	.00	.00	-251,721.00	-251,721.00	251,721.00	.00
10-034-9-6000-3100-999 STATE MSP - CTE ADD ON	251,266.00	.00	251,721.00	251,721.00	-455.00	100.18
10-030-9-6100-1110-999 PROPERTY TAX	11,985.00	.00	15,180.54	15,180.54	-3,195.54	126.66
10-030-9-6100-3100-999 STATE MSP - CTE ADD ON	.00	.00	81,600.00	81,600.00	-81,600.00	.00
10-034-9-6100-1990-999 LOCAL - SNOW COLLEGE OUTREACH	17,500.00	.00	17,500.00	17,500.00	.00	100.00
10-034-9-6100-3100-999 STATE MSP - CTE SUMMER AG	16,975.00	.00	16,975.00	16,975.00	.00	100.00
10-030-9-6200-1110-999 PROPERTY TAX	2,993.00	.00	3,367.85	3,367.85	-374.85	112.52
10-030-9-6200-3100-999 STATE MSP - CTE ADD ON	.00	.00	19,300.00	19,300.00	-19,300.00	.00
10-030-9-6300-1110-999 PROPERTY TAX	14,123.00	.00	10,863.14	10,863.14	3,259.86	76.92
10-030-9-6300-3100-999 STATE MSP - CTE ADD ON	.00	.00	10,500.00	10,500.00	-10,500.00	.00
10-030-9-6400-1110-999 PROPERTY TAX	20,388.00	.00	24,046.59	24,046.59	-3,658.59	117.94
10-030-9-6400-3100-999 STATE MSP - CTE ADD ON	.00	.00	56,100.00	56,100.00	-56,100.00	.00
10-030-9-6500-1110-999 PROPERTY TAX	4,795.00	.00	4,892.84	4,892.84	-97.84	102.04
10-030-9-6500-3100-999 STATE MSP - CTE ADD ON	.00	.00	22,800.00	22,800.00	-22,800.00	.00
10-030-9-6600-1110-999 PROPERTY TAX	11,386.00	.00	10,678.38	10,678.38	707.62	93.79
10-030-9-6600-3100-999 STATE MSP - CTE ADD ON	.00	.00	34,200.00	34,200.00	-34,200.00	.00
10-034-9-6600-1990-999 LOCAL - SNOW COLLEGE OUTREACH	47,500.00	.00	46,874.50	46,874.50	625.50	98.68
10-030-9-6800-1110-999 PROPERTY TAX	3,800.00	.00	3,404.16	3,404.16	395.84	89.58
10-030-9-6800-3100-999 STATE MSP - CTE ADD ON	.00	.00	9,600.00	9,600.00	-9,600.00	.00
10-030-9-6900-1110-999 PROPERTY TAX	9,497.00	.00	368.75	368.75	9,128.25	3.88
10-030-9-6900-3100-999 STATE MSP - CTE ADD ON	.00	.00	17,621.00	17,621.00	-17,621.00	.00
10-034-9-6900-3100-999 STATE MSP - TECH ORG AND SKILL CERT	8,869.00	.00	8,869.00	8,869.00	.00	100.00
10-034-9-6901-3100-999 STATE MSP - CCA SUPPLIES	4,425.00	.00	4,331.25	4,331.25	93.75	97.88
10-030-9-6902-1110-999 PROPERTY TAX	.00	.00	883.09	883.09	-883.09	.00
10-034-9-6902-3100-999 STATE MSP - WORKBASED LEARNING	6,668.00	.00	6,668.00	6,668.00	.00	100.00
10-030-9-6903-1110-999 PROPERTY TAX	.00	.00	192.00	192.00	-192.00	.00
10-034-9-6903-3100-999 STATE MSP - COMP GUIDANCE	40,000.00	.00	40,000.00	40,000.00	.00	100.00
10-034-9-6903-4538-999 STATE - CTE FORMULA ALLOCATION	16,321.00	.00	29,601.78	29,601.78	-13,280.78	181.37
81 Revenues	488,491.00	.00	496,417.87	496,417.87	-7,926.87	101.62
91 Expenditures						

Wayne School District

For 07/01/18 - 06/30/19

Income Statement

FPROF01A

Periods 00 - 13

CTE

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Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-302-9-6001-1000-612 SUPPLIES - CCA BUSINESS-WMS	2,212.50	.00	2,115.13	2,115.13	97.37	95.60
10-302-9-6002-1000-612 SUPPLIES - CCA HOME EC-WMS	.00	.00	.00	.00	.00	.00
10-302-9-6003-1000-612 SUPPLIES - CCA TRADE-WMS	2,212.50	.00	2,216.12	2,216.12	-3.62	100.16
10-034-9-6043-2200-612 SUPPLIES - CTE	2,044.29	.00	.00	.00	2,044.29	.00
10-034-9-6091-2200-890 MISCELLANEOUS - PIUTE FLOW THROUGH	6,528.00	.00	19,808.78	19,808.78	-13,280.78	303.44
10-704-9-6100-1000-131 Salaries - Teachers - Voc Ag	58,750.00	.00	62,660.42	62,660.42	-3,910.42	106.66
10-704-9-6100-1000-132 Salaries - Substitute - Vo Ag	1,500.00	.00	1,532.71	1,532.71	-32.71	102.18
10-704-9-6100-1000-210 State Retirement	13,930.00	.00	14,844.17	14,844.17	-914.17	106.56
10-704-9-6100-1000-220 FICA Payroll Taxes	4,445.00	.00	4,910.70	4,910.70	-465.70	110.48
10-704-9-6100-1000-240 Insurance Benefits	23,900.00	.00	23,364.00	23,364.00	536.00	97.76
10-704-9-6100-1000-612 SUPPLIES - VOC AG-WHS	9,835.29	.00	6,133.86	6,133.86	3,701.43	62.37
10-704-9-6100-1000-860 Indirect Costs	13,900.00	.00	14,282.00	14,282.00	-382.00	102.75
10-704-9-6100-2200-580 TRAVEL - CTE-WHS	5,000.00	.00	3,527.68	3,527.68	1,472.32	70.55
10-704-9-6200-1000-131 Salaries - Teachers - Commercial Art	13,600.00	.00	13,574.75	13,574.75	25.25	99.81
10-704-9-6200-1000-132 Salaries - Substitute - Commercial Art	200.00	.00	265.78	265.78	-65.78	132.89
10-704-9-6200-1000-210 State Retirement	2,700.00	.00	2,813.91	2,813.91	-113.91	104.22
10-704-9-6200-1000-220 FICA Payroll Taxes	1,000.00	.00	1,033.34	1,033.34	-33.34	103.33
10-704-9-6200-1000-240 Insurance Benefits	500.00	.00	334.83	334.83	165.17	66.97
10-704-9-6200-1000-612 SUPPLIES - COMMERCIAL ART-WHS	3,392.60	.00	2,178.24	2,178.24	1,214.36	64.21

Wayne School District

For 07/01/18 - 06/30/19

Income Statement

FPROF01A

Periods 00 - 13

CTE

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Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-6200-1000-730 EQUIPMENT - CTE-WHS	8,574.00	.00	8,574.00	8,574.00	.00	100.00
10-704-9-6200-1000-860 Indirect Costs	2,400.00	.00	2,467.00	2,467.00	-67.00	102.79
10-704-9-6200-2200-580 TRAVEL - CTE - COMMERCIAL ART	200.00	.00	.00	.00	200.00	.00
10-704-9-6300-1000-612 SUPPLIES - APPLIED SCIENCE-WHS	220.00	.00	.00	.00	220.00	.00
10-704-9-6300-1000-860 Indirect Costs	2,700.00	.00	2,325.00	2,325.00	375.00	86.11
10-704-9-6300-2200-580 TRAVEL - HOSA-WHS	200.00	.00	.00	.00	200.00	.00
10-704-9-6305-1000-131 Salaries - Teachers - Hlth/Sci Overview	6,300.00	.00	6,446.16	6,446.16	-146.16	102.32
10-704-9-6305-1000-132 Salaries - Substitute	200.00	.00	66.50	66.50	133.50	33.25
10-704-9-6305-1000-210 State Retirement	1,400.00	.00	1,527.15	1,527.15	-127.15	109.08
10-704-9-6305-1000-220 FICA Payroll Taxes	500.00	.00	498.19	498.19	1.81	99.64
10-704-9-6305-1000-240 Insurance Benefits	2,100.00	.00	1,903.68	1,903.68	196.32	90.65
10-704-9-6305-1000-612 SUPPLIES - HLTH SCI OVRVW-WHS	1,303.00	.00	.00	.00	1,303.00	.00
10-704-9-6310-1000-131 Salaries - Teachers - EMT	8,375.00	.00	7,985.59	7,985.59	389.41	95.35
10-704-9-6310-1000-132 Salaries - Substitute	200.00	.00	.00	.00	200.00	.00
10-704-9-6310-1000-210 State Retirement	.00	.00	.00	.00	.00	.00
10-704-9-6310-1000-220 FICA Payroll Taxes	725.00	.00	610.87	610.87	114.13	84.26
10-704-9-6310-1000-612 SUPPLIES - EMT-WHS	400.00	.00	.00	.00	400.00	.00
10-704-9-6400-1000-131 Salaries - Teachers - Home Ec	40,750.00	.00	40,667.92	40,667.92	82.08	99.80
10-704-9-6400-1000-132 Salaries - Substitute	1,000.00	.00	1,833.17	1,833.17	-833.17	183.32

Income Statement

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-6400-1000-210 State Retirement	9,830.00	.00	9,795.25	9,795.25	34.75	99.65
10-704-9-6400-1000-220 FICA Payroll Taxes	3,045.00	.00	3,251.25	3,251.25	-206.25	106.77
10-704-9-6400-1000-240 Insurance Benefits	12,300.00	.00	11,780.46	11,780.46	519.54	95.78
10-704-9-6400-1000-612 SUPPLIES - HOME EC-WHS	3,963.00	.00	1,872.66	1,872.66	2,090.34	47.25
10-704-9-6400-1000-860 Indirect Costs	8,300.00	.00	8,721.00	8,721.00	-421.00	105.07
10-704-9-6400-2200-580 TRAVEL - FACS-WHS	400.00	.00	2,224.88	2,224.88	-1,824.88	556.22
10-704-9-6500-1000-131 Salaries - Teachers - Business	14,300.00	.00	14,290.00	14,290.00	10.00	99.93
10-704-9-6500-1000-132 Salaries - Substitute	200.00	.00	111.57	111.57	88.43	55.79
10-704-9-6500-1000-210 State Retirement	2,900.00	.00	3,390.75	3,390.75	-490.75	116.92
10-704-9-6500-1000-220 FICA Payroll Taxes	1,000.00	.00	1,085.81	1,085.81	-85.81	108.58
10-704-9-6500-1000-240 Insurance Benefits	6,000.00	.00	5,801.71	5,801.71	198.29	96.70
10-704-9-6500-1000-612 SUPPLIES - BUSINESS-WHS	1,395.00	.00	.00	.00	1,395.00	.00
10-704-9-6500-1000-860 Indirect Costs	3,000.00	.00	3,013.00	3,013.00	-13.00	100.43
10-704-9-6500-2200-580 TRAVEL - CTE-WHS	200.00	.00	.00	.00	200.00	.00
10-704-9-6600-1000-131 Salaries - Teachers - Trade	28,750.00	.00	29,312.38	29,312.38	-562.38	101.96
10-704-9-6600-1000-132 Salaries - Substitute	500.00	.00	357.10	357.10	142.90	71.42
10-704-9-6600-1000-210 State Retirement	5,810.00	.00	5,868.36	5,868.36	-58.36	101.00
10-704-9-6600-1000-220 FICA Payroll Taxes	2,245.00	.00	2,159.02	2,159.02	85.98	96.17
10-704-9-6600-1000-240 Insurance Benefits	14,900.00	.00	14,485.68	14,485.68	414.32	97.22

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-6600-1000-612 SUPPLIES - TRADE-WHS	1,280.82	.00	1,163.32	1,163.32	117.50	90.83
10-704-9-6600-1000-670 SOFTWARE - TRADE-WHS	4,875.00	.00	4,875.00	4,875.00	.00	100.00
10-704-9-6600-1000-730 EQUIPMENT - TRADE-WHS	18,000.00	.00	17,817.24	17,817.24	182.76	98.98
10-704-9-6600-1000-860 Indirect Costs	6,600.00	.00	7,112.00	7,112.00	-512.00	107.76
10-704-9-6600-2200-580 TRAVEL - TRADE-WHS	500.00	.00	28.78	28.78	471.22	5.76
10-704-9-6800-1000-131 Salaries - Teachers - Physics with tech	6,500.00	.00	6,522.84	6,522.84	-22.84	100.35
10-704-9-6800-1000-132 Salaries - Substitute	200.00	.00	78.71	78.71	121.29	39.36
10-704-9-6800-1000-210 State Retirement	1,500.00	.00	1,548.61	1,548.61	-48.61	103.24
10-704-9-6800-1000-220 FICA Payroll Taxes	500.00	.00	496.98	496.98	3.02	99.40
10-704-9-6800-1000-240 Insurance Benefits	3,000.00	.00	2,942.02	2,942.02	57.98	98.07
10-704-9-6800-1000-612 SUPPLIES - TECHNOLOGY PHYSICS-WHS	200.00	.00	.00	.00	200.00	.00
10-704-9-6800-1000-860 Indirect Costs	1,500.00	.00	1,415.00	1,415.00	85.00	94.33
10-704-9-6900-1000-860 Indirect Costs	.00	.00	.00	.00	.00	.00
10-704-9-6900-2200-580 TRAVEL - CTE-DO	500.00	.00	.00	.00	500.00	.00
10-704-9-6902-1000-131 Salaries - Teachers - Work Based Learnin	3,400.00	.00	3,877.02	3,877.02	-477.02	114.03
10-704-9-6902-1000-210 State Retirement	800.00	.00	918.54	918.54	-118.54	114.82
10-704-9-6902-1000-220 FICA Payroll Taxes	300.00	.00	296.58	296.58	3.42	98.86
10-704-9-6902-1000-240 Insurance Benefits	1,600.00	.00	1,636.95	1,636.95	-36.95	102.31
10-704-9-6902-1000-860 Indirect Costs	700.00	.00	822.00	822.00	-122.00	117.43

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91 Expenditures						
10-704-9-6903-1000-860 Indirect Costs	5,000.00	.00	5,439.00	5,439.00	-439.00	108.78
10-704-9-6903-2120-142 Salaries - Guidance Personnel	23,400.00	.00	25,764.38	25,764.38	-2,364.38	110.10
10-704-9-6903-2120-210 State Retirement	5,200.00	.00	5,866.66	5,866.66	-666.66	112.82
10-704-9-6903-2120-220 FICA Payroll Taxes	1,800.00	.00	1,894.50	1,894.50	-94.50	105.25
10-704-9-6903-2120-240 Insurance Benefits	10,900.00	.00	11,020.46	11,020.46	-120.46	101.11
10-034-9-6913-2400-310 ADMIN.SERVICES - CTE-DO	28,000.00	.00	26,858.75	26,858.75	1,141.25	95.92
91 Expenditures	488,491.00	.00	496,417.87	496,417.87	-7,926.87	101.62

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1609 ADULT HIGH SCHOOL						
81 Revenues						
10-034-9-1609-3300-999 STATE MSP - ADULT EDUCATION	36,524.00	.00	16,836.42	16,836.42	19,687.58	46.10
81 Revenues	36,524.00	.00	16,836.42	16,836.42	19,687.58	46.10
91 Expenditures						
10-704-9-1609-1000-161 Salaries - Aides - Adult Ed	17,000.00	.00	10,110.56	10,110.56	6,889.44	59.47
10-704-9-1609-1000-210 State Retirement	2,700.00	.00	1,817.00	1,817.00	883.00	67.30
10-704-9-1609-1000-220 FICA Payroll Taxes	1,300.00	.00	773.48	773.48	526.52	59.50
10-704-9-1609-1000-340 PROFESSIONAL FEES - ADULT ED-DO	1,100.00	.00	1,100.00	1,100.00	.00	100.00
10-704-9-1609-1000-612 SUPPLIES - ADULT ED	5,874.00	.00	289.04	289.04	5,584.96	4.92
10 10-704-9-1609-1000-670 SOFTWARE - ADULT ED	2,700.00	.00	2,025.00	2,025.00	675.00	75.00
10-704-9-1609-1000-870 INDIRECT COSTS	3,700.00	.00	.00	.00	3,700.00	.00
10-704-9-1609-2200-580 TRAVEL - ADULT ED-DO	1,900.00	.00	721.34	721.34	1,178.66	37.97
10-704-9-1609-2300-540 ADVERTISING - ADULT ED-DO	250.00	.00	.00	.00	250.00	.00
91 Expenditures	36,524.00	.00	16,836.42	16,836.42	19,687.58	46.10

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5201 Class Size Reduction B K-8						
81 Revenues						
10-034-9-5201-3100-999 STATE MSP - CLASS SIZE REDUCTION K-8	90,361.00	.00	89,995.73	89,995.73	365.27	99.60
81 Revenues	90,361.00	.00	89,995.73	89,995.73	365.27	99.60
91 Expenditures						
10-112-9-5201-1000-131 Salaries - Teachers - Class Size Reduc	56,461.00	.00	55,655.06	55,655.06	805.94	98.57
10-112-9-5201-1000-132 Salaries - Substitute	100.00	.00	358.11	358.11	-258.11	358.11
10-112-9-5201-1000-210 State Retirement	12,400.00	.00	13,222.27	13,222.27	-822.27	106.63
10-112-9-5201-1000-220 FICA Payroll Taxes	4,300.00	.00	4,158.53	4,158.53	141.47	96.71
10-112-9-5201-1000-240 Insurance Benefits	17,100.00	.00	16,601.76	16,601.76	498.24	97.09
91 Expenditures	90,361.00	.00	89,995.73	89,995.73	365.27	99.60

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5331 GIFTED/TALENTED						
81 Revenues						
10-034-9-5331-3300-999 STATE MSP - GIFTED/TALENTED	15,468.00	.00	.00	.00	15,468.00	.00
81 Revenues	15,468.00	.00	.00	.00	15,468.00	.00
91 Expenditures						
10-704-9-5331-2200-580 TRAVEL - GIFTED AND TALENTED-DO	15,468.00	.00	.00	.00	15,468.00	.00
91 Expenditures	15,468.00	.00	.00	.00	15,468.00	.00

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5333 Concurrent Enrollment						
81 Revenues						
10-034-9-5333-3300-999 STATE MSP - CONCURRENT ENROLLMENT	29,980.00	.00	27,409.93	27,409.93	2,570.07	91.43
81 Revenues	29,980.00	.00	27,409.93	27,409.93	2,570.07	91.43
91 Expenditures						
10-704-9-5333-1000-131 Salaries - Teachers - Conc. Enroll	9,300.00	.00	9,039.45	9,039.45	260.55	97.20
10-704-9-5333-1000-161 Salaries - Aides - Conc. Enroll	13,800.00	.00	12,500.43	12,500.43	1,299.57	90.58
10-704-9-5333-1000-210 State Retirement	1,680.00	.00	2,172.60	2,172.60	-492.60	129.32
10-704-9-5333-1000-220 FICA Payroll Taxes	2,000.00	.00	1,647.78	1,647.78	352.22	82.39
10-704-9-5333-1000-240 Insurance Benefits	3,100.00	.00	2,021.38	2,021.38	1,078.62	65.21
88-704-9-5333-1000-612 SUPPLIES - CONCURRENT ENROLL-WHS	100.00	.00	28.29	28.29	71.71	28.29
10-704-9-5333-2200-580 TRAVEL - CONCUR ENROLL-WHS	.00	.00	.00	.00	.00	.00
91 Expenditures	29,980.00	.00	27,409.93	27,409.93	2,570.07	91.43

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5336 Enhancements for Students At Risk						
81 Revenues						
10-034-9-5336-3300-999 STATE MSP - AT RISK STUDENTS	110,374.00	.00	103,265.29	103,265.29	7,108.71	93.56
81 Revenues	110,374.00	.00	103,265.29	103,265.29	7,108.71	93.56
91 Expenditures						
10-112-9-5336-1000-131 Salaries - Teachers - At Risk	.00	.00	223.65	223.65	-223.65	.00
10-302-9-5336-1000-131 Salaries - Teachers - At Risk	31,000.00	.00	32,056.92	32,056.92	-1,056.92	103.41
10-704-9-5336-1000-131 Salaries - Teachers - At Risk	30,100.00	.00	32,212.25	32,212.25	-2,112.25	107.02
10-704-9-5336-1000-132 Salaries - Substitute - At Risk	100.00	.00	192.18	192.18	-92.18	192.18
10-112-9-5336-1000-210 State Retirement	.00	.00	52.99	52.99	-52.99	.00
10-302-9-5336-1000-210 State Retirement	6,900.00	.00	7,588.88	7,588.88	-688.88	109.98
10-704-9-5336-1000-210 State Retirement	6,700.00	.00	7,631.01	7,631.01	-931.01	113.90
10-112-9-5336-1000-220 FICA Payroll Taxes	.00	.00	16.18	16.18	-16.18	.00
10-302-9-5336-1000-220 FICA Payroll Taxes	2,400.00	.00	2,452.25	2,452.25	-52.25	102.18
10-704-9-5336-1000-220 FICA Payroll Taxes	2,400.00	.00	2,478.97	2,478.97	-78.97	103.29
10-302-9-5336-1000-240 Insurance Benefits	3,200.00	.00	3,037.34	3,037.34	162.66	94.92
10-704-9-5336-1000-240 Insurance Benefits	10,900.00	.00	8,847.67	8,847.67	2,052.33	81.17
10-302-9-5336-1000-340 PROFESSIONAL SERVICES - AT RISK-WMS	.00	.00	3,500.00	3,500.00	-3,500.00	.00
10-704-9-5336-1000-612 SUPPLIES - AT RISK-WHS	1,725.00	.00	1,725.00	1,725.00	.00	100.00
10-302-9-5336-1000-670 SOFTWARE - AT RISK-WMS	3,000.00	.00	625.00	625.00	2,375.00	20.83
10-704-9-5336-1000-670 SOFTWARE - AT RISK-WHS	3,000.00	.00	625.00	625.00	2,375.00	20.83
10-034-9-5336-2200-730 EQUIPMENT - AT RISK-DO	8,949.00	.00	.00	.00	8,949.00	.00
91 Expenditures	110,374.00	.00	103,265.29	103,265.29	7,108.71	93.56

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5368 SCHOOL NURSE PROGRAM						
81 Revenues						
10-030-9-5368-1110-999 PROPERTY TAX	13,334.00	.00	13,538.46	13,538.46	-204.46	101.53
10-034-9-5368-3500-999 STATE MSP - SCHOOL NURSES	4,050.00	.00	3,845.00	3,845.00	205.00	94.94
81 Revenues	17,384.00	.00	17,383.46	17,383.46	.54	100.00
91 Expenditures						
10-034-9-5368-2134-340 PROF.SERVICES - SCHOOL NURSE	17,384.00	.00	17,383.46	17,383.46	.54	100.00
91 Expenditures	17,384.00	.00	17,383.46	17,383.46	.54	100.00

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5610 DRIVER EDUCATION - BEHIND THE						
81 Revenues						
10-030-9-5610-1110-999 PROPERTY TAX	13,000.00	.00	11,482.69	11,482.69	1,517.31	88.33
10-034-9-5610-1740-999 LOCAL - DRIVERS ED FEE	2,000.00	.00	2,130.00	2,130.00	-130.00	106.50
10-034-9-5610-3800-999 STATE - DRIVER TRAINING	21,838.00	.00	21,816.76	21,816.76	21.24	99.90
81 Revenues	36,838.00	.00	35,429.45	35,429.45	1,408.55	96.18
91 Expenditures						
10-704-9-5610-1000-131 Salaries - Teachers - Drivers Ed	6,300.00	.00	6,983.34	6,983.34	-683.34	110.85
10-704-9-5610-1000-132 Salaries - Substitute - Drivers Ed	500.00	.00	56.60	56.60	443.40	11.32
10-704-9-5610-1000-210 State Retirement	1,400.00	.00	1,654.36	1,654.36	-254.36	118.17
10-704-9-5610-1000-220 FICA Payroll Taxes	500.00	.00	538.58	538.58	-38.58	107.72
10-704-9-5610-1000-240 Insurance Benefits	2,100.00	.00	2,062.33	2,062.33	37.67	98.21
10-704-9-5610-1000-612 SUPPLIES - DRIVERS ED-WHS	100.00	.00	.00	.00	100.00	.00
10-704-9-5610-1000-730 EQUIPMENT - DRIVERS ED-WHS	18,838.00	.00	19,516.76	19,516.76	-678.76	103.60
10-704-9-5610-2200-580 TRAVEL - DRIVERS ED-WHS	100.00	.00	-4.96	-4.96	104.96	-4.96
10-704-9-5610-2600-626 FUEL - DRIVERS ED-WHS	600.00	.00	582.00	582.00	18.00	97.00
91 Expenditures	30,438.00	.00	31,389.01	31,389.01	-951.01	103.12

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5611 SHIFT IN FOCUS 91 Expenditures						
10-704-9-5611-1000-131 Salaries - Teachers - Behind the Wheel	5,000.00	.00	3,076.32	3,076.32	1,923.68	61.53
10-704-9-5611-1000-210 State Retirement	1,000.00	.00	728.78	728.78	271.22	72.88
10-704-9-5611-1000-220 FICA Payroll Taxes	400.00	.00	235.34	235.34	164.66	58.84
91 Expenditures	6,400.00	.00	4,040.44	4,040.44	2,359.56	63.13

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5640 Extended Day Kindergarten						
81 Revenues						
10-034-9-5640-3400-999 STATE MSP - EARLY INTERVENTION	37,281.00	.00	37,325.41	37,325.41	-44.41	100.12
81 Revenues	37,281.00	.00	37,325.41	37,325.41	-44.41	100.12
91 Expenditures						
10-112-9-5640-1000-131 Salaries - Teachers - Ext. Kindergarten	18,700.00	.00	19,567.14	19,567.14	-867.14	104.64
10-112-9-5640-1000-132 Salaries - Substitute - Ext. Kindergarte	1,124.00	.00	235.68	235.68	888.32	20.97
10-112-9-5640-1000-210 State Retirement	4,200.00	.00	4,068.81	4,068.81	131.19	96.88
10-112-9-5640-1000-220 FICA Payroll Taxes	1,500.00	.00	1,572.82	1,572.82	-72.82	104.85
10-112-9-5640-1000-240 Insurance Benefits	11,557.00	.00	11,681.96	11,681.96	-124.96	101.08
10-112-9-5640-1000-612 SUPPLIES - EXT.KINDERGARTEN-LES	200.00	.00	199.00	199.00	1.00	99.50
91 Expenditures	37,281.00	.00	37,325.41	37,325.41	-44.41	100.12

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5655 DIGITAL TEACHING AND LEARNING						
81 Revenues						
10-034-9-5655-3500-999 STATE MSP - DIGITAL LEARNING	69,197.00	.00	44,961.01	44,961.01	24,235.99	64.98
81 Revenues	69,197.00	.00	44,961.01	44,961.01	24,235.99	64.98
91 Expenditures						
10-108-9-5655-1000-131 Salaries - Teachers - Digital Learning	1,000.00	.00	2,779.00	2,779.00	-1,779.00	277.90
10-112-9-5655-1000-131 Salaries - Teachers - Digital Learning	9,500.00	.00	982.00	982.00	8,518.00	10.34
10-302-9-5655-1000-131 Salaries - Teachers - Digital Learning	4,000.00	.00	2,264.00	2,264.00	1,736.00	56.60
10-704-9-5655-1000-131 Salaries - Teachers - Digital Learning	9,900.00	.00	5,356.00	5,356.00	4,544.00	54.10
10-108-9-5655-1000-161 Salaries - Aides - Digital Learning	3,300.00	.00	1,251.27	1,251.27	2,048.73	37.92
10-112-9-5655-1000-161 Salaries - Aides - Digital Teaching	7,500.00	.00	11,555.06	11,555.06	-4,055.06	154.07
10-302-9-5655-1000-161 Salaries - Aides - Digital Teaching	7,500.00	.00	8,081.35	8,081.35	-581.35	107.75
10-704-9-5655-1000-161 Salaries - Aides - Digital Teaching	16,700.00	.00	7,020.33	7,020.33	9,679.67	42.04
10-108-9-5655-1000-210 State Retirement	300.00	.00	658.35	658.35	-358.35	219.45
00-112-9-5655-1000-210 State Retirement	1,900.00	.00	232.62	232.62	1,667.38	12.24
00-302-9-5655-1000-210 State Retirement	900.00	.00	532.49	532.49	367.51	59.17
10-704-9-5655-1000-210 State Retirement	2,097.00	.00	1,263.98	1,263.98	833.02	60.28
10-108-9-5655-1000-220 FICA Payroll Taxes	400.00	.00	297.57	297.57	102.43	74.39
10-112-9-5655-1000-220 FICA Payroll Taxes	1,300.00	.00	954.37	954.37	345.63	73.41
10-302-9-5655-1000-220 FICA Payroll Taxes	900.00	.00	788.63	788.63	111.37	87.63
10-704-9-5655-1000-220 FICA Payroll Taxes	2,000.00	.00	943.99	943.99	1,056.01	47.20
91 Expenditures	69,197.00	.00	44,961.01	44,961.01	24,235.99	64.98

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5674 SUICIDE PREVENTION						
81 Revenues						
10-034-9-5674-3800-999 STATE MSP - SUICIDE PREVENTION	.00	.00	3,500.00	3,500.00	-3,500.00	.00
81 Revenues	.00	.00	3,500.00	3,500.00	-3,500.00	.00
91 Expenditures						
10-112-9-5674-1000-340 PROF.SERVICES - SUICIDE PREVENTION	.00	.00	1,038.00	1,038.00	-1,038.00	.00
10-704-9-5674-1000-340 PROF.SERVICES - SUICIDE PREVENTION	.00	.00	1,730.00	1,730.00	-1,730.00	.00
10-112-9-5674-1000-612 SUPPLIES - SUICIDE PREVENTION-LES	.00	.00	308.00	308.00	-308.00	.00
10-302-9-5674-1000-612 SUPPLIES - SUICIDE PREVENTION	.00	.00	212.00	212.00	-212.00	.00
10-704-9-5674-1000-612 SUPPLIES - SUICIDE PREVENTION-WHS	.00	.00	212.00	212.00	-212.00	.00
91 Expenditures	.00	.00	3,500.00	3,500.00	-3,500.00	.00

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5805 Reading Achievement Program						
81 Revenues						
10-030-9-5805-1114-999 PROPERTY TAX-READING	37,614.00	.00	37,613.91	37,613.91	.09	100.00
10-034-9-5805-3400-999 STATE MSP - K-3 READING IMPROV	43,629.00	.00	38,700.39	38,700.39	4,928.61	88.70
81 Revenues	81,243.00	.00	76,314.30	76,314.30	4,928.70	93.93
91 Expenditures						
10-112-9-5805-1000-131 Salaries - Teachers - K-3 Reading	32,127.00	.00	31,963.06	31,963.06	163.94	99.49
10-112-9-5805-1000-132 Salaries - Substitute	100.00	.00	124.83	124.83	-24.83	124.83
10-112-9-5805-1000-161 Salaries - Aides - K-3 Reading	25,416.00	.00	17,604.05	17,604.05	7,811.95	69.26
10-112-9-5805-1000-210 State Retirement	7,500.00	.00	7,572.04	7,572.04	-72.04	100.96
10-112-9-5805-1000-220 FICA Payroll Taxes	4,400.00	.00	3,682.16	3,682.16	717.84	83.69
10-112-9-5805-1000-240 Insurance Benefits	11,700.00	.00	15,368.16	15,368.16	-3,668.16	131.35
91 Expenditures	81,243.00	.00	76,314.30	76,314.30	4,928.70	93.93

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5807 Teacher Salary Supplemental Program (TSS)						
81 Revenues						
10-034-9-5807-3400-999 STATE MSP - TSSP TEACHER SALARY SUPPLEME	5,500.00	.00	7,279.70	7,279.70	-1,779.70	132.36
81 Revenues	5,500.00	.00	7,279.70	7,279.70	-1,779.70	132.36
91 Expenditures						
10-112-9-5807-1000-131 Salaries - Teachers - TSSP	.00	.00	1,643.74	1,643.74	-1,643.74	.00
10-704-9-5807-1000-131 Salaries - Teachers - TSSP	4,100.00	.00	3,909.40	3,909.40	190.60	95.35
10-112-9-5807-1000-210 State Retirement	.00	.00	389.41	389.41	-389.41	.00
10-704-9-5807-1000-210 State Retirement	1,000.00	.00	915.71	915.71	84.29	91.57
10-112-9-5807-1000-220 FICA Payroll Taxes	.00	.00	125.74	125.74	-125.74	.00
10-704-9-5807-1000-220 FICA Payroll Taxes	400.00	.00	295.70	295.70	104.30	73.93
91 Expenditures	5,500.00	.00	7,279.70	7,279.70	-1,779.70	132.36

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5808 State Capitol Field Trips						
81 Revenues						
10-034-9-5808-3990-999 STATE - CAPITOL FIELD TRIPS	1,400.00	.00	1,419.55	1,419.55	-19.55	101.40
81 Revenues	1,400.00	.00	1,419.55	1,419.55	-19.55	101.40
91 Expenditures						
10-555-9-5808-2700-624 Fuel - State Capital Field Trips	1,400.00	.00	1,419.55	1,419.55	-19.55	101.40
91 Expenditures	1,400.00	.00	1,419.55	1,419.55	-19.55	101.40

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5810 5810 LIBRARY BOOKS						
81 Revenues						
10-034-9-5810-3500-999 STATE MSP - LIBRARY BOOKS AND SUPPLIES	1,271.00	.00	1,218.70	1,218.70	52.30	95.89
81 Revenues	1,271.00	.00	1,218.70	1,218.70	52.30	95.89
91 Expenditures						
10-108-9-5810-2220-644 LIBRARY BOOKS - LEGISLATIVE-HES	100.00	.00	98.75	98.75	1.25	98.75
10-112-9-5810-2220-644 LIBRARY BOOKS - LEGISLATIVE-LES	470.00	.00	465.97	465.97	4.03	99.14
10-302-9-5810-2220-644 LIBRARY BOOKS - LEGISLATIVE-WMS	290.00	.00	247.26	247.26	42.74	85.26
10-704-9-5810-2220-644 LIBRARY BOOKS - LEGISLATIVE-WHS	411.00	.00	406.72	406.72	4.28	98.96
91 Expenditures	1,271.00	.00	1,218.70	1,218.70	52.30	95.89

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5868 Teacher Materials & Supplies						
81 Revenues						
10-034-9-5868-3400-999 STATE MSP - TEACHER SUPPLIES	8,442.00	.00	8,181.76	8,181.76	260.24	96.92
81 Revenues	8,442.00	.00	8,181.76	8,181.76	260.24	96.92
91 Expenditures						
10-108-9-5868-1000-612 SUPPLIES - TEACHER LEGISLATIVE-HES	230.00	.00	258.42	258.42	-28.42	112.36
10-112-9-5868-1000-612 SUPPLIES - TEACHER LEGISLATIVE-LES	3,182.00	.00	3,329.43	3,329.43	-147.43	104.63
10-302-9-5868-1000-612 SUPPLIES - TEACHER LEGISLATIVE-WMS	1,760.00	.00	1,814.30	1,814.30	-54.30	103.09
10-704-9-5868-1000-612 SUPPLIES - TEACHER LEGISLATIVE-WHS	3,270.00	.00	2,779.61	2,779.61	490.39	85.00
91 Expenditures	8,442.00	.00	8,181.76	8,181.76	260.24	96.92

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5876 HB 382 2007 Educator Salary Increases						
81 Revenues						
10-030-9-5876-1110-999 PROPERTY TAX	20,969.00	.00	17,709.88	17,709.88	3,259.12	84.46
10-034-9-5876-3400-999 STATE MSP - EDUCATOR SALARY ADJ	173,031.00	.00	172,657.64	172,657.64	373.36	99.78
81 Revenues	194,000.00	.00	190,367.52	190,367.52	3,632.48	98.13
91 Expenditures						
10-108-9-5876-1000-131 Salaries - Teachers - Educ Sal Adjust	4,200.00	.00	4,200.00	4,200.00	.00	100.00
10-112-9-5876-1000-131 Salaries - Teachers - Educ Sal Adjust	51,500.00	.00	51,005.18	51,005.18	494.82	99.04
10-302-9-5876-1000-131 Salaries - Teachers - Educ Sal Adjust	40,200.00	.00	37,914.75	37,914.75	2,285.25	94.32
10-704-9-5876-1000-131 Salaries - Teachers - Educ Sal Adjust	53,000.00	.00	53,010.25	53,010.25	-10.25	100.02
10-108-9-5876-1000-210 State Retirement	1,000.00	.00	995.00	995.00	5.00	99.50
10-112-9-5876-1000-210 State Retirement	11,600.00	.00	11,928.82	11,928.82	-328.82	102.83
10-302-9-5876-1000-210 State Retirement	9,100.00	.00	8,696.93	8,696.93	403.07	95.57
10-704-9-5876-1000-210 State Retirement	11,800.00	.00	11,632.82	11,632.82	167.18	98.58
10-108-9-5876-1000-220 FICA Payroll Taxes	400.00	.00	303.86	303.86	96.14	75.97
10-112-9-5876-1000-220 FICA Payroll Taxes	4,000.00	.00	3,796.59	3,796.59	203.41	94.91
10-302-9-5876-1000-220 FICA Payroll Taxes	3,100.00	.00	2,850.56	2,850.56	249.44	91.95
10-704-9-5876-1000-220 FICA Payroll Taxes	4,100.00	.00	4,032.76	4,032.76	67.24	98.36
91 Expenditures	194,000.00	.00	190,367.52	190,367.52	3,632.48	98.13

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5881 USTAR Program						
81 Revenues						
10-034-9-5881-3400-999 STATE MSP - USTAR	32,100.00	.00	29,750.75	29,750.75	2,349.25	92.68
81 Revenues	32,100.00	.00	29,750.75	29,750.75	2,349.25	92.68
91 Expenditures						
10-302-9-5881-1000-131 Salaries - Teachers - USTAR	11,500.00	.00	9,810.00	9,810.00	1,690.00	85.30
10-704-9-5881-1000-131 Salaries - Teachers - USTAR	13,600.00	.00	13,127.80	13,127.80	472.20	96.53
10-302-9-5881-1000-210 State Retirement	2,200.00	.00	1,616.23	1,616.23	583.77	73.47
10-704-9-5881-1000-210 State Retirement	2,600.00	.00	3,103.12	3,103.12	-503.12	119.35
10-302-9-5881-1000-220 FICA Payroll Taxes	800.00	.00	750.44	750.44	49.56	93.81
10-704-9-5881-1000-220 FICA Payroll Taxes	900.00	.00	1,004.29	1,004.29	-104.29	111.59
10-302-9-5881-1000-240 Insurance Benefits	400.00	.00	338.87	338.87	61.13	84.72
10-704-9-5881-1000-240 Insurance Benefits	100.00	.00	.00	.00	100.00	.00
91 Expenditures	32,100.00	.00	29,750.75	29,750.75	2,349.25	92.68

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5882 BTS Arts Program						
81 Revenues						
10-034-9-5882-3500-999 STATE MSP - BEVERLY TAYLOR SORENSON	38,390.00	.00	15,801.36	15,801.36	22,588.64	41.16
81 Revenues	38,390.00	.00	15,801.36	15,801.36	22,588.64	41.16
91 Expenditures						
10-112-9-5882-1000-131 Salaries - Teachers - Bev. Taylor Sorens	20,300.00	.00	6,737.72	6,737.72	13,562.28	33.19
10-112-9-5882-1000-210 State Retirement	4,500.00	.00	1,596.17	1,596.17	2,903.83	35.47
10-112-9-5882-1000-220 FICA Payroll Taxes	1,600.00	.00	509.32	509.32	1,090.68	31.83
10-112-9-5882-1000-240 Insurance Benefits	6,600.00	.00	2,115.20	2,115.20	4,484.80	32.05
10-112-9-5882-1000-612 SUPPLIES - BEVERLY TAYLOR-LES	5,390.00	.00	4,842.95	4,842.95	547.05	89.85
91 Expenditures	38,390.00	.00	15,801.36	15,801.36	22,588.64	41.16

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7512 TITLE VI - FORMULA						
81 Revenues						
10-034-9-7512-3995-999 STATE - STEM ACTION GRANT	.00	.00	8,116.39	8,116.39	-8,116.39	.00
81 Revenues	.00	.00	8,116.39	8,116.39	-8,116.39	.00
91 Expenditures						
10-108-9-7512-1000-131 Salaries - Teachers - STEM Action Grant	.00	.00	1,150.00	1,150.00	-1,150.00	.00
10-112-9-7512-1000-131 Salaries - Teachers - STEM Action Grant	.00	.00	1,650.00	1,650.00	-1,650.00	.00
10-302-9-7512-1000-131 Salaries - Teachers - STEM Action Grant	.00	.00	950.00	950.00	-950.00	.00
10-704-9-7512-1000-131 Salaries - Teachers - STEM Action Grant	.00	.00	2,450.00	2,450.00	-2,450.00	.00
10-108-9-7512-1000-210 State Retirement	.00	.00	272.43	272.43	-272.43	.00
10-112-9-7512-1000-210 State Retirement	.00	.00	383.53	383.53	-383.53	.00
10-302-9-7512-1000-210 State Retirement	.00	.00	221.39	221.39	-221.39	.00
10-704-9-7512-1000-210 State Retirement	.00	.00	573.06	573.06	-573.06	.00
10-108-9-7512-1000-220 FICA Payroll Taxes	.00	.00	86.62	86.62	-86.62	.00
10-112-9-7512-1000-220 FICA Payroll Taxes	.00	.00	120.54	120.54	-120.54	.00
10-302-9-7512-1000-220 FICA Payroll Taxes	.00	.00	71.63	71.63	-71.63	.00
10-704-9-7512-1000-220 FICA Payroll Taxes	.00	.00	187.19	187.19	-187.19	.00
91 Expenditures	.00	.00	8,116.39	8,116.39	-8,116.39	.00

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7801 Fed NCLB Title I A - LEA Grants						
81 Revenues						
10-034-9-7801-4800-999 FEDERAL - TITLE I	105,000.00	.00	109,321.39	109,321.39	-4,321.39	104.12
81 Revenues	105,000.00	.00	109,321.39	109,321.39	-4,321.39	104.12
91 Expenditures						
10-112-9-7801-1000-131 Salaries - Teachers - Title I	23,000.00	.00	33,629.69	33,629.69	-10,629.69	146.22
10-112-9-7801-1000-132 Salaries - Substitute - Title I	100.00	.00	114.22	114.22	-14.22	114.22
10-108-9-7801-1000-161 Salaries - Aides - Title I	14,400.00	.00	8,507.39	8,507.39	5,892.61	59.08
10-112-9-7801-1000-161 Salaries - Aides - Title I	22,400.00	.00	13,624.67	13,624.67	8,775.33	60.82
10-108-9-7801-1000-210 State Retirement	1,500.00	.00	1,635.26	1,635.26	-135.26	109.02
10-112-9-7801-1000-210 State Retirement	5,100.00	.00	7,966.91	7,966.91	-2,866.91	156.21
10-108-9-7801-1000-220 FICA Payroll Taxes	1,100.00	.00	650.65	650.65	449.35	59.15
10-112-9-7801-1000-220 FICA Payroll Taxes	3,600.00	.00	3,623.75	3,623.75	-23.75	100.66
10-112-9-7801-1000-240 Insurance Benefits	10,800.00	.00	15,186.60	15,186.60	-4,386.60	140.62
10-034-9-7801-2200-115 Salaries - Title I Director	14,800.00	.00	14,470.80	14,470.80	329.20	97.78
10-034-9-7801-2200-210 State Retirement	3,300.00	.00	3,428.16	3,428.16	-128.16	103.88
10-034-9-7801-2200-220 FICA Payroll Taxes	1,200.00	.00	1,049.46	1,049.46	150.54	87.46
10-034-9-7801-2200-240 Insurance Benefits	3,700.00	.00	3,437.59	3,437.59	262.41	92.91
10-034-9-7801-2200-870 INDIRECT COSTS	.00	.00	1,996.24	1,996.24	-1,996.24	.00
91 Expenditures	105,000.00	.00	109,321.39	109,321.39	-4,321.39	104.12

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7860 Fed NCLB Title II A - Teacher Quality						
81 Revenues						
10-034-9-7860-4800-999 FEDERAL - TITLE II	32,000.00	.00	17,694.23	17,694.23	14,305.77	55.29
81 Revenues	32,000.00	.00	17,694.23	17,694.23	14,305.77	55.29
91 Expenditures						
10-108-9-7860-1000-131 Salaries - Teachers - Title IIA	.00	.00	348.42	348.42	-348.42	.00
10-112-9-7860-1000-131 Salaries - Teachers - Title IIA	6,000.00	.00	3,864.11	3,864.11	2,135.89	64.40
10-302-9-7860-1000-131 Salaries - Teachers - Title IIA	6,000.00	.00	2,767.02	2,767.02	3,232.98	46.12
10-704-9-7860-1000-131 Salaries - Teachers - Title IIA	6,000.00	.00	4,002.05	4,002.05	1,997.95	66.70
10-108-9-7860-1000-210 State Retirement	.00	.00	90.71	90.71	-90.71	.00
10-112-9-7860-1000-210 State Retirement	1,500.00	.00	983.52	983.52	516.48	65.57
10-302-9-7860-1000-210 State Retirement	1,500.00	.00	740.61	740.61	759.39	49.37
10-704-9-7860-1000-210 State Retirement	1,500.00	.00	1,034.65	1,034.65	465.35	68.98
10-108-9-7860-1000-220 FICA Payroll Taxes	.00	.00	28.94	28.94	-28.94	.00
10-112-9-7860-1000-220 FICA Payroll Taxes	500.00	.00	310.80	310.80	189.20	62.16
10-302-9-7860-1000-220 FICA Payroll Taxes	500.00	.00	235.75	235.75	264.25	47.15
10-704-9-7860-1000-220 FICA Payroll Taxes	500.00	.00	333.51	333.51	166.49	66.70
10-302-9-7860-1000-340 PROF.SERVICES - TITLE IIA-WMS	3,500.00	.00	.00	.00	3,500.00	.00
10-034-9-7860-2000-860 Indirect Costs	.00	.00	323.10	323.10	-323.10	.00
10-034-9-7860-2200-290 TUITION REIMB. - TITLE IIA-DO	1,700.00	.00	.00	.00	1,700.00	.00
10-302-9-7860-2200-290 TUITION REIMB - TITLE II-WMS	1,400.00	.00	1,330.75	1,330.75	69.25	95.05
10-704-9-7860-2200-290 TUITION REIMB - TITLE II-WHS	1,400.00	.00	1,300.29	1,300.29	99.71	92.88
91 Expenditures	32,000.00	.00	17,694.23	17,694.23	14,305.77	55.29

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034 DISTRICT OFFICE						
81 Revenues						
10-034-9-5420-3500-999 STATE MSP - LAND TRUST	222,106.00	.00	210,959.67	210,959.67	11,146.33	94.98
81 Revenues	222,106.00	.00	210,959.67	210,959.67	11,146.33	94.98

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108 HANKSVILLE ELEMENTARY						
91 Expenditures						
10-108-9-5420-1000-131 Salaries - Teachers - Trust Lands	500.00	.00	228.60	228.60	271.40	45.72
10-108-9-5420-1000-161 Salaries - Aides - Trust Lands	1,642.00	.00	1,641.58	1,641.58	.42	99.97
10-108-9-5420-1000-210 State Retirement	100.00	.00	54.16	54.16	45.84	54.16
10-108-9-5420-1000-220 FICA Payroll Taxes	186.00	.00	141.62	141.62	44.38	76.14
10-108-9-5420-1000-612 SUPPLIES - TRUST LANDS-HES	1,079.00	.00	1,085.89	1,085.89	-6.89	100.64
91 Expenditures	3,507.00	.00	3,151.85	3,151.85	355.15	89.87

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112 LOA ELEMENTARY						
91 Expenditures						
10-112-9-5420-1000-131 Salaries - Teachers - Trust Lands	5,200.00	.00	5,250.68	5,250.68	-50.68	100.97
10-112-9-5420-1000-132 Salaries - Substitute - Trust Lands	100.00	.00	48.00	48.00	52.00	48.00
10-112-9-5420-1000-161 Salaries - Aides - Trust Lands	20,700.00	.00	20,593.31	20,593.31	106.69	99.48
10-112-9-5420-1000-210 State Retirement	2,900.00	.00	1,243.89	1,243.89	1,656.11	42.89
10-112-9-5420-1000-220 FICA Payroll Taxes	3,500.00	.00	1,971.15	1,971.15	1,528.85	56.32
10-112-9-5420-1000-240 Insurance Benefits	4,100.00	.00	1,322.00	1,322.00	2,778.00	32.24
10-112-9-5420-1000-340 PROF.SERVICES - LAND TRUST-LES	.00	.00	.00	.00	.00	.00
10-112-9-5420-1000-612 SUPPLIES - TRUST LANDS-LES	3,000.00	.00	1,313.28	1,313.28	1,686.72	43.78
10-112-9-5420-1000-641 BOOKS - LAND TRUST-LES	32,000.00	.00	31,976.50	31,976.50	23.50	99.93
10-112-9-5420-1000-650 TECH. SUPPLIES - LAND TRUST-LES	24,629.00	.00	22,211.73	22,211.73	2,417.27	90.19
10-112-9-5420-1000-670 SOFTWARE - TRUSTLANDS-LES	4,000.00	.00	3,022.80	3,022.80	977.20	75.57
91 Expenditures	100,129.00	.00	88,953.34	88,953.34	11,175.66	88.84

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302 WAYNE MIDDLE SCHOOL						
91 Expenditures						
10-302-9-5420-1000-161 Salaries - Aides - Trust Lands	20,554.38	.00	19,628.92	19,628.92	925.46	95.50
10-302-9-5420-1000-220 FICA Payroll Taxes	1,900.00	.00	1,501.57	1,501.57	398.43	79.03
10-302-9-5420-1000-641 BOOKS - LAND TRUST-WMS	1,300.00	.00	1,298.20	1,298.20	1.80	99.86
10-302-9-5420-1000-650 TECH. SUPPLIES - LAND TRUST-WMS	18,951.62	.00	18,951.62	18,951.62	.00	100.00
10-302-9-5420-1000-670 SOFTWARE - TRUST LANDS-WMS	4,500.00	.00	4,450.30	4,450.30	49.70	98.90
91 Expenditures	47,206.00	.00	45,830.61	45,830.61	1,375.39	97.09

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704 WAYNE HIGH SCHOOL						
91 Expenditures						
10-704-9-5420-1000-131 Salaries - Teachers - Trust Lands	9,681.00	.00	9,625.22	9,625.22	55.78	99.42
10-704-9-5420-1000-132 Salaries - Substitute - Trust Lands	100.00	.00	186.37	186.37	-86.37	186.37
10-704-9-5420-1000-161 Salaries - Aides - Trust Lands	6,600.00	.00	6,590.43	6,590.43	9.57	99.86
10-704-9-5420-1000-210 State Retirement	3,000.00	.00	2,272.60	2,272.60	727.40	75.75
10-704-9-5420-1000-220 FICA Payroll Taxes	1,300.00	.00	1,253.69	1,253.69	46.31	96.44
10-704-9-5420-1000-240 Insurance Benefits	3,000.00	.00	3,046.24	3,046.24	-46.24	101.54
10-704-9-5420-1000-340 PROFESSIONAL SERVICES - LAND TRUST-WHS	1,900.00	.00	1,936.80	1,936.80	-36.80	101.94
10-704-9-5420-1000-612 SUPPLIES - TRUST LANDS-WHS	15,300.00	.00	15,249.37	15,249.37	50.63	99.67
10-704-9-5420-1000-650 TECH. SUPPLIES - LAND TRUST-WHS	29,433.00	.00	31,913.15	31,913.15	-2,480.15	108.43
10-704-9-5420-1000-670 SOFTWARE - TRUST LANDS-WHS	750.00	.00	750.00	750.00	.00	100.00
10-704-9-5420-2200-580 TRAVEL - TRUST LANDS-WHS	200.00	.00	200.00	200.00	.00	100.00
91 Expenditures	71,264.00	.00	73,023.87	73,023.87	-1,759.87	102.47

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Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
81 Revenues						
10-034-9-5310-3200-999 STATE MSP - FLEXIBLE ALLOCATION-WPU	96,211.00	.00	96,723.47	96,723.47	-512.47	100.53
10-034-9-5455-3600-999 STATE MSP - VOTED LOCAL LEVY GUARANTEE	156,668.72	.00	156,668.72	156,668.72	.00	100.00
10-034-9-5460-3600-999 STATE MSP - BOARD LOCAL LEVY GUARANTEE	40,822.11	.00	47,227.68	47,227.68	-6,405.57	115.69
10-034-9-7380-4300-999 FEDERAL - ERATE	15,800.00	.00	15,859.94	15,859.94	-59.94	100.38
10-034-9-7390-4100-999 FEDERAL - SECURE RURAL SCHOOLS	81,100.00	.00	81,105.13	81,105.13	-5.13	100.01
10-034-9-7699-4100-999 FEDERAL - RURAL SCHOOLS ACHIEVEMENT	29,250.00	.00	29,258.00	29,258.00	-8.00	100.03
10-030-9-9999-1110-999 PROPERTY TAX	-126,270.00	.00	-116,608.37	-116,608.37	-9,661.63	92.35
10-030-9-9999-1114-999 PROPERTY TAX	-161,087.00	.00	-143,321.14	-143,321.14	-17,765.86	88.97
10-034-9-9999-1110-999 PROPERTY TAX-BASIC	562,900.00	.00	564,935.85	564,935.85	-2,035.85	100.36
10-034-9-9999-1111-999 PROPERTY TAX REDEMPT-BASIC	20,200.00	.00	22,938.21	22,938.21	-2,738.21	113.56
10-034-9-9999-1112-999 PROPERTY TAX-VOTED LEVY	466,300.00	.00	467,988.63	467,988.63	-1,688.63	100.36
10-034-9-9999-1113-999 PROPERTY TAX REDEMPT-VOTED LEVY	17,169.24	.00	19,043.72	19,043.72	-1,874.48	110.92
10-034-9-9999-1114-999 PROPERTY TAX-BOARD LEVY	135,200.00	.00	135,649.07	135,649.07	-449.07	100.33
10-034-9-9999-1115-999 PROPERTY TAX REDEMPT-BOARD LEVY	4,100.00	.00	5,519.92	5,519.92	-1,419.92	134.63
10-034-9-9999-1160-999 PROPERTY TAX-FILT-BASIC	73,500.00	.00	74,053.44	74,053.44	-553.44	100.75
10-034-9-9999-1162-999 PROPERTY TAX-FILT-VOTED LEVY	60,800.00	.00	61,414.46	61,414.46	-614.46	101.01
10-034-9-9999-1164-999 PROPERTY TAX-FILT-BOARD LEVY	17,600.00	.00	17,801.33	17,801.33	-201.33	101.14
10-034-9-9999-1510-999 LOCAL - INTEREST	75,000.00	.00	86,777.12	86,777.12	-11,777.12	115.70
10-034-9-9999-1980-999 OTHER MISC. REVENUE	.00	.00	.00	.00	.00	.00
10-034-9-9999-1990-999 LOCAL - MISC. REVENUES	43,504.00	.00	65,354.24	65,354.24	-21,850.24	150.23
10-034-9-9999-3010-999 STATE MSP - K-12	767,473.74	.00	765,585.74	765,585.74	1,888.00	99.75
10-034-9-9999-3015-999 STATE MSP - NEC. EXISTENT SMALL SCHOOLS	1,238,871.00	.00	1,264,910.48	1,264,910.48	-26,039.48	102.10
10-034-9-9999-3020-999 STATE MSP - PROFESSIONAL STAFF	258,641.19	.00	258,641.19	258,641.19	.00	100.00
10-034-9-9999-3025-999 STATE MSP - ADMIN COSTS	322,525.00	.00	322,525.00	322,525.00	.00	100.00
81 Revenues	4,196,279.00	.00	4,300,051.83	4,300,051.83	-103,772.83	102.47
91 Expenditures						
10-034-9-0005-2230-184 Salaries - Technology	72,820.00	.00	66,941.03	66,941.03	5,878.97	91.93
10-034-9-0005-2230-210 State Retirement	11,400.00	.00	10,360.24	10,360.24	1,039.76	90.88
10-034-9-0005-2230-220 FICA Payroll Taxes	6,500.00	.00	5,079.69	5,079.69	1,420.31	78.15
10-034-9-0005-2230-240 Insurance Benefits	23,800.00	.00	23,192.00	23,192.00	608.00	97.45
10-034-9-0005-2230-270 Workers Compensation Insurance	510.00	.00	508.00	508.00	2.00	99.61

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Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-9-0005-2230-310 ADMIN.SERVICES - TECHNOLOGY-DO	8,000.00	.00	7,177.64	7,177.64	822.36	89.72
10-034-9-0005-2230-580 TRAVEL - TECHNOLOGY-DO	4,500.00	.00	3,027.57	3,027.57	1,472.43	67.28
10-034-9-0005-2230-610 SUPPLIES - TECHNOLOGY-DO	500.00	.00	275.18	275.18	224.82	55.04
10-034-9-0005-2230-650 TECH.SUPPLIES - TECHNOLOGY-DO	5,000.00	.00	4,932.32	4,932.32	67.68	98.65
10-034-9-0005-2230-670 SOFTWARE - TECHNOLOGY-DO	17,000.00	.00	12,581.70	12,581.70	4,418.30	74.01
10-034-9-0005-2230-730 EQUIPMENT - TECHNOLOGY-DO	3,000.00	.00	2,992.90	2,992.90	7.10	99.76
10-034-9-0005-2310-111 Salaries - Board Members	27,400.00	.00	26,448.00	26,448.00	952.00	96.53
10-034-9-0005-2310-220 FICA Payroll Taxes	2,100.00	.00	2,002.72	2,002.72	97.28	95.37
10-034-9-0005-2310-240 Insurance Benefits	87,400.00	.00	86,668.00	86,668.00	732.00	99.16
10-034-9-0005-2310-270 Workers Compensation Insurance	180.00	.00	166.00	166.00	14.00	92.22
10-034-9-0005-2310-310 ADMIN.SERVICES - BOARD	500.00	.00	.00	.00	500.00	.00
10-034-9-0005-2310-580 TRAVEL - BOARD	15,000.00	.00	10,241.54	10,241.54	4,758.46	68.28
10-034-9-0005-2310-810 DUES AND FEES - BOARD	2,500.00	.00	2,291.00	2,291.00	209.00	91.64
10-034-9-0005-2310-890 MISCELLANEOUS - BOARD	2,500.00	.00	1,172.40	1,172.40	1,327.60	46.90
10-034-9-0005-2316-340 PROF.SERVICES - AUDIT	15,500.00	.00	14,400.00	14,400.00	1,100.00	92.90
10-034-9-0005-2320-112 Salaries - Superintendent	74,750.00	.00	74,685.62	74,685.62	64.38	99.91
10-034-9-0005-2320-210 State Retirement	15,360.00	.00	15,112.19	15,112.19	247.81	98.39
10-034-9-0005-2320-220 FICA Payroll Taxes	5,750.00	.00	5,713.51	5,713.51	36.49	99.37
10-034-9-0005-2320-240 Insurance Benefits	500.00	.00	.00	.00	500.00	.00

Wayne School District
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 GENERAL FUNDS

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91 Expenditures						
10-034-9-0005-2320-270 Workers Compensation Insurance	500.00	.00	524.00	524.00	-24.00	104.80
10-034-9-0005-2320-310 PROF.SERVICES - EXECUTIVE ADMIN	3,500.00	.00	716.39	716.39	2,783.61	20.47
10-034-9-0005-2320-540 ADVERTISING - PUBLIC NOTICES	7,000.00	.00	4,225.05	4,225.05	2,774.95	60.36
10-034-9-0005-2320-580 TRAVEL - SUPERINTENDENT	6,000.00	.00	4,420.66	4,420.66	1,579.34	73.68
10-034-9-0005-2320-610 SUPPLIES - SUPERINTENDENT	4,000.00	.00	3,414.46	3,414.46	585.54	85.36
10-034-9-0005-2320-810 DUES AND FEES - SUPERINTENDENT	2,100.00	.00	1,936.00	1,936.00	164.00	92.19
10-034-9-0005-2320-890 MISCELLANEOUS - EXECUTIVE ADMIN	1,500.00	.00	783.72	783.72	716.28	52.25
10-034-9-0005-2500-114 Salaries - Business Administrator	72,550.00	.00	72,541.42	72,541.42	8.58	99.99
10-034-9-0005-2500-210 State Retirement	15,410.00	.00	14,522.80	14,522.80	887.20	94.24
10-034-9-0005-2500-220 FICA Payroll Taxes	5,900.00	.00	5,410.81	5,410.81	489.19	91.71
10-034-9-0005-2500-240 Insurance Benefits	24,000.00	.00	23,192.00	23,192.00	808.00	96.63
10-034-9-0005-2500-270 Workers Compensation Insurance	500.00	.00	462.00	462.00	38.00	92.40
10-034-9-0005-2500-290 Other Employee Benefits - Wellness Init	2,937.00	.00	2,743.71	2,743.71	193.29	93.42
10-034-9-0005-2500-340 PROF.SERV - HIRING AND STAFFING	4,000.00	.00	3,701.86	3,701.86	298.14	92.55
10-034-9-0005-2500-349 LEGAL SERVICES - SUPPORT SERVICES	8,000.00	.00	459.00	459.00	7,541.00	5.74
10-034-9-0005-2500-580 TRAVEL - BUSINESS ADMIN	3,000.00	.00	2,883.71	2,883.71	116.29	96.12
10-034-9-0005-2500-610 SUPPLIES - DO STAFF	3,000.00	.00	2,844.20	2,844.20	155.80	94.81
10-034-9-0005-2500-670 SOFTWARE - BUSINESS ADMIN	9,000.00	.00	6,693.42	6,693.42	2,306.58	74.37
10-034-9-0005-2500-810 DUES AND FEES - BUSINESS ADMINISTRATOR	1,000.00	.00	719.00	719.00	281.00	71.90

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91 Expenditures						
10-034-9-0005-2500-890 MISCELLANEOUS - BUSINESS ADMIN	1,500.00	.00	176.37	176.37	1,323.63	11.76
10-034-9-0005-2590-152 Salaries - Clerical	54,100.00	.00	54,214.09	54,214.09	-114.09	100.21
10-034-9-0005-2590-210 State Retirement	12,060.00	.00	12,020.28	12,020.28	39.72	99.67
10-034-9-0005-2590-220 FICA Payroll Taxes	4,200.00	.00	4,147.31	4,147.31	52.69	98.75
10-034-9-0005-2590-240 Insurance Benefits	18,600.00	.00	18,093.17	18,093.17	506.83	97.28
10-034-9-0005-2590-270 Workers Compensation Insurance	330.00	.00	320.00	320.00	10.00	96.97
10-034-9-0005-2590-550 PRINTING - DO	3,000.00	.00	1,269.86	1,269.86	1,730.14	42.33
10-034-9-0005-2590-580 TRAVEL - CLERICAL STAFF	600.00	.00	273.92	273.92	326.08	45.65
10-034-9-0005-2590-610 SUPPLIES - SUPPORT SERVICES	500.00	.00	159.43	159.43	340.57	31.89
10-034-9-0005-2590-890 MISCELLANEOUS - SUPPORT SERVICES	500.00	.00	45.00	45.00	455.00	9.00
10-108-9-0050-1000-131 Salaries - Teachers	56,350.00	.00	55,563.80	55,563.80	786.20	98.60
10-112-9-0050-1000-131 Salaries - Teachers	336,250.00	.00	319,237.17	319,237.17	17,012.83	94.94
10-302-9-0050-1000-131 Salaries - Teachers	340,555.00	.00	333,311.95	333,311.95	7,243.05	97.87
10-704-9-0050-1000-131 Salaries - Teachers	289,300.00	.00	274,283.95	274,283.95	15,016.05	94.81
10-108-9-0050-1000-132 Salaries - Substitute	1,500.00	.00	756.14	756.14	743.86	50.41
10-112-9-0050-1000-132 Salaries - Substitute	7,000.00	.00	5,855.17	5,855.17	1,144.83	83.65
10-302-9-0050-1000-132 Salaries - Substitute	7,000.00	.00	6,922.76	6,922.76	77.24	98.90
10-704-9-0050-1000-132 Salaries - Substitute	8,000.00	.00	7,649.51	7,649.51	350.49	95.62
10-108-9-0050-1000-161 Salaries - Aides	11,350.00	.00	7,214.43	7,214.43	4,135.57	63.56
10-112-9-0050-1000-161 Salaries - Aides	1,500.00	.00	1,353.55	1,353.55	146.45	90.24
10-302-9-0050-1000-161 Salaries - Aides	550.00	.00	541.42	541.42	8.58	98.44
10-704-9-0050-1000-161 Salaries - Aides	1,020.00	.00	922.55	922.55	97.45	90.45
10-108-9-0050-1000-210 State Retirement	14,030.00	.00	13,132.53	13,132.53	897.47	93.60
10-112-9-0050-1000-210 State Retirement	75,300.00	.00	72,898.25	72,898.25	2,401.75	96.81
10-302-9-0050-1000-210 State Retirement	70,310.00	.00	67,096.08	67,096.08	3,213.92	95.43
10-704-9-0050-1000-210 State Retirement	62,600.00	.00	59,079.42	59,079.42	3,520.58	94.38
10-108-9-0050-1000-220 FICA Payroll Taxes	5,985.00	.00	4,589.81	4,589.81	1,395.19	76.69

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91 Expenditures						
10-112-9-0050-1000-220 FICA Payroll Taxes	26,070.00	.00	24,023.02	24,023.02	2,046.98	92.15
10-302-9-0050-1000-220 FICA Payroll Taxes	26,320.00	.00	25,435.33	25,435.33	884.67	96.64
10-704-9-0050-1000-220 FICA Payroll Taxes	21,400.00	.00	21,548.90	21,548.90	-148.90	100.70
10-108-9-0050-1000-240 Insurance Benefits	23,900.00	.00	23,364.00	23,364.00	536.00	97.76
10-112-9-0050-1000-240 Insurance Benefits	121,300.00	.00	116,013.66	116,013.66	5,286.34	95.64
10-302-9-0050-1000-240 Insurance Benefits	97,600.00	.00	91,378.20	91,378.20	6,221.80	93.63
10-704-9-0050-1000-240 Insurance Benefits	76,500.00	.00	73,227.59	73,227.59	3,272.41	95.72
10-108-9-0050-1000-270 Workers Compensation Insurance	800.00	.00	644.00	644.00	156.00	80.50
10-112-9-0050-1000-270 Workers Compensation Insurance	4,400.00	.00	4,350.00	4,350.00	50.00	98.86
10-302-9-0050-1000-270 Workers Compensation Insurance	2,960.00	.00	2,877.00	2,877.00	83.00	97.20
10-704-9-0050-1000-270 Workers Compensation Insurance	4,500.00	.00	4,490.00	4,490.00	10.00	99.78
10-108-9-0050-1000-340 PROFESSIONAL SERVICES - HES	500.00	.00	.00	.00	500.00	.00
10-112-9-0050-1000-340 PROFESSIONAL SERVICES - LES	800.00	.00	120.00	120.00	680.00	15.00
10-302-9-0050-1000-340 PROFESSIONAL SERVICES - WMS	1,000.00	.00	1,044.59	1,044.59	-44.59	104.46
10-704-9-0050-1000-340 PROFESSIONAL SERVICES - WHS	2,500.00	.00	2,490.14	2,490.14	9.86	99.61
10-108-9-0050-1000-550 PRINTING - INSTRUCTION-HES	5,800.00	.00	4,013.48	4,013.48	1,786.52	69.20
10-112-9-0050-1000-550 PRINTING - INSTRUCTION-LES	5,000.00	.00	3,067.90	3,067.90	1,932.10	61.36
10-302-9-0050-1000-550 PRINTING - INSTRUCTION-WMS	10,500.00	.00	8,844.79	8,844.79	1,655.21	84.24
10-704-9-0050-1000-550 PRINTING - INSTRUCTION-WHS	12,300.00	.00	8,531.32	8,531.32	3,768.68	69.36
10-108-9-0050-1000-612 SUPPLIES - INSTRUCTION-HES	2,023.59	.00	1,347.72	1,347.72	675.87	66.60
10-112-9-0050-1000-612 SUPPLIES - INSTRUCTION-LES	3,699.06	.00	2,690.39	2,690.39	1,008.67	72.73
10-302-9-0050-1000-612 SUPPLIES - INSTRUCTION-WMS	4,990.42	.00	4,989.19	4,989.19	1.23	99.98
10-704-9-0050-1000-612 SUPPLIES - INSTRUCTION-WHS	4,076.84	.00	3,502.04	3,502.04	574.80	85.90
10-108-9-0050-1000-641 BOOKS AND PERIODICALS - HES	892.64	.00	346.00	346.00	546.64	38.76
10-112-9-0050-1000-641 BOOKS AND PERIODICALS - LES	56,136.30	.00	56,130.45	56,130.45	5.85	99.99
10-302-9-0050-1000-641 BOOKS AND PERIODICALS - WMS	4,213.21	.00	4,142.68	4,142.68	70.53	98.33
10-704-9-0050-1000-641 BOOKS AND PERIODICALS - WHS	6,620.64	.00	5,927.97	5,927.97	692.67	89.54
10-108-9-0050-1000-650 TECHNOLOGY SUPPLIES - HES	2,459.30	.00	1,704.96	1,704.96	754.34	69.33
10-112-9-0050-1000-650 TECHNOLOGY SUPPLIES - LES	6,479.22	.00	5,516.30	5,516.30	962.92	85.14
10-302-9-0050-1000-650 TECHNOLOGY SUPPLIES - WMS	6,364.91	.00	6,115.47	6,115.47	249.44	96.08
10-704-9-0050-1000-650 TECHNOLOGY SUPPLIES - WHS	10,976.62	.00	9,838.53	9,838.53	1,138.09	89.63
10-112-9-0050-1000-670 SOFTWARE - INSTRUCTION-LES	510.00	.00	506.25	506.25	3.75	99.26
10-302-9-0050-1000-670 SOFTWARE - INSTRUCTION-WMS	510.00	.00	506.25	506.25	3.75	99.26
10-704-9-0050-1000-670 SOFTWARE - INSTRUCTION-WHS	510.00	.00	506.25	506.25	3.75	99.26

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Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-108-9-0050-1000-730 EQUIPMENT - INSTRUCTION-HES	1.00	.00	.00	.00	1.00	.00
10-112-9-0050-1000-730 EQUIPMENT - INSTRUCTION-LES	13,206.00	.00	13,204.20	13,204.20	1.80	99.99
10-302-9-0050-1000-730 EQUIPMENT - INSTRUCTION-WMS	14,576.00	.00	14,568.03	14,568.03	7.97	99.95
10-704-9-0050-1000-730 EQUIPMENT - INSTRUCTION-WHS	20,675.82	.00	20,678.80	20,678.80	-2.98	100.01
10-704-9-0050-1000-870 Indirect Costs	-36,000.00	.00	-49,968.32	-49,968.32	13,968.32	138.80
10-108-9-0050-1000-890 MISCELLANEOUS - INSTRUCTION-HES	1.00	.00	.00	.00	1.00	.00
10-112-9-0050-1000-890 MISCELLANEOUS - INSTRUCTION-LES	1.00	.00	.00	.00	1.00	.00
10-302-9-0050-1000-890 MISCELLANEOUS - INSTRUCTION-WMS	1.00	.00	.00	.00	1.00	.00
10-704-9-0050-1000-890 MISCELLANEOUS - INSTRUCTION-WHS	551.00	.00	541.94	541.94	9.06	98.36
10-112-9-0050-2110-141 Salaries - Social Worker	25,050.00	.00	25,041.68	25,041.68	8.32	99.97
10-302-9-0050-2110-141 Salaries - Social Worker	24,000.00	.00	24,005.26	24,005.26	-5.26	100.02
10-112-9-0050-2110-210 State Retirement	5,930.00	.00	5,783.02	5,783.02	146.98	97.52
10-302-9-0050-2110-210 State Retirement	5,800.00	.00	5,654.77	5,654.77	145.23	97.50
10-112-9-0050-2110-220 FICA Payroll Taxes	1,850.00	.00	1,877.80	1,877.80	-27.80	101.50
10-302-9-0050-2110-220 FICA Payroll Taxes	1,850.00	.00	1,836.38	1,836.38	13.62	99.26
10-112-9-0050-2110-240 Insurance Benefits	11,900.00	.00	11,682.00	11,682.00	218.00	98.17
10-302-9-0050-2110-240 Insurance Benefits	11,900.00	.00	11,682.00	11,682.00	218.00	98.17
10-112-9-0050-2110-340 PROF.SERVICES - SOCIAL WORK-LES	2,500.00	.00	325.00	325.00	2,175.00	13.00
10-112-9-0050-2110-580 TRAVEL - SOCIAL WORK-LES	1,500.00	.00	1,020.85	1,020.85	479.15	68.06
10-112-9-0050-2110-612 SUPPLIES - SOCIAL WORK-LES	450.00	.00	401.90	401.90	48.10	89.31
10-302-9-0050-2110-612 SUPPLIES - SOCIAL WORK-WMS	100.00	.00	29.50	29.50	70.50	29.50
10-704-9-0050-2120-142 Salaries - Guidance Personnel	28,850.00	.00	26,280.44	26,280.44	2,569.56	91.09
10-704-9-0050-2120-161 Salaries - Aides - Guidance	10,375.00	.00	10,258.64	10,258.64	116.36	98.88
10-704-9-0050-2120-210 State Retirement	8,900.00	.00	8,892.94	8,892.94	7.06	99.92
10-704-9-0050-2120-220 FICA Payroll Taxes	2,900.00	.00	2,871.75	2,871.75	28.25	99.03
10-704-9-0050-2120-240 Insurance Benefits	11,500.00	.00	10,706.59	10,706.59	793.41	93.10

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Income Statement

GENERAL FUNDS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-0050-2120-580 TRAVEL - COUSELOR-WHS	500.00	.00	511.62	511.62	-11.62	102.32
10-704-9-0050-2120-612 SUPPLIES - COUNSELING-WHS	1,000.00	.00	214.00	214.00	786.00	21.40
10-034-9-0050-2200-240 Insurance Benefits	18,000.00	.00	18,926.47	18,926.47	-926.47	105.15
10-108-9-0050-2200-580 TRAVEL - TEACHERS-HES	500.00	.00	478.04	478.04	21.96	95.61
10-112-9-0050-2200-580 TRAVEL - TEACHERS-LES	2,500.00	.00	802.42	802.42	1,697.58	32.10
10-302-9-0050-2200-580 TRAVEL - TEACHERS-WMS	2,000.00	.00	737.52	737.52	1,262.48	36.88
10-704-9-0050-2200-580 TRAVEL - TEACHERS-WHS	3,250.00	.00	3,240.91	3,240.91	9.09	99.72
10-034-9-0050-2200-612 SUPPLIES - Instruction - DO	2,730.94	.00	536.12	536.12	2,194.82	19.63
10-034-9-0050-2200-641 BOOKS - DO	15,706.97	.00	.00	.00	15,706.97	.00
10-034-9-0050-2200-670 SOFTWARE - INSTRUCTION-DO	5,400.00	.00	5,385.00	5,385.00	15.00	99.72
10-034-9-0050-2200-730 EQUIPMENT - INSTRUCTION-DO	1.00	.00	.00	.00	1.00	.00
10-034-9-0050-2200-890 MISCELLANEOUS - INSTRUCTION-DO	.00	.00	.00	.00	.00	.00
10-034-9-0050-2210-115 Salaries - Curriculum Supervisor	15,700.00	.00	14,596.20	14,596.20	1,103.80	92.97
10-034-9-0050-2210-210 State Retirement	3,500.00	.00	3,457.88	3,457.88	42.12	98.80
10-034-9-0050-2210-220 FICA Payroll Taxes	1,200.00	.00	1,116.58	1,116.58	83.42	93.05
10-034-9-0050-2210-240 Insurance Benefits	100.00	.00	.00	.00	100.00	.00
10-108-9-0050-2220-162 Salaries - Media	3,900.00	.00	3,837.50	3,837.50	62.50	98.40
10-112-9-0050-2220-162 Salaries - Media	4,800.00	.00	4,069.40	4,069.40	730.60	84.78
10-302-9-0050-2220-162 Salaries - Media	4,675.00	.00	4,103.68	4,103.68	571.32	87.78
10-704-9-0050-2220-162 Salaries - Media	4,475.00	.00	4,356.08	4,356.08	118.92	97.34
10-108-9-0050-2220-210 State Retirement	800.00	.00	723.92	723.92	76.08	90.49
10-704-9-0050-2220-210 State Retirement	1,600.00	.00	1,031.94	1,031.94	568.06	64.50
10-108-9-0050-2220-220 FICA Payroll Taxes	300.00	.00	293.58	293.58	6.42	97.86
10-112-9-0050-2220-220 FICA Payroll Taxes	600.00	.00	311.27	311.27	288.73	51.88
10-302-9-0050-2220-220 FICA Payroll Taxes	400.00	.00	313.93	313.93	86.07	78.48

Income Statement

GENERAL FUNDS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-0050-2220-220 FICA Payroll Taxes	600.00	.00	333.24	333.24	266.76	55.54
10-034-9-0050-2220-310 ADMIN.SERVICES - MEDIA-DO	1,000.00	.00	599.40	599.40	400.60	59.94
10-108-9-0050-2220-644 LIBRARY BOOKS - HES	429.36	.00	420.27	420.27	9.09	97.88
10-112-9-0050-2220-644 LIBRARY BOOKS - LES	1,870.00	.00	1,722.25	1,722.25	147.75	92.10
10-302-9-0050-2220-644 LIBRARY BOOKS - WMS	1,160.99	.00	697.06	697.06	463.93	60.04
10-704-9-0050-2220-644 LIBRARY BOOKS - WHS	2,104.70	.00	600.90	600.90	1,503.80	28.55
10-108-9-0050-2400-121 Salaries - Principal	15,700.00	.00	14,596.20	14,596.20	1,103.80	92.97
10-112-9-0050-2400-121 Salaries - Principal	47,050.00	.00	44,602.93	44,602.93	2,447.07	94.80
10-302-9-0050-2400-121 Salaries - Principal	59,950.00	.00	59,851.42	59,851.42	98.58	99.84
10-704-9-0050-2400-121 Salaries - Principal	81,150.00	.00	80,365.98	80,365.98	784.02	99.03
10-108-9-0050-2400-152 Salaries - Secretary	16,950.00	.00	16,492.68	16,492.68	457.32	97.30
10-112-9-0050-2400-152 Salaries - Secretary	22,550.00	.00	21,715.34	21,715.34	834.66	96.30
10-302-9-0050-2400-152 Salaries - Secretary	26,250.00	.00	26,360.04	26,360.04	-110.04	100.42
10-704-9-0050-2400-152 Salaries - Secretary	29,550.00	.00	28,568.36	28,568.36	981.64	96.68
10-108-9-0050-2400-210 State Retirement	7,930.00	.00	6,576.90	6,576.90	1,353.10	82.94
10-112-9-0050-2400-210 State Retirement	14,740.00	.00	14,611.28	14,611.28	128.72	99.13
10-302-9-0050-2400-210 State Retirement	19,340.00	.00	19,416.06	19,416.06	-76.06	100.39
10-704-9-0050-2400-210 State Retirement	24,260.00	.00	24,307.88	24,307.88	-47.88	100.20
10-108-9-0050-2400-220 FICA Payroll Taxes	2,700.00	.00	2,362.95	2,362.95	337.05	87.52
10-112-9-0050-2400-220 FICA Payroll Taxes	5,000.00	.00	4,770.32	4,770.32	229.68	95.41
10-302-9-0050-2400-220 FICA Payroll Taxes	6,550.00	.00	6,603.99	6,603.99	-53.99	100.82
10-704-9-0050-2400-220 FICA Payroll Taxes	8,200.00	.00	8,188.18	8,188.18	11.82	99.86
10-108-9-0050-2400-240 Insurance Benefits	100.00	.00	.00	.00	100.00	.00
10-112-9-0050-2400-240 Insurance Benefits	38,000.00	.00	29,989.07	29,989.07	8,010.93	78.92
10-302-9-0050-2400-240 Insurance Benefits	48,500.00	.00	47,418.03	47,418.03	1,081.97	97.77
10-704-9-0050-2400-240 Insurance Benefits	42,100.00	.00	39,228.00	39,228.00	2,872.00	93.18
10-034-9-0050-2400-270 Workers Compensation Insurance	100.00	.00	95.00	95.00	5.00	95.00
10-108-9-0050-2400-270 Workers Compensation Insurance	230.00	.00	232.00	232.00	-2.00	100.87
10-112-9-0050-2400-270 Workers Compensation Insurance	540.00	.00	538.00	538.00	2.00	99.63
10-302-9-0050-2400-270 Workers Compensation Insurance	650.00	.00	635.00	635.00	15.00	97.69
10-704-9-0050-2400-270 Workers Compensation Insurance	900.00	.00	899.00	899.00	1.00	99.89
10-108-9-0050-2400-580 TRAVEL - PRINCIPAL-HES	1,100.00	.00	1,149.62	1,149.62	-49.62	104.51
10-112-9-0050-2400-580 TRAVEL - PRINCIPAL-LES	2,500.00	.00	2,527.45	2,527.45	-27.45	101.10
10-302-9-0050-2400-580 TRAVEL - PRINCIPAL-WMS	1,500.00	.00	826.95	826.95	673.05	55.13

Income Statement

GENERAL FUNDS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-704-9-0050-2400-580 TRAVEL - PRINCIPAL-WHS	3,500.00	.00	3,151.82	3,151.82	348.18	90.05
10-108-9-0050-2400-612 SUPPLIES - OFFICE-HES	1,295.66	.00	1,056.04	1,056.04	239.62	81.51
10-112-9-0050-2400-612 SUPPLIES - OFFICE-LES	4,810.72	.00	3,232.47	3,232.47	1,578.25	67.19
10-302-9-0050-2400-612 SUPPLIES - OFFICE-WMS	2,221.98	.00	2,201.73	2,201.73	20.25	99.09
10-704-9-0050-2400-612 SUPPLIES - OFFICE-WHS	4,484.21	.00	3,430.53	3,430.53	1,053.68	76.50
10-704-9-0050-2400-810 DUES AND FEES - OFFICE-WHS	4,200.00	.00	4,199.00	4,199.00	1.00	99.98
10-112-9-0050-2400-890 MISCELLANEOUS - SUPPORT SERVICES-LES	100.00	.00	99.40	99.40	.60	99.40
10-704-9-0050-2400-890 MISCELLANEOUS - SUPPORT SERVICES-WHS	100.00	.00	100.00	100.00	.00	100.00
10-704-9-0050-2700-510 TRAVEL - STUDENTS-WHS	6,000.00	.00	4,034.90	4,034.90	1,965.10	67.25
10-302-9-0230-1000-195 Salaries - Coaching/Activity Stipend	1,000.00	.00	1,000.00	1,000.00	.00	100.00
10-704-9-0230-1000-195 Salaries - Coaching/Activity Stipends	28,000.00	.00	27,950.00	27,950.00	50.00	99.82
10-704-9-0230-1000-210 State Retirement	2,900.00	.00	2,892.16	2,892.16	7.84	99.73
10-302-9-0230-1000-220 FICA Payroll Taxes	100.00	.00	76.50	76.50	23.50	76.50
10-704-9-0230-1000-220 FICA Payroll Taxes	2,200.00	.00	2,123.85	2,123.85	76.15	96.54
10-704-9-0230-1000-890 MISCELLANEOUS - COACHES & ACTIVITIES	1,000.00	.00	-46.50	-46.50	1,046.50	-4.65
10-704-9-0231-2400-198 Salaries - Ticket Taker	1,500.00	.00	975.67	975.67	524.33	65.04
10-704-9-0231-2400-210 State Retirement	100.00	.00	60.74	60.74	39.26	60.74
10-704-9-0231-2400-220 FICA Payroll Taxes	200.00	.00	74.63	74.63	125.37	37.32
10-034-9-2785-2600-182 Salaries - Maintenance and Custodial	87,410.00	.00	87,528.80	87,528.80	-118.80	100.14
10-108-9-2785-2600-182 Salaries - Maintenance and Custodial	9,400.00	.00	8,035.41	8,035.41	1,364.59	85.48
10-112-9-2785-2600-182 Salaries - Maintenance and Custodial	19,675.00	.00	17,103.85	17,103.85	2,571.15	86.93
10-302-9-2785-2600-182 Salaries - Maintenance and Custodial	15,575.00	.00	15,180.48	15,180.48	394.52	97.47
10-704-9-2785-2600-182 Salaries - Maintenance and Custodial	69,100.00	.00	68,306.34	68,306.34	793.66	98.85
10-034-9-2785-2600-210 State Retirement	17,640.00	.00	18,063.99	18,063.99	-423.99	102.40
10-108-9-2785-2600-210 State Retirement	1,600.00	.00	1,513.61	1,513.61	86.39	94.60
10-302-9-2785-2600-210 State Retirement	.00	.00	.00	.00	.00	.00
10-704-9-2785-2600-210 State Retirement	9,230.00	.00	9,181.65	9,181.65	48.35	99.48

Income Statement

GENERAL FUNDS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-9-2785-2600-220 FICA Payroll Taxes	6,400.00	.00	6,654.66	6,654.66	-254.66	103.98
10-108-9-2785-2600-220 FICA Payroll Taxes	800.00	.00	607.30	607.30	192.70	75.91
10-112-9-2785-2600-220 FICA Payroll Taxes	1,500.00	.00	1,308.42	1,308.42	191.58	87.23
10-302-9-2785-2600-220 FICA Payroll Taxes	1,200.00	.00	1,161.32	1,161.32	38.68	96.78
10-704-9-2785-2600-220 FICA Payroll Taxes	5,285.00	.00	5,204.85	5,204.85	80.15	98.48
10-034-9-2785-2600-240 Insurance Benefits	47,400.00	.00	44,287.19	44,287.19	3,112.81	93.43
10-704-9-2785-2600-240 Insurance Benefits	1,200.00	.00	829.83	829.83	370.17	69.15
10-034-9-2785-2600-270 Workers Compensation Insurance	1,200.00	.00	1,192.00	1,192.00	8.00	99.33
10-034-9-2785-2600-410 UTILITIES-DO	3,500.00	.00	3,105.98	3,105.98	394.02	88.74
10-108-9-2785-2600-410 UTILITIES-HES	1,500.00	.00	1,338.00	1,338.00	162.00	89.20
10-112-9-2785-2600-410 UTILITIES-LES	2,500.00	.00	2,282.60	2,282.60	217.40	91.30
10-302-9-2785-2600-410 UTILITIES-WMS	3,500.00	.00	2,515.61	2,515.61	984.39	71.87
10-704-9-2785-2600-410 UTILITIES-WHS	6,000.00	.00	6,337.06	6,337.06	-337.06	105.62
10-034-9-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-DO	3,400.00	.00	1,518.31	1,518.31	1,881.69	44.66
10-108-9-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-HES	1,800.00	.00	332.94	332.94	1,467.06	18.50
10-112-9-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-LES	43,100.00	.00	42,992.14	42,992.14	107.86	99.75
10-302-9-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-WMS	1,600.00	.00	825.50	825.50	774.50	51.59
10-704-9-2785-2600-490 PROPERTY SERVICES - MAINTENANCE-WHS	15,900.00	.00	14,124.84	14,124.84	1,775.16	88.84
10-034-9-2785-2600-530 TELEPHONE - DO	7,800.00	.00	6,730.61	6,730.61	1,069.39	86.29
10-108-9-2785-2600-530 TELEPHONE - HES	1,300.00	.00	1,137.73	1,137.73	162.27	87.52
10-112-9-2785-2600-530 TELEPHONE - LES	3,500.00	.00	2,224.05	2,224.05	1,275.95	63.54
10-302-9-2785-2600-530 TELEPHONE - WMS	3,000.00	.00	2,907.24	2,907.24	92.76	96.91
10-704-9-2785-2600-530 TELEPHONE - WHS	4,500.00	.00	2,915.47	2,915.47	1,584.53	64.79
10-034-9-2785-2600-580 TRAVEL - MAINTENANCE-DO	500.00	.00	232.47	232.47	267.53	46.49
10-034-9-2785-2600-622 ELECTRICITY-DO	3,500.00	.00	3,012.55	3,012.55	487.45	86.07
10-108-9-2785-2600-622 ELECTRICITY-HES	9,000.00	.00	7,728.80	7,728.80	1,271.20	85.88
10-112-9-2785-2600-622 ELECTRICITY-LES	18,000.00	.00	17,637.74	17,637.74	362.26	97.99
10-302-9-2785-2600-622 ELECTRICITY-WMS	13,000.00	.00	12,294.25	12,294.25	705.75	94.57
10-704-9-2785-2600-622 ELECTRICITY-WHS	35,000.00	.00	30,612.15	30,612.15	4,387.85	87.46
10-108-9-2785-2600-623 PROPANE - HES	7,000.00	.00	6,593.11	6,593.11	406.89	94.19
10-704-9-2785-2600-623 PROPANE - WHS	49,000.00	.00	48,810.84	48,810.84	189.16	99.61
10-034-9-2785-2600-625 COAL HEAT - DO	4,519.90	.00	2,447.12	2,447.12	2,072.78	54.14
10-112-9-2785-2600-625 COAL HEAT - LES	8,100.00	.00	8,079.28	8,079.28	20.72	99.74
10-302-9-2785-2600-625 COAL HEAT - WMS	8,100.00	.00	8,079.26	8,079.26	20.74	99.74

Income Statement

GENERAL FUNDS

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-9-2785-2600-626 MOTOR FUEL - MAINTENANCE-DO	5,000.00	.00	4,494.61	4,494.61	505.39	89.89
10-034-9-2785-2600-730 EQUIPMENT - MAINTENANCE-DO	17,400.00	.00	17,309.94	17,309.94	90.06	99.48
10-112-9-2785-2600-730 EQUIPMENT - MAINTENANCE-LES	7,500.00	.00	6,013.00	6,013.00	1,487.00	80.17
10-704-9-2785-2600-730 EQUIPMENT - MAINTENANCE-WHS	7,100.00	.00	7,079.19	7,079.19	20.81	99.71
10-034-9-2785-2600-890 MISCELLANEOUS - MAINTENANCE-DO	100.00	.00	9.98	9.98	90.02	9.98
10-034-9-2785-2620-610 BUILDING CLEANING AND SUPPLIES-DO	1,000.00	.00	.00	.00	1,000.00	.00
10-108-9-2785-2620-610 BUILDING CLEANING AND SUPPLIES-HES	3,000.00	.00	341.15	341.15	2,658.85	11.37
10-112-9-2785-2620-610 BUILDING CLEANING AND SUPPLIES-LES	8,000.00	.00	5,124.17	5,124.17	2,875.83	64.05
10-302-9-2785-2620-610 BUILDING CLEANING AND SUPPLIES-WMS	5,500.00	.00	4,678.62	4,678.62	821.38	85.07
10-704-9-2785-2620-610 BUILDING CLEANING AND SUPPLIES-WHS	10,500.00	.00	9,651.87	9,651.87	848.13	91.92
10-034-9-2785-2620-680 BUILDING MAINT AND SUPPLIES-DO	29,500.00	.00	23,930.46	23,930.46	5,569.54	81.12
10-108-9-2785-2620-680 BUILDING MAINT AND SUPPLIES-HES	5,700.00	.00	4,022.26	4,022.26	1,677.74	70.57
10-112-9-2785-2620-680 BUILDING MAINT AND SUPPLIES-LES	8,000.00	.00	7,540.95	7,540.95	459.05	94.26
10-302-9-2785-2620-680 BUILDING MAINT AND SUPPLIES-WMS	8,100.00	.00	7,136.01	7,136.01	963.99	88.10
10-704-9-2785-2620-680 BUILDING MAINT AND SUPPLIES-WHS	37,000.00	.00	33,174.01	33,174.01	3,825.99	89.66
10-034-9-2785-2630-680 GROUNDS MAINT AND SUPPLIES-DO	2,500.00	.00	1,973.89	1,973.89	526.11	78.96
10-108-9-2785-2630-680 GROUNDS MAINT AND SUPPLIES-HES	1,000.00	.00	589.37	589.37	410.63	58.94
10-112-9-2785-2630-680 GROUNDS MAINT AND SUPPLIES-LES	1,000.00	.00	776.58	776.58	223.42	77.66
10-302-9-2785-2630-680 GROUNDS MAINT AND SUPPLIES-WMS	2,000.00	.00	1,665.50	1,665.50	334.50	83.28
10-704-9-2785-2630-680 GROUNDS MAINT AND SUPPLIES-WHS	3,500.00	.00	2,819.80	2,819.80	680.20	80.57
10-034-9-2785-2650-680 FLEET VEHICLE MAINT AND SUPPLIES	9,500.00	.00	7,835.49	7,835.49	1,664.51	82.48
10-112-9-9001-2600-198 Salaries - Crossing Guard	2,000.00	.00	1,740.00	1,740.00	260.00	87.00
10-112-9-9001-2600-220 FICA Payroll Taxes	200.00	.00	133.13	133.13	66.87	66.57
10-034-9-9999-2200-210 State Retirement	.00	.00	-57.03	-57.03	57.03	.00
10-034-9-9999-2200-220 FICA Payroll Taxes	.00	.00	37.39	37.39	-37.39	.00
10-034-9-9999-2310-280 Unemployment Insurance	3,000.00	.00	2,819.92	2,819.92	180.08	94.00
10-034-9-9999-2310-522 INSURANCE - LIABILITY	9,000.00	.00	8,836.00	8,836.00	164.00	98.18
10-034-9-9999-2500-890 OTHER MISC. EXPENSE	.00	.00	.00	.00	.00	.00

Wayne School District

For 07/01/18 - 06/30/19

Income Statement

FPROF01A

Periods 00 - 13

GENERAL FUNDS

10-G

Account No/ Description	Adjusted Budget	Encumbrance	Actual Period	Actual YTD	Available Balance	Percent
91 Expenditures						
10-034-9-9999-2600-521 INSURANCE - PROPERTY	26,000.00	.00	25,772.14	25,772.14	227.86	99.12
10-034-9-9999-5210-890 Transfer to School Lunch Fund 51	58,000.00	.00	47,333.23	47,333.23	10,666.77	81.61
91 Expenditures	4,196,279.00	.00	3,904,616.65	3,904,616.65	291,662.35	93.05

School Board Notes – July 5, 2019

1. Interviews –
 - a. Social Worker - Candence, Jamie and I interviewed candidates for the open social worker position. We selected a qualified individual who is a Licensed Clinical Social Worker. Jamie is finishing the background checks. We will run the name by you when we get the results of the background checks.
 - b. High School Math - Candence, David and I interviewed candidates for the open social worker position. We selected a qualified individual who is a level IV math teacher. Candence is finishing the background checks. We will run the name by you when we get the results of the background checks.
2. Hanksville School Improvement Plan – Cherie, Cindy and I spent Wednesday developing a school improvement plan that is required by the state because Hanksville was selected for school improvement. The plan is based on the results of the Comprehensive Needs Assessment and Root Cause Analysis Report prepared by Tetra Analytic. We used the prioritized needs they stated and developed a series of research-based steps to address their concerns. The plan will be in Boardbooks next week. The plan needs to be approved by the School Board and then sent to the state for their approval.
3. During the summer most of the building staffs are off. The district office staff are doing the regular business of the district while also taking some time off. We are also getting ready for next year by ordering material, updating software and networks, and working on plans and presentations. I have seen the new hires in their classrooms getting their rooms ready. Cherie has been working with Cindy to improve her organization. Tomorrow Cherie and I will work with Cindy on her school improvement plan. Mary and Candance have been working on the high school schedule and changed the Secondary Math III, it will only be one period and not double blocked. Jamie started this week as the replacement for Diena, but over the summer she works only when needed. We have routine cleaning maintenance throughout the district.

School Board Notes – July 19, 2019

1. SPED Audit – At the end of September we are scheduled for an audit of our SPED records. I contacted the state and asked that they change the date to the spring so that our new SPED director can get trained. They have agreed to moving us to the spring, but have not given us a date yet.
2. Mental Health Grant – The CUES mental health grant looks like it is moving forward. The district is providing the required matching funds. We are matching with ½ social worker that was funded by the voted levy. The expectation is that this upcoming year we will have access to 4 social workers and a behavior specialist shared between the 7 districts. The following year the rest of the positions will come on line.
3. Open Records Request – We had an open records request from Chris Jones. He is asking how many security cameras we have in our schools and our video retention policy. We responded that, “we currently have 40 cameras. We keep videos until the server runs out of space and replaces old videos with new videos which is around a month. If there is an incident, we keep that clip of footage as long as necessary to handle the situation.”
4. Maintenance Update
 - a. High School Entryway Bathroom – Tile has been completed on the floor of the bathrooms, waiting for the walls to be completed.
 - b. Carpet – carpeting has been completed throughout the district.
 - c. Counter tops in the science room are here and Shane will start the installation this week.
 - d. The band room has been completed.
 - e. Rental house has been painted on the inside, still needs a lot of work on the floors, bathroom and downstairs.
 - f. Refinishing the gym floors started this week.
 - g. Installed water fountain in Loa that has a water bottle filler.
5. I will be on vacation in Oregon starting tomorrow. I will be back on July 29th.

School Board Notes – August 2, 2019

1. SPED Audit – The SPED Audit that was scheduled for September has been rescheduled for April 20 and 21.
2. Superintendent Meeting –
 - a. Angie Stalling from the state discussed R277-407, the school fees amendments. The state school board continues to review R277-407 and are making some changes to further clarify areas of misunderstandings. An example is clarification of the definition of textbooks.
 - b. School Fee Certificate of Compliance – This year the certificate of compliance form will be done online. The school board president and principals will receive a link to the form. I will also receive a link and will upload our policy's and forms.
 - c. Reviewed the JLC priority list. There was considerable concern expressed about the tax restructuring. There is concern that if major changes occur when we are in an economic upswing, what will be the dynamic when the economy slows. We do not know the direction that the legislature is going.
3. Mobile home at high school shop – I asked Mary about the mobile home parked next to the shop, her response is as follows, "Bruce VanDyke donated a large trailer to the high school. Yes, Trent is going to strip it down and use the frame to build a home in his construction class. Heather called me yesterday and said people are complaining about it and I should have him move it. However, I have been after him to have a project for his students and now that he finally has one I hesitate in having him get rid of it. They will start working on it when school starts."
4. Tyler - I met with Tyler for several hours on Thursday. We reviewed the current policy regarding the duties of the superintendent and business administrator. I provided Tyler with several policies from other districts that detail the breakdown of duties to a finer detail. We will continue to review and develop a detailed breakdown of duties.

2019

September

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
26	27	28	29	30	31	01
02	03	04	05	06 CUES Board Meeting (Richfield)	07	08
09 State Superintendent Meetings (Sandy)	10	11	12 USBA Leadership Academy	13 USBA Leadership Academy	14 USBA Leadership Academy	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	01	Notes:				

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Wayne School Board Resolution

Resolution #2019-01

WHEREAS Members of the Wayne County School Board are elected to a position of public trust and are held to high standards of ethics that are expected for members of the Wayne County School Board.

WHEREAS Citizens within Wayne County have expectations that the Wayne County School Board honor its commitment to high standards of ethic while performing their duties.

THEREFORE, BE IT RESOLVED, that the Wayne County School Board agree and commit to the Wayne County School Board Policy BBF1 (Code of Ethics) which is as follows:

- I will be a staunch advocate of free public education.
- I will uphold and enforce all laws, state board rules and regulations and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- I will make decisions in terms of the educational welfare of children and will strive for public schools which can meet the individual needs of all children regardless of their ability, race, sex, creed or social standing.
- I will join with my fellow members on the board, the staff, the community and the students in continuing study of the nature, value and direction of contemporary education in our society in order to facilitate needed change in our schools.
- I will work unremittingly to help the people of my community understand the importance of public education and the need to support it.
- I will strive to ensure that people are accurately informed about our schools, and I will try to interpret to the staff the aspirations of the community for its schools.
- I will recognize that my responsibility is not to run the schools, but, together with my fellow board members, to see that they are well run.
- I will confine my board action to policy making, planning and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- I will arrive at conclusions only after discussing all aspects of the issues at hand with my fellow board members assembled in meeting.
- I will recognize that authority rests with the whole board assembled in legally authorized meetings and will make no personal promises nor take any private action which may compromise the board.
- I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
- I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools.

- I will vote to appoint, upon proper recommendation by the appropriate administrative officer, the best trained technical and professional personnel available.
- I will support and protect school personnel in proper performance of their duties.
- I will refer all complaints to the chief administrative officer and will act on such complaints at legally authorized meetings only after failure of an administrative solution.

Adopted by the Wayne County School Board at their regular board meeting held August 7, 2019.

School Board President Curtis Whipple

School Board Vice President Cory Anderson

School Board Member April Torgerson

School Board Member Jeffery Chappell

School Board Member Shawn Davis

Superintendent Dr. John M. Fahey

Attest:

Business Administrator Tyler Newton

Employment: Background Checks

Definitions—

A “licensed employee” is one who holds a current Utah educator license issued by the State Board of Education.

A “non-licensed employee” is one who does not hold a current Utah educator license issued by the State Board of Education.

A “qualifying volunteer” is a volunteer who will be given significant unsupervised access to a student in connection with the volunteer’s assignment.

A “contract employee” is an employee of a staffing service or other entity who works at a District school under a contract.

“Personal identifying information” means an individual’s current name, former names, nicknames and aliases; date of birth; address; telephone number; driver license number or other government-issued identification number; Social Security number; and fingerprints.

[Utah Code § 53G-11-401\(3\), \(6\), \(7\) \(2019\)](#)

Required Employment Reference Checks—

In addition to satisfying the requirements of this policy, the District shall also conduct such employment reference checks as are required by Policy DJ, Employee References and Letters of Recommendation.

Application Notice and Waiver Regarding Background Checks—

At the time a prospective employee or qualifying volunteer applies for employment or service with the District, such prospective employee or qualifying volunteer shall fill out an application providing the following warning:

“All references stated in this application will be checked by the School District and it is the policy of this School District that false information will be grounds for rejecting your application with no further consideration for the position; or, if such false information is discovered after hire, you will be subject to immediate termination for cause. Any false information may also be the grounds for criminal prosecution.”

All employees, qualifying volunteers, and contract employees seeking employment with the District or service in a District school shall sign a written consent, release, waiver, and authorization which authorizes the District to request information from the individual’s past employers and supervisors. The consent, release, waiver, and authorization shall also authorize the District to contact any applicable licensing agency and former employers to obtain a background check,

including a reference check, and to conduct a background search into the employee's criminal record, if any, or any other background check as the District deems necessary to satisfy itself of the quality and competence of the individual's credentials including submitting personal identifying information to the Bureau of Criminal Identification within the Department of Public Safety and retaining the personal identifying information for ongoing monitoring. (Model release forms are included at the end of this policy.)

[Utah Code § 53G-11-402\(1\)\(a\) \(2018\)](#)

[Utah Code § 53-10-108\(13\)\(b\)\(ii\) \(2019\)](#)

Criminal Background Check and Monitoring for Licensed Employees—

All persons seeking a licensed employee position with the District shall provide their educator licensing information with their application for employment.

Prior to employing an individual as a licensed employee, the District shall confirm the individual's license status and standing with the State Board of Education, including inquiring regarding any prior or pending disciplinary actions or complaints.

Upon employing an individual as a licensed employee, the District shall request that the State Board of Education provide notification to the District of any changes or updates received by the State Board through its ongoing monitoring of the individual's criminal history and background.

Criminal Background Check for Non-Licensed Employees and Volunteers—

All non-licensed employees, qualifying volunteers, and contract employees seeking employment with the District or service in a District school shall provide their personal identifying information with their application. "Non-licensed employees" includes substitute teachers who are not licensed by the State Board of Education.

[Utah Code § 53G-11-402\(1\)\(b\) \(2018\)](#)

[Utah Code § 53E-6-901\(2\) \(2018\)](#)

The District shall obtain consent from each applicant seeking employment as a non-licensed employee or service as a qualifying volunteer or contract employee for (1) an initial fingerprint-based background check by the FBI and Bureau of Criminal Identification and (2) the retention of personal identifying information and ongoing monitoring by the Bureau of Criminal Identification. (A model consent form is included at the end of this policy.)

[Utah Code § 53G-11-402\(1\)\(b\)\(iii\) \(2018\)](#)

Prior to employing a non-licensed employee or permitting a contract employee or qualifying volunteer to provide service in a District school, the District shall require the individual to undergo a background check. The District shall submit the individual's personal identifying information, including fingerprints, to the Bureau of Criminal Identification for this background check.

[Utah Code § 53G-11-402\(1\)\(a\), \(c\) \(2018\)](#)

Upon employing a non-licensed employee or permitting a contract employee or qualifying volunteer to provide service in a District school, the District shall request ongoing monitoring of the individual through the Bureau of Criminal Identification.

[Utah Code § 53G-11-402\(1\)\(c\)\(ii\) \(2018\)](#)

In the discretion of the Superintendent or the Superintendent's appointee, if the employment or service is to be temporary or for a very short term, the non-licensed employee, contract employee, or qualifying volunteer may be exempted from ongoing monitoring.

[Utah Code § 53G-11-402\(5\) \(2018\)](#)

With respect to applications submitted by prospective non-licensed employees, contract employees, or qualifying volunteers, the District will pay the cost of an applicant's background check, except that if the following are true, the District will require an applicant to pay the costs of the background check as a condition for consideration for employment or service:

- (a) The applicant has passed an initial review; and
- (b) The application is one of a pool of no more than five candidates for a position.

[Utah Code § 53G-11-402\(2\) \(2018\)](#)

Use of Criminal History and Background Check Information—

In making decisions in reliance on criminal history information, the District shall consider rules established by the State Board of Education and

- (a) any convictions, including pleas in abeyance;
- (b) any matters involving a felony; and
- (c) any matters involving an alleged:
 - (i) sexual offense;
 - (ii) class A misdemeanor drug offense;
 - (iii) offense against the person under Title 76, Chapter 5, Offenses Against the Person;
 - (iv) class A misdemeanor property offense that is alleged to have occurred within the previous three years; and
 - (v) any other type of criminal offense, if more than one occurrence of the same type of offense is alleged to have occurred within the previous eight years.

[Utah Code § 53G-11-405\(3\) \(2019\)](#)

[Utah Code § 53G-11-402\(4\) \(2018\)](#)

Information obtained pursuant to a criminal background check is confidential and may only be disclosed as provided herein.

Due Process—

If the District disqualifies an applicant as a result of criminal history obtained from a background check, the District shall give the individual written notice of the disqualification and of the individual's right to request a review of the disqualification.

[Utah Code § 53G-11-405\(1\)\(c\) \(2019\)](#)

An individual disqualified by the District as a result of a background check may request a review of the information received by the District through the background check and of the reasons for the disqualification and may respond to the information and the reasons for disqualification. The District shall, consistent with the requirements of [Utah Code § 53-10-108](#), allow the individual to review the criminal history information received by the District.

[Utah Code § 53G-11-405\(1\)\(a\), \(b\) \(2019\)](#)

Privacy Risk Mitigation: Discontinuing Monitoring—

Upon termination of District employment of a licensed employee (whether by retirement, resignation, termination with or without cause, non-renewal, or any other reason), the District shall by written notice to the Utah State Board of Education request that the State Board cease to notify the District of information received by the State Board through its ongoing monitoring of the individual's criminal history and background.

[Utah Code § 53G-11-402\(1\)\(d\) \(2018\)](#)

[Utah Code § 53-10-108\(13\)\(b\)\(iii\) \(2019\)](#)

Upon termination of District employment or service of a non-licensed employee, contract employee, or qualifying volunteer (whether by retirement, resignation, termination with or without cause, non-renewal, or any other reason), the District shall by written notice to the Bureau of Criminal Identification request that the Bureau discontinue its ongoing monitoring of the individual's criminal history and background and notices to the District regarding changes to criminal history and background.

[Utah Code § 53G-11-402\(1\)\(d\) \(2018\)](#)

[Utah Code § 53-10-108\(13\)\(b\)\(iii\) \(2019\)](#)

Updating Information for Existing Employees—

By September 1, 2018, the District shall, for each non-licensed employee and qualifying volunteer, collect that individual's personal identifying information and submit that information to the Bureau of Criminal Identification.

[Utah Code § 53G-11-402\(3\) \(2018\)](#)

**Disclosure and Consent for Employment / Reference Checks
and Release of Liability (Licensed)**

I understand that previous employment and my submitted references may be checked by the District. I affirm by my signature that (1) I have disclosed the employer for every prior paid position I have held where my job responsibilities included directly caring for, supervising, controlling, or having custody of anyone under 18 years of age; (2) I consent to past and present employer(s) and references disclosing to the District any and all information, including disciplinary records, which may be pertinent to my employment, and that such information includes, but is not limited to, all information relating to any employment action or discipline imposed for abuse of any child or student; and (3) I understand that if I am hired, any information obtained or maintained by the District may be disclosed to any future subsequent potential employer of mine who contacts the District for an employment or reference check.

I hereby waive any right to see any written material(s) submitted to the District in response to the above inquiries or notes of oral communication relative to such inquiries. I understand that if I am hired by the District any information received in response to the above inquiries is placed in my personnel file, and I may be denied the right to inspect such material(s).

By signing below, I agree to release the District from any action for damages relating to the District's refusal to hire me as a result of information obtained during a reference or background check. I agree to release the District from any action for damages relating to information disclosed by the District to any future subsequent potential employer of mine who contacts the District for an employment or reference check.

I understand that providing false information to the District as part of the application process will be grounds for rejecting an application with no further consideration for the position; or, if such false information is discovered after hire, I will be subject to immediate termination for cause. Any false information may also be the grounds for criminal prosecution. I agree to release the District from any cause of action for damages as a result of the District's termination of my employment as a result of falsifying any information included in this application.

Signature _____ Date _____

Disclosure and Consent for Employment / Reference Checks and Release of Liability (Non-Licensed)

I understand and acknowledge that: (1) in considering my application for employment, _____ School District (“the District”) is legally required to obtain a nationwide (FBI) criminal background check and (if I am hired) ongoing criminal history monitoring while I work for the District; (2) information provided to the District (including fingerprints) will be used for this purpose; (3) the background check process must meet the requirements of Utah Code § 53-10-108(4); (4) procedures for obtaining a change, correction, or updating your criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.34; (5) I have received (on the fingerprint card form) the FBI Privacy Act Statement and have received the FBI Noncriminal Justice Applicant’s Privacy Rights; (6) the background check results will be used to decide whether to employ me and will only be provided to those investigating or involved in the hiring process; (7) I may obtain my criminal history information from the Utah Bureau of Criminal Identification; and (8) if my application is rejected based on criminal background information I will be given written notice of the disqualifying reasons and of the right to request review of the disqualification. My signature affirms this acknowledgment and my consent to the District obtaining the initial check and ongoing monitoring while I work for the District.

I understand that previous employment and my submitted references may be checked by the District. I affirm by my signature that (1) I have disclosed the employer for every prior paid position I have held where my job responsibilities included directly caring for, supervising, controlling, or having custody of anyone under 18 years of age; (2) I consent to past and present employer(s) and references disclosing to the District any and all information, including disciplinary records, which may be pertinent to my employment, and that such information includes, but is not limited to, all information relating to any employment action or discipline imposed for abuse of any child or student; (3) I understand that if I am hired, any information obtained or maintained by the District **except for** criminal background check information may be disclosed to any future subsequent potential employer of mine who contacts the District for an employment or reference check.

I hereby waive any right to see any written material(s) submitted to the District in response to the above inquiries or notes of oral communication relative to such inquiries, **except** criminal background information, which I may obtain from the Bureau of Criminal Identification. I understand that if I am hired by the District any information received in response to the above inquiries is placed in my personnel file, and I may be denied the right to inspect such material(s).

By signing below, I agree to release the District from any action for damages relating to the District’s refusal to hire me as a result of information obtained during a reference or background check. I agree to release the District from any action for damages relating to information disclosed by the District to any future subsequent potential employer of mine who contacts the District for an employment or reference check

I understand that providing false information to the District as part of the application process will be grounds for rejecting an application with no further consideration for the position; or, if such false information is discovered after hire, I will be subject to immediate termination for cause. Any false information may also be the grounds for criminal prosecution. I agree to release the District from any cause of action for damages as a result of the District’s termination of my employment as a result of falsifying any information included in this application.

Signature _____ Date _____

**Disclosure and Consent for Employment / Reference Checks
and Release of Liability (Volunteer)**

I understand and acknowledge that: (1) in considering my application to volunteer with _____ School District (“the District”), the District is legally required to obtain a nationwide (FBI) criminal background check and (if I am given certain assignments) ongoing criminal history monitoring while I serve in the District; (2) information provided to the District (including fingerprints) will be used for this purpose; (3) the background check process must meet the requirements of Utah Code § 53-10-108(4); (4) procedures for obtaining a change, correction, or updating of your criminal history record are set forth at Title 28, Code of Federal Regulations (CFR), Section 16.34; (5) I have received (on the fingerprint card form) the FBI Privacy Act Statement and have received the FBI Noncriminal Justice Applicant’s Privacy Rights; (6) the background check results will be used to decide whether to give me certain assignments and will only be provided to those investigating or involved in the assignment process; (7) I may obtain my criminal history information from the Utah Bureau of Criminal Identification; and (8) if my application is rejected based on criminal background information I will be given written notice of the disqualifying reasons and of the right to request review of the disqualification. My signature affirms this acknowledgment and my consent to the District obtaining the initial check and ongoing monitoring while I serve in the District.

I understand that previous employment and my submitted references may be checked by the District. I affirm by my signature that (1) I have disclosed the employer for every prior paid position I have held within the prior three years where my job responsibilities included directly caring for, supervising, controlling, or having custody of anyone under 18 years of age; and (2) I consent to past and present employer(s) and references disclosing to the District any and all information, including disciplinary records, which may be pertinent to my application, and that such information includes, but is not limited to, all information relating to any employment action or discipline imposed for abuse of any child or student.

I hereby waive any right to see any written material(s) submitted to the District in response to the above inquiries or notes of oral communication relative to such inquiries, **except** criminal background information, which I may obtain from the Bureau of Criminal Identification. I understand that if I am accepted by the District any information received in response to the above inquiries is placed in my service file, and I may be denied the right to inspect such material(s).

By signing below, I agree to release the District from any action for damages relating to the District’s refusal to accept me as a result of information obtained during a reference or background check. I agree to release the District from any action for damages relating to information disclosed by the District to any future subsequent potential employer of mine who contacts the District for a reference check

I understand that providing false information to the District as part of the application process will be grounds for rejecting an application with no further consideration for the position; or, if such false information is discovered after hire, I will be subject to immediate dismissal. Any false information may also be the grounds for criminal prosecution. I agree to release the District from any cause of action for damages as a result of the District dismissing me as a result of falsifying any information included in this application.

Signature _____ Date _____

Employment: *Personal Reporting of Arrests and Convictions*

Employee's Duty to Personally Report Arrests and Convictions—

An employee who is arrested, cited, or charged for the following alleged offenses shall report the arrest, citation, or charge within 48 hours or as soon as possible to the District's Superintendent or designee:

1. any matters involving an alleged sex offense;
2. any matters involving an alleged drug-related offense;
3. any matters involving an alleged alcohol-related offense;
4. any matters involving an alleged offense against the person under Utah Code Title 76, Chapter 5, Offenses Against the Person;
5. any matters involving an alleged felony offense under Utah Code Title 76, Chapter 6, Offenses Against Property;
6. any matters involving an alleged crime of domestic violence under Utah Code Title 77, Chapter 36, Cohabitant Abuse Procedures Act; and
7. any matters involving an alleged crime under federal law or another state's law comparable to any of the alleged crimes listed above.

An employee shall report convictions, including pleas in abeyance and diversion agreements within 48 hours or as soon as possible upon receipt of notice of the conviction, plea in abeyance or diversion agreement.

After receiving arrest information about the employee, the Superintendent or designee shall review the arrest information and assess the employment status considering the employee's assignment. An employee shall be immediately suspended from student supervision responsibilities for alleged sex offenses and other alleged offenses that may endanger students during the period of investigation. An employee shall be immediately suspended from any duties that require the employee to transport students or operate or maintain a District vehicle for alleged offenses involving drugs or alcohol during the period of investigation.

The employee shall report for work following the arrest unless directed not to report for work by the District, consistent with District policy.

Failure to report any arrest or conviction pursuant to this policy may result in disciplinary action, up to, and including, termination.

Documents and records related to an employee's arrest and/or conviction, plea in abeyance, or diversion agreements, as well as final administrative determinations and actions following investigation, shall be maintained for a minimum of two (2) years following termination of employment with the District and require protection of confidential employment information.

[Utah Admin. Rules R277-516-3 \(September 21, 2017\)](#)
[Utah Admin. Rules R277-516-5 \(September 21, 2017\)](#)
[Utah Code § 53G-11-406\(1\) \(2019\)](#)

District Reports to State Board of Education—

The Superintendent or designee shall report the conviction, arrest or offense information received from licensed educators to the State Board of Education within forty-eight (48) hours of receipt of information from licensed educators.

“Licensed educator” means an individual who holds a valid Utah educator license and has satisfied all requirements to be a licensed educator in the Utah public school system (examples are teachers, school administrators, and school district specialists). A licensed educator may or may not be employed in a position that requires an educator license. Licensed educators include individuals who are student teaching, who are in alternative routes to licensing programs or positions and individuals who hold district-specific licenses.

[Utah Admin. Rules R277-516-2\(8\) \(September 21, 2017\)](#)
[Utah Admin. Rules R277-516-3\(3\) \(September 21, 2017\)](#)
[Utah Code § 53G-11-406\(2\) \(2019\)](#)

Employee Conflict of Interest

Holding Public Office—

District employees may not serve as members of the Board. District employees may serve as members of the governing bodies of other school districts (other than those in which they are employed), cities, towns, or other local governmental districts.

[Utah Code § 20A-14-202\(4\) \(2019\)](#)

School Supplies—

No teacher, administrator, or other employee of the District shall sell or otherwise receive compensation from the District as a result of the purchase, lease, or acquisition of any kind of school furniture or supplies.

Private, Controlled, or Protected Information—

District employees may not:

1. Accept employment or engage in any business or professional activity that the employee might reasonably expect would require or induce the employee to improperly disclose controlled information that the employee has gained by reason of the employee's position.
2. Disclose or improperly use controlled, private or protected information acquired by reason of the employee's official position or in the course of official duties for the employee's or another's private gain or benefit.
3. Use or attempt to use the employee's position with the District to substantially further the employee's economic interest or to secure special privileges or exemptions for the employee or others.
4. Accept other employment that the employee might expect would impair the employee's independence of judgment in performing the employee's public duties.
5. Accept other employment that the employee might expect would interfere with the ethical performance of the employee's duties.

[Utah Code § 67-16-4 \(2018\)](#)

Accepting Gifts, Compensation or Loan—

No District employee shall knowingly receive, accept, take, seek, or solicit, directly or indirectly, any gift, compensation, or loan for the employee or another if:

1. It would tend to influence someone in the employee's position in the discharge of employment duties;
2. The employee knows or someone in the employee's position should know it is a reward for the employee's action; or

3. The employee recently has been, or is now, or in the near future may be involved in any governmental action directly affecting the donor or lender, unless a disclosure of the gift, compensation, or loan and other relevant information has been made in the manner provided below captioned "Receiving Compensation for Assistance in Transaction Involving a State Agency."

This section does not apply to the following:

1. An occasional non-pecuniary gift having a value of not in excess of \$50.00;
2. An award publicly presented in recognition of public services;
3. Any bona fide loan made in the ordinary course of business by an institution authorized by the laws of this state or any other state to engage in making such loans.
4. A political campaign contribution if the contribution is actually used in a political campaign of the recipient District employee.

[Utah Code § 67-16-5 \(2014\)](#)

Receiving Compensation for Assistance in Transaction Involving a State Agency—

No District employee shall receive or agree to receive compensation for assisting any person or business entity in any transaction involving a state agency unless the District employee files with the superintendent, the state attorney general's office, and the head of the agency with which the transaction is being conducted a sworn written statement containing the following information:

1. The name and address of the employee.
2. The name of the District.
3. The name and address of the person or business entity being or to be assisted.
4. A brief description of the transaction as to which service is rendered or is to be rendered and of the nature of the service performed or to be performed.

The sworn statement shall be filed within 10 days after the date of any agreement between the District employee and the person or business entity being assisted or the receipt of compensation, whichever is earlier.

[Utah Code § 67-16-6 \(2014\)](#)

Student Teachers and Interns

Definitions—

“Student teacher” means a college student preparing to teach who is assigned a period of guided teaching during which the student assumes increasing responsibility for directing the learning of a group or groups of students over a period of time.

“Intern” means a teacher education student, who, in an advanced stage of preparation, usually as a culminating experience, may be employed in a school setting for a period of up to one year and receive salary proportionate to the service rendered. An intern is supervised primarily by the school system but with a continuing relationship with college personnel and following a planned program designed to produce a demonstrably competent professional.

[Utah Admin. Rules R277-509-2 \(January 9, 2019\)](#)

District requirements—

The District may not give an unsupervised classroom assignment to a student teacher or intern who has not received a student teacher license or intern license from the State Superintendent. The District shall verify with the State Board of Education that a student teacher or intern has the appropriate licensure. A supervising administrator must be permanently assigned to the building to which an intern is assigned.

[Utah Admin. Rules R277-509-3 \(January 9, 2019\)](#)

Administration Relations

District Governance—

The Board has the power to manage and govern the public schools of the District.

[Utah Code § 53G-4-402 \(2019\)](#)

Elwell v. Board of Education of Park City, 626 P.2d 460 (Utah 1981)

Consultation—

The Board and its administrative personnel may consult with teachers with respect to matters of educational policy and conditions of employment. The Board may adopt and make reasonable rules, regulations, and agreements to provide for such consultation, but these shall not limit or affect the power of the Board to manage and govern the schools of the District, nor shall such rules, regulations or agreements favor one educational association over another or give preferential treatment to an educational association.

[Utah Code § 53G-11-205\(4\) \(2019\)](#)

Exclusivity and Coercion—

If the Board chooses to engage in consultation, the process shall be structured so that there is no direct or indirect coercion of employees to join or refrain from joining a labor union, labor organization or other type or association, and such consultation shall be structured so that the Board does not favor one educational association over another or give preferential treatment to an educational association.

[Utah Code § 34-34-4 \(1969\)](#)

[Utah Code § 34-34-7 \(1969\)](#)

[Utah Code § 34-34-8 \(1969\)](#)

[Utah Code § 53G-11-205\(4\) \(2019\)](#)

Association Negotiations—

Public employees may negotiate in groups or through employee associations with the District. This is not to be construed as granting to district employees the right to strike, which action is specifically prohibited.

[Utah Code § 34-34-2 \(2011\)](#)

[Utah Code § 34-34-16 \(1969\)](#)

The term **labor organization** means any organization of any kind, or any agency or employee, representation committee, or plan, in which employees participate and which exists for the purpose, in whole or in part, of dealing with one or more employers concerning grievances, labor disputes, wages, rates of pay, hours of employment, or conditions of work.

Publication of Negotiated Agreement—

If the Board engages in negotiations with labor organizations and a negotiated or collective bargaining agreement is reached, the Board shall within ten (10) days of ratification post the agreement or memorandum on the District's website

[Utah Code § 53G-11-207 \(2019\)](#)

Distribution of Organization Materials—

The District shall not allow unstamped, or stamped but not cancelled, employee organization mail to be delivered by interschool mail. Unless off-duty and acting as an agent of an employee organization, a District employee shall not distribute unstamped, or stamped but not cancelled, mail from employee organizations to other District employees.

Equal Access for Employee Associations—

The schools in the District shall allow all employee associations equal access to distribution of information in or access to employee physical or electronic mailboxes (including school-provided email accounts), and to membership solicitation activities at new teacher or new employee training meetings or functions. (This policy does not require the school to afford association access to these activities but requires that if access is granted to one employee association, equal access must be provided to other employee associations.)

[Utah Code § 53G-11-205\(2\), \(3\) \(2019\)](#)

No Endorsement of or Preference for Any Employee Association—

The District does not endorse any one employee association, and District policies, structures, and procedures shall not be applied to favor one employee association over another or to otherwise give preferential treatment to one employee association. District calendars and publications shall not include or refer to the name of any employee association in relation to any day or break in the school calendar.

[Utah Code § 53G-11-205\(4\), \(5\) \(2019\)](#)

Mediation of Contract Negotiations

Mediation—

In the course of contract negotiations between a professional local organization representing a majority of certified employees of the District, either the president of the professional local organization or the chairman of the Board may, after the parties have negotiated for ninety days, declare an impasse. If the Board elects to declare an impasse, the chairman of the Board shall deliver a written notification of the impasse to the president of the professional local organization and to the State Board of Education.

Upon declaring an impasse, or upon receiving notice of declaration of an impasse from the local professional organization, the Board shall name a third-party mediator agreeable to the Board. If agreement on a third-party mediator cannot be reached between the Board and the local professional organization, the Board will request the state superintendent to appoint a mediator.

The Board shall work together with the state superintendent and the professional local organization in appointing a mediator who is mutually acceptable to the Board and to the professional organization. The Board shall share equally in the cost of mediation with the local professional organization.

In the event that no agreement is reached regarding a mediator, the Board shall appoint a mediator.

The mediator may not without the consent of both parties make findings of fact or recommend terms for settlement.

[Utah Code § 53E-6-801 \(2019\)](#)

Hearing—

If the mediator appointed by the state superintendent is unable to effect settlement of the controversy within fifteen working days after his or her appointment, either the Board or the president of the local professional organization may request that the dispute be submitted to a hearing officer who will make findings of fact and recommend terms of settlement. The request shall be made in writing to the other party and to the state superintendent. The state superintendent shall appoint a hearing officer who is mutually acceptable to the Board and the professional organization. The Board will furnish the hearing officer, on request, all relevant records, documents and information, but only such records, documents, and information whose disclosure is not otherwise prohibited by state or federal law or privileged or confidential.

If the final position of the parties is not resolved, the hearing officer shall issue a report containing the agreements of the parties with respect to all resolved negotiated contract issues and the positions that the hearing officer considers appropriate on all unresolved final positions of the parties. Ten days after receiving

the hearing officer's written findings and report, the Board may make the hearing officer's report public if the dispute has not been settled at that time.

The Board may, in its sole discretion, accept or reject the recommendations and findings of the hearing officer and make its own determination.

[Utah Code § 53E-6-802 \(2019\)](#)

Reporting of Child Abuse

Reporting of Child Abuse—

Whenever any employee of the District knows or reasonably believes that a child has been neglected, or physically or sexually abused, such employee shall immediately notify the nearest peace officer, law enforcement agency or office of the State Division of Child and Family Services (DCFS). Under such circumstances, the employee shall **also** notify the building principal. Such a report to the principal does not satisfy the employee's personal duty to report to law enforcement or DCFS. It is not the responsibility of school employees to prove that the child has been abused or neglected or determine whether the child is in need of protection. Investigations are the responsibility of the Division of Child and Family Services. Investigation by education personnel prior to submitting a report should not go beyond that necessary to support a reasonable belief that a reportable problem exists.

School officials shall cooperate appropriately with DCFS and law enforcement agency employees authorized to investigate charges of child abuse and neglect, assisting as asked as members of interdisciplinary child protection teams in providing protective, diagnostic, assessment, treatment, and coordination services, including:

1. allowing appropriate access to students;
2. allowing authorized agency employees to interview children consistent with DCFS and local law enforcement protocols;
3. making no contact with parents/legal guardians of children being questioned by DCFS or local law enforcement; and
4. cooperating with ongoing investigations and maintaining appropriate confidentiality.

The employee shall maintain the confidentiality of and not disclose any information learned in connection with an investigation except with those persons with whom the employee is required to cooperate, including the Division, law enforcement, the State Board of Education, or supervisory District officials. Persons making reports or participating in an investigation of alleged child abuse or neglect in good faith are immune from any civil or criminal liability that otherwise might arise from such actions, as provided by law.

The anonymity of those reporting or investigating child abuse or neglect will be preserved and information provided pursuant only to the manner provided for in [Utah Code § 62A-4a-412](#).

[Utah Admin. Rules R277-401-3 \(September 21, 2017\)](#)

[Utah Code § 62A-4a-403 \(2018\)](#)

[Utah Code § 62A-4a-412 \(2019\)](#)

Reporting of Child Abuse by a School Employee—

An employee who has reasonable cause to believe that a student may have been physically or sexually abused by a school employee shall immediately report that belief to **both** the school principal **and** the Superintendent. A District administrator, including the Superintendent, who has received such a report or who otherwise has reasonable cause to believe that a student may have been physically or sexually abused by an educator shall immediately report that information to the State Board of Education and to the Utah Professional Practices Advisory Commission.

[Utah Admin. Rules R277-515-3\(4\)\(I\) \(December 1, 2017\)](#)

[Utah Code § 53E-6-701 \(2019\)](#)

Reporting of Student Prohibited Acts

Reporting of Student Prohibited Acts—

School employees shall immediately report to the school principal or District superintendent any reasonable belief that a violation of Policy FF has occurred, wherein any student participating in student government and/or extracurricular activities, if occurring while the student is in the classroom, on school property, or during school-sponsored activities, regardless of location or circumstances:

1. Uses foul, abusive, or profane language while engaged in school-related activities;
2. Illicitly uses, possesses, or distributes a controlled substances or drug paraphernalia, and/or uses, possesses, or distributes tobacco, electronic cigarettes, or alcoholic beverages contrary to law; or
3. Hazes, demeans, or engages in assaultive behavior, whether consensual or not, including behavior involving physical violence, restraint, improper touching, or inappropriate exposure of body parts not normally exposed in public settings, forced ingestion of any substance, or any act which would constitute a crime against a person or public order under Utah law.

Principals who receive a report of a violation of Policy FF shall submit a report of the alleged incident, and actions taken in response, to the District superintendent or the superintendent's designee within ten working days after receipt of the report.

Failure of a person holding a professional certificate to report these prohibited acts as required under this policy constitutes an unprofessional practice.

[Utah Code §53G-8-209 \(2019\)](#)

Duty to Report Student Use or Possession of Illegal Drugs or Alcohol—

A school employee with reasonable cause to believe that a student has used or possessed alcohol or illegal drugs, counterfeit substances, or any associated paraphernalia at a school District location shall immediately report that fact to the school's designated Administrator.

[Utah Code § 53G-8-501 \(2018\)](#)

[Utah Code § 53G-8-502 \(2018\)](#)

[Utah Code § 58-37-8 \(2019\)](#)

School District Location Defined—

“School district location” means in any school building or on any school premises; on any school-owned vehicle or in any other school-approved vehicle used to transport students to and from school or school activities; off school property at any school-sponsored or school-approved activity, event or function, such as a field trip or athletic event, where students are under the jurisdiction of the school

district; or during any period of time such employee is supervising students on behalf of the school district or otherwise engaged in school district business.

Notice to Parent or Legal Guardian—

Upon receiving a report from a school employee of student use or possession of illegal drugs or alcohol, counterfeit substances, or any associated paraphernalia at a school District location, the designated Administrator shall immediately report the information to the student's parent or legal guardian. If the violation involves illegal drugs or counterfeit substances or drug paraphernalia, the Administrator may also report the information to law enforcement agencies or officials if that is permitted under [Utah Code § 53G-8-211](#). The identity of the school Administrator who reported the prohibited act shall not be disclosed to the student or the parent or legal guardian.

[Utah Code § 53G-8-502 \(2018\)](#)

Immunity for Good Faith Reporting—

A school employee who in good faith reports student use or possession of illegal drugs or alcohol, counterfeit substances, or any associated paraphernalia at a school District location in accordance with these provisions is immune from any civil or criminal liability resulting from that action.

[Utah Code § 53G-8-504 \(2018\)](#)

Professional Development Plans

Plans for Professional Development—

The District and each school shall develop and implement a systematic, comprehensive, and long-term plan for professional development.

School Community Council—

Each school shall use its school community council, school directors, or a subcommittee or task force created by the school community council as provided in [Utah Code § 53G-7-1202](#) to help develop and implement the plan.

Professional Learning Standards—

As used here, “professional learning” means a comprehensive, sustained, and evidence-based approach to improving teachers’ and principals’ effectiveness in raising student achievement. Professional development plans shall implement high quality professional learning which meets the following standards:

1. It occurs within learning communities committed to continuous improvement, individual and collective responsibility, and goal alignment;
2. It requires skillful leaders who develop capacity, advocate for professional learning and create support systems for professional learning;
3. It requires prioritizing, monitoring, and coordinating resources for educator learning;
4. It uses a variety of sources and types of student, educator, and system data to plan, assess, and evaluate professional learning;
5. It integrates theories, research, and models of human learning to achieve its intended outcomes;
6. It applies research on change and sustains support for implementation of professional learning for long-term change;
7. It aligns its outcomes with:
 - a. Performance standards for teachers and school administrators as described in rules of the State Board of Education and
 - b. Performance standards for students as described in the core standards for Utah public schools adopted by the State Board of Education; and
8. It incorporates the use of technology in the design, implementation, and evaluation of high-quality professional learning practices and includes targeted professional learning on the use of technology

devices to enhance the teaching and learning environment and the integration of technology in content delivery.

[Utah Code § 53G-11-303\(1\), \(2\) \(2019\)](#)

Board Review—

The Board shall review and either approve or recommend modifications for each school plan within the District so that each school's plan is compatible with the District plan.

The Board shall provide positive and meaningful assistance to a school, if requested by its community council or school directors, in drafting and implementing its plan; and monitor the progress of each school plan and hold each school accountable for meeting the objectives of its plan.

Credit for Prior Teaching

Credit for Experience—

In the event the District negotiates the amount paid as salary, step and ladder placement for an individual contract of employment with a new certified employee in the District, the Board shall grant up to 7 years credit, which will have employees begin on step 8, for prior teaching experience in the public schools of the State of Utah.

[Utah Code § 53F-2-305\(3\) \(2019\)](#)

Partial Year Experience—

In calculating credit for experience for compensation purposes only, the certified employee shall be given partial credit for less than a full school year in an amount proportionate to that part of the year worked by the employee.

Interpretation of this Policy—

Nothing in this policy shall be construed to require recognition of prior credit for teaching outside the District or for partial credit for less than a full school year in determining whether a certified employee has an expectation of continued employment under the District's Orderly Termination Policy.

Further, nothing in this policy shall be construed to mean that teaching experience is the only or most important factor in making employment decisions because certified employees should be employed based upon all factors related to professional qualifications.

Employment Relations: *Employee Associations and Wage Deductions*

Association Membership—

No person shall be granted or denied District employment by reason of membership or non-membership in any labor organization, labor union or any other lawful type of association.

[Utah Code § 34-34-2 \(2011\)](#)

Deductions for Association Dues—

The District shall, upon written request from an employee, deduct a specified sum from the employee's wages, not to exceed 3% per month, and pay such sum to the employee association designated by the employee for association dues. The District shall cease making such deductions upon written request from the employee directing that the deductions cease.

[Utah Code § 34-32-1 \(2011\)](#)

Deductions for Political Purposes Prohibited—

The District may not deduct any amount from an employee's wages which are to be paid to:

- A candidate;
- A personal campaign committee;
- A political action or political issue committee;
- A registered political party;
- A political fund; or,
- Any entity established by a labor organization (including any employee association) to solicit, collect, or distribute monies primarily for political purposes.

The District shall comply with the requirements of this policy in employing any personnel either by individual contract or collective bargaining.

[Utah Code § 34-32-1.1 \(2012\)](#)

[Utah Code § 53G-11-202 \(2018\)](#)

[Utah Code § 20A-11-101\(4\), \(33\), \(35\), \(38\), \(51\) \(2019\)](#)

[Utah Code § 20A-11-1402\(1\)\(c\) \(2004\)](#)

Employee References and Letters of Recommendation

Required Employment Reference Check—

For purposes of this section:

“Physical abuse” and “Sexual abuse” have the same meanings as defined in Utah Code § 78A-6-105.

“Child” means an individual younger than 18 years of age.

“Qualifying position” means paid employment that requires the employee to directly care for, supervise, control, or have custody of a child.

“Unsupervised volunteer assignment” means a volunteer assignment that allows the volunteer significant unsupervised access to a student.

“Potential volunteer” means an individual who has (1) volunteered for (but has not been given) an unsupervised volunteer assignment and (2) has worked in a qualifying position within the prior three years.

Before hiring any employee or considering a prospective volunteer for an unsupervised volunteer assignment, the District shall require the applicant to identify any qualifying position employers (at any time) and shall require the potential volunteer to identify any qualifying position employers within the past three years. The District shall require the applicant or potential volunteer to sign a release authorizing qualifying position employers to disclose information regarding any employment action taken or discipline imposed for physical abuse or sexual abuse of a child or of a student. The District shall then request information on such employment actions or discipline from the most recent qualifying position employer of the applicant or prospective volunteer. If the applicant or prospective volunteer does not sign the required release, the District shall not hire the applicant or give the prospective volunteer an unsupervised volunteer assignment.

The District shall also obtain information from an applicant or prospective volunteer as provided for in Policy DAC, Employment: Background Checks and may request such other information, consistent with state or federal law, as may be appropriate in evaluating the applicant or prospective volunteer.

[Utah Code § 53G-11-410 \(2018\)](#)

Who May Give Information Regarding Ex-Employees—

The Superintendent or the principal of a school in which an employee previously worked may provide information in response to requests by prospective employers of former employees.

Information to be Given to State Board of Education—

The District shall upon request provide to the State Board of Education a recommendation or other information which has significance in evaluating the license of an educator or education license holder or the potential licensure of an education license applicant.

[Utah Code § 53E-6-402\(2\) \(2019\)](#)

Information that May Be Given—

Information may be provided which could have significance in evaluating the employment or licensure of an employee, including:

1. The dates of commencement and end of employment in the school district;
2. Whether the job performance was rated excellent, good, satisfactory, needs improvement or unsatisfactory in evaluations during the last two years of employment, or any like rating of performance;
3. Any statements in the employee file regarding professional conduct;
4. Any reasons stated for termination of employment or probation; and
5. Any statements regarding sexual harassment or conduct that may be criminal in nature if charges were actually filed.

[Utah Code § 53E-6-402 \(2018\)](#)

Letters of Recommendation—

The Superintendent or a school principal having had administrative duties in relation to a former employee may provide a “letter of recommendation” for use by a former employee which assesses the job performance and professional conduct of the former employee.

Hiring Preference of Veterans and Veterans' Spouses

Hiring of Veterans and Veterans' Spouses—

For purposes of this Policy a disabled veteran shall mean an individual who served duty in the armed forces and received an honorable release therefrom and who has a presently existing service-connected disability or is receiving compensation, disability retirement compensation, disability retirement benefits or a pension because of a public statute administered by the Federal Department of Veterans Affairs or military department.

For purposes of this policy “preference eligibility” shall be granted to any individual who has served on active duty in the armed forces for at least 180 days and who has received an honorable discharge therefrom, any disabled veteran, the unmarried widow or widower of a veteran or a retired member of the armed forces.

For purposes of this policy “veteran” means the same as that term is defined in [Utah Code § 68-3-12.5](#).

[Utah Code § 71-10-1 \(2016\)](#)
[Utah Code § 68-3-12.5 \(2019\)](#)

Veterans Preference—

When considering candidates for employment in the District, the District shall grant a veteran’s preference to each preference eligible veteran or preference eligible spouse. The Personnel Officer of the District shall add to the score of a preference eligible person who receives a passing score on an examination, or any rating or ranking mechanism used in selecting individuals for employment in the District the following:

1. Five percent (5%) of the total possible score if the person is a veteran;
2. Ten percent (10%) of the total possible score if the person is a disabled Veteran or a purple heart recipient; or,
3. If the candidate is an eligible spouse, widow or widower, the same percentage increase that the qualifying veteran would have been entitled to.

A preference eligible person who applies for a position that does not require an examination shall be given preference in interviewing and hiring for the position. If all other circumstances relevant to employment are equal among candidates, then a preference shall be given to the veteran applying for a position with the District.

[Utah Code § 71-10-2 \(2018\)](#)

Grievances Regarding Abusive Conduct

Purpose—

The purpose of this policy is to provide employees an orderly process for the resolution of grievances regarding abusive conduct by students or parents, as required by statute.

[Utah Code § 53G-9-605\(3\)\(f\) \(2019\)](#)

Definition of abusive conduct—

“Abusive conduct” means verbal, nonverbal, or physical conduct of a parent or student directed toward a school employee that, based on its severity, nature, and frequency of occurrence, a reasonable person would determine is intended to cause intimidation, humiliation, or unwarranted distress. A single act does not constitute abusive conduct.

[Utah Code § 53G-9-601\(1\) \(2019\)](#)

Grievance process—

An employee who has experienced abusive conduct by a student or parent may present a grievance regarding such conduct. The grievance shall be in writing, shall specify the particular conduct complained of, shall identify the student(s) and parent(s) engaging in the abusive conduct, and shall specify the employee’s proposed resolution of the grievance. The grievance shall be delivered to the school principal or the principal’s designee.

Upon receipt of the grievance, the principal or designee shall investigate the grievance, including obtaining information regarding the allegations from the student and the student’s parent(s). The principal or designee shall determine what relief, if any, may be appropriate to provide to the employee and shall provide such relief. The principal or designee may, if appropriate, provide an opportunity to the student or parent to respond regarding the employee’s proposed resolution. The principal or designee shall also, if the student has not previously been disciplined for the alleged abusive conduct, consider whether disciplinary action should be taken against the student. Any such disciplinary action shall be handled separately from the grievance and according to the student discipline policies.

If the employee is dissatisfied with the decision of the principal or designee regarding the grievance, the employee may implement a grievance under the District’s general grievance policy, Policy DHC, Redress of Grievances.

[Utah Admin. Rules R277-613-5\(7\) \(July 9, 2018\)](#)

[Utah Admin. Rules R277-613-7\(2\) \(July 9, 2018\)](#)

Time Limitation—

To be considered under this policy, a grievance regarding abusive conduct must be presented no later than 30 days after the latest incident of conduct complained of.

Employee Acceptable Use of District Electronic Devices

Purpose—

District electronic devices shall be used to support the educational and business requirements of the District. District electronic devices shall be used in compliance with all federal, state, and local laws and regulations, and in a cost-effective and ethical manner. This policy also applies to usage of private electronic devices by District employees to the extent used for District business. Failure to comply with this policy may result in suspension of the privilege of using a District electronic device, disciplinary action, or both.

Definitions—

1. “Electronic device” means a device that is used for audio, video, or text communication or any other type of computer or computer-like instrument Including:
 - a. A smart phone;
 - b. A smart or electronic watch;
 - c. A tablet; or
 - d. A virtual reality device.
2. “District electronic device” means an electronic device which is identified as being owned, provided, issued or lent by the District to an employee or student.

Utah Admin. Rules R277-495-2(2), (6) (April 8, 2019)

Eligible Users—

District electronic devices are to be used only by District employees. All employees requiring the use of a District electronic device shall read this policy and sign the declaration of having done so which is Exhibit 1 to this policy.

Acceptable Use—

District electronic devices, or any electronic device primarily used to conduct District business, must be used in accordance with the following standards, in addition to those set out in Policy DMA:

1. District electronic devices are to be used only for District business. Personal use of these devices is prohibited except in emergency situations or with pre-approval from the superintendent or school principal or designee. In the event personal calls are made or received on a District electronic device, including personal emergency calls, the employee must reimburse the District for all costs incurred.

2. District electronic devices are valuable and should be handled with care. Loss, theft, or damage to a District electronic device must be reported immediately to the user's supervisor. If loss, theft, or damage occurs as a result of employee negligence, the employee to whom the device is assigned will be responsible for reimbursing the District for repair or replacement costs.
3. District electronic devices are to be used in an ethical and responsible manner. No employee is to use a District electronic device for the purpose of illegal transactions, harassment, obscene or offensive behavior, to access or create inappropriate matter, for unauthorized access to an electronic network or files or another electronic device (hacking or similar unlawful behavior) or other violations of District policies or federal, state, or local laws, regardless of whether the device is located on District property when the misuse occurs or is located elsewhere.

Utah Admin. Rules R277-495-4(1)(b), (f), (3)(a), (4)(a) (April 8, 2019)

4. If the employee assigned to use the District electronic device does not return the device and/or related equipment when requested, the employee will be required to reimburse the District for the purchase price of the device and/or related equipment.
5. Employees have no expectation of privacy in using District electronic devices. Such devices and all information contained on them may be inspected or searched at any time, either directly or remotely. Employees are prohibited from operating District devices in such a way as to conceal the use which has been made of the device, nor may employees install or permit installation of software or other means to accomplish the same purpose. Employees should be aware that a personal electronic device which is used to conduct District business may become subject to public records requests or other legally required disclosure to the extent of such use.
6. District electronic devices should be used judiciously during instructional time or at school-sponsored programs, meetings, in-services, conferences with parents or guardians, or any other time where there would be a reasonable expectation of quiet attentiveness.
7. District electronic devices are to be used in a safe manner. Employees should not use these devices while operating a non-District motor vehicle except to the extent permitted by governing motor vehicle or other laws. (General restrictions on use of electronic devices while operating District vehicles are set out in Policy DMA and specific restrictions applicable to school buses are set out in Policy CJDG.)

Misuse of District Electronic Device—

An employee who is issued or provided a District electronic device remains at all times responsible for that device. The employee will be held responsible for use or misuse of the device by the employee or by anyone else, except for uses

occurring after the employee has given the District notice that the device has been lost or stolen. Consequences of misusing a District electronic device may include adverse employment action up to and including termination from employment.

Utah Admin. Rules R277-495-4(3)(b) (April 8, 2019)

Responsibility for Device Cancellation Charges—

If an employee misuses a District electronic device or leaves District employment, the employee may be responsible for fees or charges associated with cancellation of the service contract.

If the Superintendent or designee determines that the employee no longer needs a District electronic device to perform the employee's job responsibilities, any fees or charges associated with cancellation of the service contract shall be the responsibility of the District.

Policy Exhibit #1

Employee Declaration—

I, _____, have read and understood Policy DMB, Employee Acceptable Use of District Electronic Devices, and agree to adhere to the rules outlined therein.

Employee signature

Date

Instructional Goals, Objectives, and Evaluation: *Adoption and Purpose*

K-12 Curriculum—

The District shall provide a well-balanced curriculum in accordance with state law and State Board rules. Effective instruction shall be delivered to all enrolled students and instruction provided in the essential elements of each subject at appropriate grade levels. The essential elements represent the core knowledge, skills, and competencies all students should learn to be effective and productive members of society. The District may add elements at its discretion but shall not delete or omit instruction in the essential elements.

Adoption of Instructional Materials—

The Board shall adopt instructional materials in an open and regular meeting of the School Board for which notice is given to parents and guardians of students. Public comment shall be taken by the Board of Education related to curriculum.

Report to State Board of Education—

The Board of Education shall make a written report to the State Board of Education which states the action taken and specifically identifies the curriculum materials adopted by the Board of Education.

Improvement of Instructional Program in General—

The Board shall annually review data, including statewide assessment results and evaluations, regarding student progress in the essential curriculum elements and other pertinent information and identify areas of needed improvement. Based upon the findings of the review, the District shall make necessary adjustments in instructional programs. The District shall provide a professional development program that provides teachers, principals, and other professional staff with the training required to successfully establish and maintain statewide assessments.

[Utah Code § 53E-4-311\(3\) \(2019\)](#)

Term of Instruction: School Year

Length of school year—

The schools of the District shall be in operation for at least 180 instructional days and at least 990 instructional hours during each school year, except as follows:

1. Grade 1 must have a minimum of 810 hours and 180 days.
2. The Board may reallocate up to 32 instructional hours or 4 school days for teacher preparation time or professional development by a two-thirds majority vote of the Board in a properly noticed and held public meeting. If a reallocation is made, parents and guardians shall be notified of the school calendar at least 90 days before the beginning of the school year.

[Utah Admin. Rules R277-419-4\(1\) \(October 16, 2018\)](#)

[Utah Admin. Rules R277-419-6\(6\) \(October 16, 2018\)](#)

[Utah Code § 53F-2-102\(4\)\(d\) \(2019\)](#)

The required days and hours of instruction may be provided at any time during the school year as determined by the Board. The Board will approve school calendars providing for instructional time and days in an open meeting.

[Utah Admin. Rules R277-419-4\(2\) \(October 16, 2018\)](#)

[Utah Admin. Rules R277-419-11\(4\)\(h\) \(October 16, 2018\)](#)

If a school is using a modified 45-day/15-day year-round schedule initiated prior to July 1, 1995, it is considered to be in compliance with State Board of Education regulations if the school's schedule includes a minimum of 990 hours of instructional time in a minimum of 172 days.

[Utah Admin. Rules R277-419-11\(2\) \(October 16, 2018\)](#)

Semester basis—

The District shall operate on a quarter or semester basis and shall adhere to the requirements of the appropriate curriculum prepared by the State Board of Education.

Beginning date—

Student attendance for the first semester of the regular school term shall be established by the Board pursuant to a calendar adopted annually.

Emergency/Activity days—

The annual school calendar adopted by the Board shall include exigency time for closures for emergencies, activities, or extreme weather conditions. If school is closed for these or any other reason, the instructional time missed shall be made up under the exigency time so that the minimum school program instructional requirements are met.

[Utah Admin. Rules R277-419-4\(3\)\(a\) \(October 16, 2018\)](#)

Parent-teacher and Student plan conferences—

With Board approval, schools may conduct parent-teacher and student Plan for College and Career Readiness conferences during the day and the time for those conferences may be counted as instructional time up to the equivalent of three full school days or 16.5 hours during a school year.

[Utah Admin. Rules R277-419-4\(6\)\(c\) \(October 16, 2018\)](#)

Kindergarten assessment—

The Board may designate up to 12 instructional days at either or both the beginning or end of the school year for assessment of students entering or completing kindergarten. Assessments shall be conducted by qualified school employees. The assessment time per student must be adequate to justify the amount of instructional time used for assessment. Such action must be taken in a properly noticed public meeting and the parents or guardians of these students shall be given notice and an explanation of the assessment well in advance of the assessment period.

[Utah Admin. Rules R277-419-4\(6\)\(e\), \(f\) \(October 16, 2018\)](#)

Term of Instruction: School Day

Length and Schedule—

Schools shall be in session for not less than 6 hours each instructional day (4 hours on Fridays), including intermissions and recesses, of which not less than 4 hours shall be devoted to instruction. Kindergarten sessions shall have at least 2 hours per instructional day of instructional time.

[Utah Admin. Rules R277-419-2\(31\) \(October 16, 2018\)](#)

Exceptions for Students With Compelling Circumstances—

In the Board's discretion, the length of the time an individual student is required to be in school on instructional days may be varied for students with compelling circumstances. Such variance will be established on an individual basis according to the student's IEP or Plan for College and Career Readiness.

[Utah Admin. Rules R277-419-11\(1\) \(October 16, 2018\)](#)

Curriculum: *American Sign Language*

American Sign Language shall be accorded equal status with other linguistic systems in the District. The District shall comply with all State Board of Education policies and procedures regarding the teaching of American Sign Language in the District.

A student may count credit received for completion of a course in American Sign Language toward the satisfaction of a foreign language graduation requirement.

[Utah Code § 53G-10-303 \(2019\)](#)

Curriculum: *Religious Neutrality*

Constitutional Freedom in Public Schools—

Any school in the District, in accordance with State Board of Education policy, may undertake any instructional activity, performance or display which includes examination of or presentations about religion, political or religious thought or expression, or the influence thereof on music, art, literature, law, politics, history or any other element of the curriculum, including the comparative study of religions, provided it is designed to achieve secular educational objectives included within the context of a course or activity and conducted in accordance with applicable rules or policies of this District.

[Utah Code § 53G-10-202\(1\) \(2019\)](#)

No aspect of cultural heritage, political theory, moral theory, or societal value shall be either included within or excluded from school curricula for the primary reason that it affirms, ignores, or denies religious belief, religious doctrine, a religious sect, or the existence of a spiritual realm or supreme being.

[Utah Code § 53G-10-202\(2\) \(2019\)](#)

Religious Neutrality—

School officials and employees may not use their positions to endorse, promote, or disparage a particular religious, denominational, sectarian, agnostic, or atheistic belief or viewpoint. District schools may not sponsor prayer or religious devotionals.

[Utah Code § 53G-10-202\(3\), \(4\) \(2019\)](#)

Participation Waivers—

If a parent of a student, or if a secondary student, determines that the student's participation in a portion of the curriculum or in an activity would require the student to affirm or deny a religious belief or right of conscience or engage or refrain from engaging in a practice forbidden or required in the exercise of a religious right or right of conscience, the parent or student may request either (1) a waiver of the requirement to participate or (2) a reasonable alternative that requires reasonably equivalent performance by the student of the secular objectives of the curriculum or activity in question.

If a student makes a request under the above paragraph for a waiver or a reasonable alternative, the school administration shall promptly notify the student's parent that such a request has been made, including the substantive nature of the portion of the curriculum or activity for which the student requests a waiver or alternative.

The Principal, in consultation with the student's teacher, and after consulting with the student and the student's parents, shall notify the student and the student's parent of the Principal's decision. The school may elect one of the following options:

1. To waive the participation requirement;
2. To provide a reasonable alternative to the requirement; or,
3. To notify the requesting party that the participation is required.

If the school determines that participation is required, the school shall ensure that any limitation on student expression, practice or conduct shall be by the least restrictive means necessary to satisfy the school's interest in fulfilling curriculum objectives, or that the limitation satisfies another specifically identified compelling governmental interest.

[Utah Code § 53G-10-205 \(2019\)](#)
[Utah Code § 53G-10-203\(3\) \(2018\)](#)

Expressions of Belief

Expression of personal beliefs by a student participating in school-directed curricula or activities may not be prohibited or penalized unless the expression unreasonably interferes with order or discipline, threatens the well-being of persons or property, or violates concepts of civility or propriety appropriate to the school setting.

[Utah Code § 53G-10-203\(1\) \(2018\)](#)

Expressions of Belief During Discretionary Time

Free expression of voluntary religious practice or freedom of speech by students during discretionary time, (non-instructional time during which a student is free to pursue personal interests), shall not be denied unless:

1. The conduct unreasonably interferes with the ability of school officials to maintain order and discipline;
2. Unreasonably endangers persons or property; or,
3. Violates concepts of civility or propriety appropriate to the school setting.

Any limitation under this section on student, expression, practice, or conduct shall be by the least restrictive means necessary to satisfy the school's interests in fulfilling curriculum objectives or to satisfy another specifically identified compelling governmental interest.

[Utah Code § 53G-10-203 \(2018\)](#)

Curriculum: *American Heritage*

American heritage in the curriculum—

Classes, including American History, in which the subject matter is relevant, shall include thorough study of the:

1. Declaration of Independence;
2. United States Constitution;
3. National Motto;
4. Pledge of Allegiance;
5. National Anthem;
6. Mayflower Compact;
7. writings, speeches, documents, and proclamations of the Founders and the Presidents of the United States;
8. organic documents from the pre-Colonial, Colonial, Revolutionary, Federalist and post Federalist eras;
9. United States Supreme Court decisions; and,
10. Acts of the United States Congress, including the published text of the Congressional Record; and,
11. United States treaties.

Instruction in American history and government shall include study of forms of government (such as a republic, a pure democracy, a monarchy, and an oligarchy), political philosophies (such as socialism, individualism, and free market capitalism), and the United States' form of government (a compound constitutional republic).

[Utah Code § 53G-10-302\(3\) \(2019\)](#)

Civics Graduation Requirement—

Each student must pass a basic civics test as a condition for graduation from high school unless the student qualifies for an alternate assessment. A “basic civics test” means a test that includes 50 of the 100 questions on the civics test form used by the United States Citizenship and Immigration Services. A passing score is at least 35 out of 50 questions answered correctly. The student may take the test as many times as needed to pass the test.

A student qualifies to take an alternate assessment if the student is within six months of graduation or if the student has a disability and the alternate assessment is consistent with the student's IEP.

The alternate assessment shall be given in the same manner as the examination given to an unnaturalized citizen and according to [8 CFR § 312.2](#). (However, the District may modify the manner of administration for a student with a disability in accordance with the student's IEP.)

[Utah Code § 53E-4-205 \(2019\)](#)

[Utah Admin. Rules R277-700-8 \(March 14, 2018\)](#)

[8 CFR § 312.2](#)

Posting American heritage documents—

Schools may post copies of American historical documents or historically important excerpts from these documents in school classrooms and common areas as appropriate. If a school decides to post an excerpt from a particular document, the portions omitted should not be deleted for the purpose of censoring religious or cultural content.

[Utah Code § 53G-10-302\(4\), \(5\) \(2019\)](#)

Display of the National Motto—

The national motto of the United States, which is declared by federal statute ([36 U.S.C. § 302](#)) to be "In God we Trust," shall be displayed in one or more prominent places within each school building in the District, as provided for in Utah Code § 53G-10-302.

[Utah Code § 53G-10-302\(6\) \(2019\)](#)

Pledge of Allegiance—

The pledge of allegiance to the flag shall be recited once at the beginning of each day in each public school classroom in the state and, led by a student in the classroom, as assigned by the classroom teacher on a rotating basis.

Each student shall be informed by posting a notice in a conspicuous place that the student has the right not to participate in reciting the pledge.

A student shall be excused from reciting the pledge upon written request from the student's parent.

At least once a year, students shall be instructed that participation in the pledge of allegiance is voluntary and not compulsory; and not only is it acceptable for someone to choose not to participate in the pledge of allegiance for religious or other reasons, but students should show respect for any student who chooses not to participate.

A public school teacher shall strive to maintain an atmosphere among students in the classroom that is consistent with the principles described above.

[Utah Code § 53G-10-304 \(2019\)](#)

Special Programs: *Education of Youth in Custody*

Contracts with the State to provide education for youth in custody—

The District may contract with the State Board of Education to provide for education of persons who are either 21 years or younger or are students with disabilities entitled to a free, appropriate public education and who are receiving services from the Department of Human Services or an agency of a Native American tribe or who are being held in a juvenile detention center. The responsibilities of the District, the State Board of Education, and other local service providers regarding serving youth in custody in the District shall be established by the contract. The District may subcontract with local non-district educational service providers for the provision of educational services.

[Utah Code § 53E-3-503\(1\), \(3\) \(2019\)](#)
[Utah Admin. Rules R277-709-4\(1\) \(April 9, 2018\)](#)

Youth in custody SEOP/Plan for College and Career Readiness—

Each student who is a youth in custody shall have a written SEOP/plan for college and career readiness defining the student's academic achievement, which shall specify known in-school and extra-school factors which may affect the student's school performance. This plan shall be annually reviewed by the student, the student's parent or guardian, and school staff.

[Utah Admin. Rules R277-709-3\(1\), \(2\) \(April 9, 2018\)](#)

Evaluation of youth in custody—

When a student enters a District youth in custody program, the District shall obtain the student's evaluation records and, if those records are not current, conduct the evaluation as quickly as possible to avoid unnecessary delay in developing a student's education program. The District has the responsibility for conducting IDEA child find activities for students in a District youth in custody program.

[Utah Admin. Rules R277-709-3\(3\), \(4\) \(April 9, 2018\)](#)

Education programs for youth in custody—

An SEOP/plan for college and career readiness and, as appropriate, an Individualized Education Plan (IEP) shall be developed for youth in custody students based upon the results of the student's evaluation. This plan shall be developed in cooperation with appropriate representatives of other service agencies working with the student, shall specify the responsibilities of each agency towards the student and shall be signed by the representatives of each agency. The plan shall be reviewed and updated at least once each year or immediately following the student's transfer from one program to another, whichever is sooner.

[Utah Admin. Rules R277-709-3\(5\) \(April 9, 2018\)](#)

The District shall provide the student with an education program which conforms as closely as possible to the student's education plan. Educational services shall be provided in the least restrictive environment appropriate for the student's behavior and educational performance. Youth in custody who do not require special services beyond those which would be available to them were they not in custody shall be considered part of the District's regular enrollment and treated accordingly.

Youth in custody shall not be assigned to or remain in restrictive or non-mainstream programs simply because of their custodial status, their past behavior, or the inappropriate behavior of other students.

Educational services shall be sufficiently coordinated with non-custody programs to enable youth in custody to continue their education with minimal disruption following discharge from custody.

[Utah Admin. Rules R277-709-3\(7\), \(9\), \(12\) \(2018\)](#)

Enrollment and transfers of youth in custody—

Youth in custody receiving educational services by or through the District are students of the District. The District may not establish the District as a student's alternative district of residency under Policy FBA primarily for the student to receive services in a state-funded youth in custody program.

[Utah Admin. Rules R277-709-4\(5\), \(6\) \(April 9, 2018\)](#)

Youth in custody shall be admitted to classes within five school days following arrival at a new residential placement. If the student's evaluation and education plan development cannot be completed within five school days, the student shall be enrolled temporarily based upon the best information available. The student's temporary schedule may be modified to meet the student's needs after the evaluation and planning process are complete.

[Utah Admin. Rules R277-709-3\(13\) \(April 9, 2018\)](#)

When a youth in custody student is released from custody or transferred to another program, the sending program shall bring all available school records up to date and forward them to the receiving program consistent with Policy FBA and [Utah Code § 53G-6-604](#).

[Utah Admin. Rules R277-709-3\(14\) \(April 9, 2018\)](#)

Records of youth in custody students—

All information maintained regarding a youth in custody student, regardless of the source of the information, is an educational record for purposes of the Family Educational Rights and Privacy Act and are considered confidential student records. (See Policy FE.) School records which refer to custodial status, juvenile court records, and related matters shall be kept separate from permanent school records, but are nonetheless educational records if retained by the school or District. Members of the interagency team which design and oversee the student's education

plan shall have access, through team member representatives of the participating agencies, to relevant records of the various agencies. However, the records and information obtained from those records remain the property of the supplying agency and shall not be transferred or shared with other persons or agencies without the permission of the supplying agency.

[Utah Admin. Rules R277-709-10 \(April 9, 2018\)](#)

Credit, transcripts, and diplomas for youth in custody students—

Credit earned in accredited youth in custody programs shall be accepted at face value by the District.

[Utah Admin. Rules R277-709-3\(11\) \(April 9, 2018\)](#)

Transcripts and diplomas prepared for youth in custody students shall be issued in the name of the District or a school in the District which also serves non-custodial youth and shall not refer in any way to custodial status of the student.

[Utah Admin. Rules R277-709-10\(1\) \(April 9, 2018\)](#)

Interagency advisory council—

If the District has contracted to provide services for youth in custody, the District shall establish a local interagency advisory council to advise member agencies concerning coordination of youth in custody programs. This council shall include:

1. A representative of the Division of Child and Family Services;
2. A representative of the Division of Juvenile Justice Services;
3. Directors of agencies located in the District such as detention centers, secure lockup facilities, observation and assessment units, and the Utah State Hospital;
4. A representative of community-based alternative programs for custodial juveniles; and
5. A representative of the District.

The council shall adopt bylaws for its operation and shall meet at least quarterly.

[Utah Code § 53E-3-503\(7\) \(2018\)](#)

[Utah Admin. Rules R277-709-12 \(April 9, 2018\)](#)

Special Programs: *Special Education*

Provision of Special Education—

Eligible students with disabilities shall enjoy the right to a free appropriate public education, which may include instruction in the regular classroom, instruction through special teaching, or instruction through approved contracts. The District shall be responsible for providing educational and related services to eligible students in the least restrictive environment. Students with disabilities shall have the opportunity to participate in educational programs and activities with students without disabilities. To be eligible for special education services a student must have been determined to have one or more of the disabilities listed in federal regulations or in state law.

[Utah Code § 53E-7-202 \(2019\)](#)

Definition of Students With Disabilities—

“Students with disabilities” means students between the ages of 3 and 22, inclusive, with educational disabilities as established by federal and state regulations (orthopedic impairment or other physical impairment, hearing impaired, visually impaired, intellectually disabled, emotionally disturbed, specific learning disabled, speech/language disabled, developmentally delayed, autistic, or multiply disabled).

[Utah Code § 53E-7-201\(1\), \(5\) \(2019\)](#)

Students Turning 22 During School Session—

When a student with a disability turns 22 years old during the school year, and the student has not graduated from high school with a regular diploma, the student’s entitlement to services is extended to the end of the school year.

[Utah Code § 53E-7-201\(5\)\(b\) \(2019\)](#)

Child Identification—

The District shall maintain a system for identifying children with disabilities who are in need of special education that includes a system of public awareness to inform the public annually of educational opportunities available to those with disabilities.

Parental Participation In Special Education Committee—

The District shall maintain documentation to indicate the extent of parent participation in the student’s Individual Education Plan (“IEP”) development and parent agreement or disagreement with the IEP.

If the parent is unavailable or refuses to cooperate in an IEP meeting, the District may proceed in its responsibilities for the student’s education after the avenues in federal regulations have been exhausted. Efforts to contact or include

the parent shall be documented. If the parent refuses to consent to initiation of formal evaluation procedures or initial special education placement, the District may pursue the courses of action available in state and federal statutes and regulations.

Surrogate Parents—

The District shall determine when surrogate parents are to be assigned and provide for their assignment in accordance with the criteria in federal regulations.

Parental Notice—

Whenever, under federal rules, written notice to parents within a reasonable time is required, "reasonable time" shall be defined as at least five school days unless otherwise established by federal or state law. The parent may agree to waive the five-school-day notice period.

Individual Education Plan ("IEP")—

The IEP developed for each student shall include all the elements required by state and federal regulations and shall be completed and in place in the time required by federal and state law and regulations. Signatures of the participants present and an indication of agreement or disagreement with the decisions of the committee shall be a part of the IEP.

Least Restrictive Environment—

To the greatest extent appropriate for the individual student, students with disabilities shall:

1. Remain in the regular education program with special education support services, supplementary aides, or other special arrangements, if needed.
2. Be educated to the maximum extent appropriate with students who do not have disabilities.
3. Be provided opportunities to participate in school activities on the same basis as students without disabilities.
4. Be offered an opportunity for interaction with students without disabilities on a regular basis.

Instructional Day—

An instructional day commensurate with that of students without disabilities shall be available to students with disabilities.

Utah School For The Blind And School For The Deaf—

Prior to consideration of the student's educational placement for special education services, the District shall inform each parent of a visually or auditorially handicapped student that a representative from the Utah School for the Deaf or Utah School for the Blind can assist in developing the student's IEP and make recommendations for placement.

Students in Utah State Department of Social Service Facilities—

If a Utah Department of Social Services approved residential care and treatment facility that does not have an education program is located within the District's boundaries, the District may contract to provide special education to eligible students with disabilities residing in the facility.

Planning and Evaluation—

The District's efforts to continuously improve its programs and services in accordance with accreditation requirements shall include elements of special education. The District shall evaluate the effectiveness of its special education program as part of the evaluation information maintained by the District and reported to the public.

Special Programs: Health Care Occupation Programs

Notice of clinical experience component—

Prior to a student registering in any health care occupation program offered by or through District schools which includes a clinical experience segment, the student's parent shall be given written notice that the program includes a clinical experience segment in which the student will observe and perform specific health care procedures which may include personal care, patient bathing, and bathroom assistance. A similar notice shall also be provided to the student's parent before the student participates in the clinical experience segment.

[Utah Code § 53E-3-507\(5\) \(2019\)](#)

Written Consent to Student Participation in Clinical Experience—

Prior to a student's registering in or participating in a health care occupation program which includes a clinical experience segment, the student's parent must have provided specific written consent to the student's registration and participation in the clinical experience. This written consent shall specifically state that the student will observe and perform specific health care procedures which may include personal care, patient bathing, and bathroom assistance.

[Utah Code § 53E-3-507\(5\) \(2019\)](#)

Instructional Resources: *Purchase of Primary Instructional Materials*

Independent Core Curriculum Alignment Analysis Required—

Before the District or any school within the District may purchase any primary instructional materials, the proposed materials provider must have contracted with an independent third party to evaluate and map the alignment of the primary instructional materials with the State core standards for Utah public schools, and a detailed summary of that evaluation must have been made available for use by teachers and the general public on a public website at no charge. The cost of satisfying this requirement must be paid by the proposed materials provider, and the materials provider may not perform the evaluation, summary, or web-site publication of the evaluation.

[Utah Code § 53E-4-408\(1\), \(2\) \(2019\)](#)

Requirements May Not Be Performed By the Board or the District—

Neither the Board of Education nor the District may perform the evaluation, summary, or website publication of the evaluation.

[Utah Code § 53E-4-408\(2\) \(2019\)](#)

Grading: *Progress Reports to Parents*

Parent-Teacher Conferences—

A teacher shall schedule one or more conference(s) with the parent(s) of a student if the student is not maintaining passing grades or achieving the expected level of performance, presents some other problem to the teacher or in any other case the teacher considers necessary.

Individualized Student Achievement Report—

The Utah State Board of Education shall develop an Individualized Student Achievement report which includes information on the student's level of proficiency as measured by a statewide assessment; and a comparison of the student's academic growth target and actual academic growth as measured by a statewide assessment. The District shall distribute the Individualized Student Achievement Report to the parent of the student to whom the report applies.

[Utah Code § 53E-5-211\(3\) \(2019\)](#)

Guidance: ***Individual Learning Plan/Plan for College and Career Readiness***

Definitions

Plan for College and Career Readiness—

"Plan for College and Career Readiness" means a plan developed by a student and the student's parent, in consultation with school counselors, teachers, and administrators that:

1. is initiated at the beginning of grade 7;
2. identifies a student's skills and objectives;
3. maps out a strategy to guide a student's course selection; and
4. links a student to post-secondary options, including higher education and careers.

[Utah Code § 53E-2-304\(2\)\(b\)\(i\) \(2019\)](#)

School manager—

The Principal or a member of the faculty of the school appointed to that position by the Principal shall be the School Manager.

Individual Learning Plan file—

An Individual Learning Plan ("ILP") means a personalized student education plan. The ILP file shall be a separate file maintained by the school for each student which shall include the ILP and supporting documents. It may contain a separate division for each school year, but ILP records for prior years at that school shall be available to participants in the ILP process. It should include a copy of the registration of the student for each school term showing the classes for which the student has registered, the names of teachers of the classes and telephone numbers at which participants in the ILP process may reach the teachers of each class, and each report card issued by the school, and names, addresses and telephone numbers of all the participants in the ILP process.

Small group conference—

Small-group Conference is a meeting at which students, parents or guardians, and guidance counselors and teachers are invited to attend and the number of students invited does not exceed five.

ILP participation—

The Participants in the ILP process are, with respect to a student, the student, the student's parent or guardian and the teacher, guidance counselor or other

member of school personnel who has the assignment of participating in the preparation or maintenance of that student's ILP.

Policy

Background—

The Legislature has required the District to establish policies, in consultation with school personnel, parents, and school community councils or similar entities to provide for the effective implementation of an ILP for each student at the school site. The Board has consulted with its personnel, with parents, and with school community councils or like entities to the extent that such entities operate within the district and hereby adopts the following policies.

ILP conferences—

Each school shall offer its students at least one ILP conference per year at which the ILP of the child may be established and reviewed jointly by the teacher, parent or guardian, and student. This conference may be at the time usually set aside for parent-teacher conferences.

Small group conferences—

Each school may also, as it is deemed appropriate, schedule small group conferences for classes or categories of students.

Additional parent conferences—

A parent may also request conferences with school personnel in addition to ILP or Plan for College and Career Readiness conferences established by District policy.

Template ILP—

The school may adopt a template ILP which sets forth the minimum standard school program and general guidelines required of all students. This template shall be supplemented by the teacher, parent or guardian and student. From grades 9-12 it is the responsibility of the student to prepare the ILP, in consultation with a school counselor or teacher and with the student's parent or guardian.

Purpose of the ILP—

The purpose of the ILP is not to provide a binding agreement between the student and the student's parent or guardian and the school, but rather to express the needs and aspirations of the student, to mobilize the resources of the school to help the student reach the objectives required by the minimum school program and by the ILP and to set forth objectives desirable for the benefit of the student. Therefore, the ILP may include objectives which are beyond the means or resources of the school. With the objectives stated in the ILP should be included activities and means helpful for implementing the objectives, which may include (1) programs available at school and (2) resources and activities not available through school but

which must be provided independently by parents and guardians, or by students, or from other sources beside those of the school.

Guidelines and expectations—

In addition to the minimum standard school program and guidelines expected of all students, each ILP shall include information gathered for the purpose of recognizing the strengths and achievements of the student and shall include a record of the student's progress toward the objectives of the ILP. This information may be collected in narrative or journal form, or in the form of records of scores on tests and grades earned in classes, or in any other form which is found to be useful, and shall be available to all the participants in the ILP process upon reasonable notice. A member of the school staff, whether teacher, guidance counselor, or administrator, who is charged with participating in the ILP process for a student shall become acquainted with the student well enough to participate effectively in that process and shall exert his or her effort to recognize the students accomplishments and strengths, to assist in planning, monitoring and managing the education and career development of the student and to participate in an ongoing partnership with the student and parent or guardian, including attendance at ILP conferences.

Implementation of the ILP process—

Each school shall conduct training in the ILP process so that staff members participating in the process will have a repertoire of skills to deal with the problems that arise in the process of developing and implementation of the ILP. This training will be included in the in-service training program at the school. The school shall make available to its staff the inventory of working Plans for College and Career Readiness prepared by the State Board of Education. Requests for resources arising from the ILP process not readily identified by the participants in the offerings of the school shall be referred to the Principal, who will have responsibility to consider requests for resources, and who shall have responsibility to coordinate time, training and assignment of school personnel for such purposes, in consultation with the faculty of the school, and who shall have authority to decide whether the school has the means to make an effort to achieve the objective in question. It is expected that the ILP process may take time from other school activities which the Principal shall authorize in his or her discretion.

College and career preparation—

A participant in the ILP process may suggest occupational and post-secondary education objectives that may be incorporated into the ILP. An ILP which incorporates occupational and post-secondary education objectives (thus making it a Plan for College and Career Readiness) should be reviewed by a school staff member who has the assignment of assisting students with career or occupational preparation who should be added to the group of participants in the process of that ILP. Resources in the community, such as work/study programs, may be added to the ILP to assist with occupational objectives. Individual schools may enter into

partnerships with private business to obtain additional resources for technology programs intended to assist students in preparation for occupations.

Reporting—

The Legislature has required the District and each school to make an annual report to its patrons on its activities under [Utah Code § 53E-2-304\(4\)](#) which includes the ILP process. The reporting process shall involve participation from teachers, parents, and the community at large in determining how well the District or school is performing.

[Utah Code § 53E-2-304\(4\)\(a\) \(2019\)](#)

Privacy—

The ILP file is a private file and shall be made available only to participants in the ILP process without obtaining appropriate consents from students and their parents or guardians. Portions of confidential documents not usually disclosed to one or more of the participants in the ILP process may be included in the ILP file with the consent of school personnel charged with protecting the privacy of those affected by the document and after obtaining consents of other affected parties, if necessary.

It is not the Board's intention to waive any of its rules governing privacy in this connection. It is the Board's intention that the ILP file be as complete as possible without reference to other documents outside the file. The ILP file should therefore not contain any documents by reference from other school archives.

Graduation: Graduation Requirements

Diploma or Certificate of Completion—

The District will award a diploma or certificate of completion to students who complete the requirements as follows:

1. High School Diploma
 - a. Successful completion of the core curriculum and all state course requirements.
 - b. Successful completion of 36 credits.
2. Certificate of Completion
 - a. Completion of senior year;
 - b. Exiting or aging out of the school system; and
 - c. Have not met all state or District requirements for a diploma

[Utah Admin. Rules R277-705-4 \(February 28, 2018\)](#)

Adult education students will be awarded diplomas as set forth in Policy EHE.

Special Education Students—

Special education students shall satisfy high school completion or graduation criteria, consistent with state and federal law and the student's IEP. Such students may be awarded a certificate of completion or a diploma as set forth above, consistent with state and federal law and the student's IEP or Section 504 plan.

[Utah Admin. Rules R277-705-4 \(February 28, 2018\)](#)

A student with a significant cognitive disability may be awarded an alternate diploma if the student accesses grade-level Core standards through the Essential Elements, the student's IEP team makes graduation substitutions in the same content area from a list of alternative courses approved by the State Superintendent, and the student meets all graduation requirements prior to exiting school at or before age 22. An alternate diploma may not indicate that the recipient is a student with a disability. Notwithstanding the award of an alternate diploma, the District may still be obligated to provide FAPE to an eligible student in accordance with IDEA.

[Utah Admin. Rules R277-705-5 \(February 28, 2018\)](#)

Methods of Obtaining Credit—

Credits towards graduation may be obtained and recorded on the student's transcript by the following methods:

1. Successful completion of courses in a Wayne District School.

2. Successful completion of concurrent-enrollment college courses. The high school counselor, with the approval of the school principal, will determine the high school equivalency of college credit earned.
3. Satisfaction of coursework by demonstrated competency as judged by a district appointed independent arbitrator verifying competency of all state standards in the course where credit is sought. The requestor will pay for the cost of the arbitrator. Final acceptance will be by the school principal.
4. Successful completion of assessment tests in particular subject areas. The requestor will pay for the cost of the testing material and scoring of the test. To receive credit the test must indicate mastery of the material.
5. Successful completion of correspondence or electronic coursework offered by an accredited educational institution.
6. Transfer credits awarded to a student by a school or provider accredited by an accrediting entity adopted by the State Board of Education or by the Northwest Association of Accredited schools. Credits shall be accepted as issued by the school, without alteration.
7. Credit for home schooling work, if that is warranted, following review of work by Wayne School District. Parents must show compliance with 53G-6-204 and document student learning. The district may require student to be tested to prove competency in accordance with paragraph 3 and 4.
8. The students awarded credit will assign the credit based on their grade level cohort.

[Utah Admin. Rules R277-705-3 \(February 28, 2018\)](#)

[Utah Code § 53G-7-206 \(2019\)](#)

Notice of Credit Requirements—

Each school within the District shall provide to the parent(s) or legal guardian(s) of each student enrolling in the school specific and adequate notice of the District's requirements and limitations for awarding credit, including credits transferred from other schools or education providers and credits awarded from other sources under this policy.

[Utah Admin. Rules R277-705-3\(1\)\(b\) \(February 28, 2018\)](#)

Graduation: *Early Graduation Incentive*

Early Graduation—

A student who has completed all required courses or otherwise demonstrated mastery of required skills and competencies and has satisfied state and District graduation requirements may graduate at any time provided the following conditions are met:

1. the student has achieved an acceptable citizenship point average;
2. the student approves;
3. the parent approves;
4. the student has a current plan for college and career readiness on file at the student's high school; and
5. a school official who is authorized by the principal or director approves the early graduation.

[Utah Code § 53F-2-501\(1\) \(2019\)](#)

[Utah Admin. Rules R277-703-4\(2\) \(October 10, 2017\)](#)

Scholarships for Early Graduation—

The District shall aid the early graduating student to apply for a Centennial scholarship provided under Utah Code § 53F-2-501(3)(a). In consultation with the student's parent and school advisor, a student seeking a Centennial scholarship shall indicate to the principal the student's intent to complete early graduation at the beginning of the 9th grade year or as soon thereafter as the intent is known.

[Utah Code § 53F-2-501\(3\) \(2019\)](#)

[Utah Admin. Rules R277-703-4\(1\) \(October 10, 2017\)](#)

Employment Objectives: Nondiscrimination

General Nondiscrimination—

The District shall not, because of an individual's race; color; sex; pregnancy, childbirth or pregnancy-related conditions; age, if the individual is 40 years of age or older; religion; national origin; disability [or handicap](#); sexual orientation; or gender identity:

1. Discharge, demote, terminate, retaliate against, harass, or refuse to hire or to promote any otherwise qualified individual; or,
2. Discriminate against an otherwise qualified individual with respect to compensation or in terms, privileges, and conditions of employment.

[Utah Code § 34a-5-106\(1\)\(a\)\(i\) \(2016\)](#)

Otherwise Qualified—

An individual is not considered "otherwise qualified" unless the individual has the education; training; ability, with and without reasonable accommodation; moral character; integrity; disposition to work; adherence to reasonable rules and regulations; and other job-related qualifications required by the District for the particular job, job classification, or position.

[Utah Code § 34a-5-106\(1\)\(a\)\(ii\) \(2016\)](#)

Nursing Mothers in the Workplace—

The District may not refuse to hire, promote, discharge, demote, or terminate an individual, or may not retaliate against, harass, or discriminate in matters of compensation or in terms, privileges, and conditions of employment against an individual otherwise qualified because the individual breastfeeds or expresses milk in the workplace.

[Utah Code § 34-49-204 \(2015\)](#)

Title IX Coordinator—

The District shall designate at least one employee whose responsibilities shall include coordination of the District's efforts to comply with Title IX of the Education Amendments of 1972, as amended, and its implementing regulations. The District shall notify all employees of the name, office address, office telephone number, and email address of the employee(s) so designated.

[34 CFR § 106.8\(a\)](#)

Notification—

The notification may take the following form:

The District designates the following person to coordinate its efforts to comply with Title IX of the Education Amendments of 1972, as amended:

Name _____ Position _____

Office Address _____

Office Email _____ Telephone _____

Disability—

No otherwise qualified person with a disability shall, solely on the basis of disability, be subject to discrimination in employment in any of the District's operations so long as any part of its programs and activities receive federal financial assistance.

[29 U.S.C. § 794](#)

Definitions—

~~“Individual with a disability”~~ Handicapped person means any person who has a record of, is regarded as having, or has a physical or mental impairment that substantially limits one or more of life's major activities. A “qualified ~~individual with a disability~~ handicapped person” is a handicapped person ~~with a disability~~ who can perform the essential functions of the position in question, with or without reasonable accommodation. Employees or prospective employees have the responsibility of notifying the District personnel office of the need for reasonable accommodations on account of a disability.

[29 U.S.C. § 705\(20\)](#)

[34 CFR § 104.3](#)

“Has a record of such an impairment” means has a history of or has been misclassified as having a mental or physical impairment that substantially limits one or more major life activities.

“Regarded as having an impairment” means:

1. Has a physical or mental impairment that does not substantially limit major life activities but that is treated by the District as constituting such a limitation;
2. Has a physical or mental impairment that substantially limits major life activities only as a result of the attitudes of others towards such impairment; or
3. Has no physical or mental impairment but is treated by the District as having such an impairment.

“Physical or mental impairment” means:

4. Any physiological disorder or condition, cosmetic disfigurement or anatomical loss affecting one or more of the following body systems: neurological; musculoskeletal; special sense organs; respiratory,

including speech organs; cardiovascular; reproductive; digestive; genitourinary; ~~hermic~~ and lymphatic; skin; endocrine; or

5. Any mental or psychological disorder, such as ~~mental retardation~~ intellectual disability, organic brain syndrome, ~~emotional or mental retardation, organic brain syndrome~~, emotional or mental illness, and specific learning disabilities.

"Major life activities" means functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Exceptions—

The following are not included in the definition of an "individual with a disability:" or "handicapped person":

1. A person whose is currently using of alcohol or illegal drugs when the District is acting on the basis of that use.
- ~~1.2.~~ A person who is an alcoholic whose current use of alcohol prevents the person from performing the duties of the job in question or whose employment, by reason of such current alcohol abuse, would of job responsibilities or constitutes a direct threat to the property or safety of others.
- ~~2.3.~~ A person who has a currently contagious disease or infection and who therefore would constitute a direct threat to the health or safety of other individuals, or who therefore is unable to perform the duties of the job.

29 U.S.C. § 705(20)(C)(i), (iv), (D)

Section 504 Coordinator—

The District will designate at least one person to coordinate its efforts to comply with Section 504 of the Vocational Rehabilitation Act of 1973 and its implementing regulations.

Notification—

The District will take appropriate continuing steps to notify applicants and employees that it does not discriminate on the basis of disability in violation of Section 504 of the Vocational Rehabilitation Act of 1973 and its implementing regulations. The notification shall include identification of the designated coordinator, which may be in the following form:

The District designates the following person to coordinate its efforts to comply with Section 504 of the Vocational Rehabilitation Act of 1973:

Name _____ Position _____
Office Address _____
Office Email _____ Telephone _____

[34 CFR § 104.7\(a\)](#)

Residence—

The Board shall not require an employee to reside within the District as a condition of employment.

[Utah Code § 53G-4-408 \(2018\)](#)

Duty to Report—

If any employee of the District knows of or has reason to believe that another employee is being harassed at the workplace by others on the grounds of race; color; sex; pregnancy, childbirth or pregnancy-related conditions; age, if the individual is 40 years of age or older; religion; national origin; disability [or handicap](#); sexual orientation; or gender identity, then the employee must promptly report such harassment to the Board. The report shall be made confidentially and the Board shall maintain the confidence of any report of such harassment.

Penalties for Engaging in Harassment—

Within the discretion of the Board, any employee may be terminated for cause, suspended with or without pay or placed on probation for engaging in any form of harassment of another employee on the grounds of race; color; sex; pregnancy, childbirth or pregnancy-related conditions; age, if the individual is 40 years of age or older; religion; national origin; disability [or handicap](#); sexual orientation; or gender identity.

Baker v. Weyerhaeuser Co., 903 F.2d 1342 (10th Cir. 1990)

Employment: Licensure

Personnel Credentials General—

Personnel shall possess and maintain valid credentials, including required licensure and certification, before contracts are issued, duties are assigned, or payment is made from any source of funds. Any such failure will render a contract with the Board void.

Certified Employees General—

Unless an express exception exists under law or under the rules of the Utah State Board of Education, to be employed in the District in a capacity covered by the following license areas of concentration, a person shall hold a valid license issued by the Utah State Board of Education in the respective license areas of concentration:

1. Early Childhood ~~(K-3)~~;
 2. Elementary ~~(1-8)~~;
 - ~~3. Elementary (K-6)~~;
 - ~~4. Middle (5-9) (still valid, and issued before 1988)~~;
 - ~~5.3. Secondary (6-12)~~;
 - ~~6.4. Administrative/Supervisory (K-12)~~ Educational Leadership;
 - ~~7.5. Career and Technical Education or "CTE"~~;
 - ~~8.6. School Counselor~~;
 - ~~9.7. School Psychologist~~;
 - ~~10. School Social Worker~~;
 - ~~8. Special Education (K-12)~~;
 - ~~11. Deaf Education~~
 - ~~9. Preschool Special Education (Birth-Age 5)~~;
 - ~~12-10. Deaf Education~~;
 - ~~13. Communication Disorders~~;
 - ~~14-11. Speech-Language Pathologist~~;
 - ~~12. Speech-Language Technician~~;
 - ~~13. School Social Worker; and~~
 - ~~15-14. Communication Disorders.~~
- Utah Admin. Rules R277-502-2(5)(a) (November 7, 2017) ~~Utah Admin. Rules R277-301-2(6)(a) (December 10, 2018)~~

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~~Utah Admin. Rules R277-502-5(1) (May 8, 2018)~~ ~~Utah Admin. Rules R277-301-3(4)~~
~~(December 10, 2018)~~

Health Care Providers—

School health care providers, including physicians and nurses, shall maintain appropriate licensure from the State of Utah.

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Ethics Policy Regarding Private But Public Education-Related Activities

Definitions—

For purposes of this policy, the following definitions apply:

- “District employee” means a person who is employed on a full-time, part-time, or contract basis by the District.
- “Activity Sponsor” means a private or public individual or entity that employs an employee in any program in which public school students participate.
- “Extracurricular Activity” means an activity for students recognized or sanctioned by the school or District which may supplement or complement, but are not an official part of, the required program or regular curriculum.
- “Private but Public Education-Related Activities” means any type of activity for which a District employee receives compensation and the principal clients are students at the school where the employee works. Such activities include but are not limited to:
 - Tutoring;
 - Lessons;
 - Clinics;
 - Camps; or
 - Travel Opportunities.

[Utah Admin. Rules R277-107-12 \(August 26, 2015 July 9, 2018\)](#)

Field Code Changed

Prohibition upon Educator Participation in Private but Public Education-Related Activities—

A District employee who participates in a private but public education-related activity shall ensure that his or her participation in the activity is separate and distinguishable from the employee's public employment. In relation to a private but public education-related activity, the employee may not:

- a. Use education records, resources, or information obtained through employment with the District to promote the activity unless the records, resources, or information are readily available to the general public;
- b. Use school time to promote, discuss, or prepare for the activity;

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- c. State or imply to any person or entity that participation in a school sponsored program or extracurricular activity is conditioned in any way on participation in the activity.
- d. Give or withhold credit based on participation in the activity, including but not limited to clinics, camps, private programs or travel activities that are not equally and freely available to all students;
- e. Contact students at public schools except as provided for below.

[Utah Admin. Rules R277-107-43 \(August 26, 2015 July 9, 2018\)](#)

Field Code Changed

Activities an Educator May Engage In—

In relation to a private, but public related activity, an employee may:

- 1. Offer public education-related services, programs or activities to students provided that they are not advertised or promoted during school time and consistent with the policy.
- 2. Discuss the activity with students or parents, but only outside of the classroom and the regular school day.
- 3. Use student directories or online resources which are available to the general public to identify prospective clients.
- 4. Use student or school publications in which commercial advertising is allowed to advertise and promote the activity.

[Utah Admin. Rules R277-107-34\(45\) \(August 26, 2015 July 9, 2018\)](#)

Field Code Changed

Advertising—

An employee may purchase advertising space to advertise an activity or service, whether or not sponsored by schools in the District or by the District, in a publication that accepts paid or community advertising.

~~The~~ [A paid advertisement in a school publication](#) may identify the activity, participants, and leaders or service providers by name, provide non-school contact information, and provide details of the employee's employment experience and qualifications.

[An employee may post or distribute p](#)Posters or brochures advertising an employee's [private](#) services ~~may be posted or distributed~~ only in the same manner as could be done by a member of the general public under District policy.

Unless the activity is sponsored by the District, the [paid advertisement in a school publication](#) shall state clearly and distinctly ~~in bold lettering~~ that the activity is NOT sponsored by the school or District.

Neither the name of the school nor the District shall be used in the advertisement except as it relates to the employee's employment history or, if school

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facilities will be used under the District public civic center use policy. If the employee's name is used in an advertisement sent to the employee's students or posted, distributed, or otherwise made available in the employee's school, the advertisement shall state that the activity is not school-sponsored.

[Utah Admin. Rules R277-107-54 \(August 26, 2015 July 9, 2018\)](#)

Field Code Changed

Copies of Contracts Provided to District—

The educator must provide to the principal at the school where he or she is employed a signed copy of all contracts between him or her and a sponsor of a private, but public-education related activity ~~sponsor~~. The District will maintain a copy of these contracts ~~and this disclosure~~ in the employee's personnel file. Such contracts must be signed by the employee and must include the following acknowledgments: who engages in any private but public education related activities shall provide a written disclosure to the District which states as follows:

"Written Verification by Employee"

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~~I have provided to the principal of my school a signed copy of all contracts between myself and the private activity sponsor. I understand that the School District will maintain a copy of these contracts and this disclosure in my personnel file.~~

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~~I that the parties understand that this activity is not sponsored by the school or District, that the employee's my responsibilities to the activity sponsor are outside the scope of and unrelated to any public duties or responsibilities that the employee may have as an employee of the District, and that the employee agrees to comply with laws and rules of the State of Utah and District policies regarding my advertising and employee participation.~~

[Utah Admin. Rules R277-107-76 \(July 9, 2018 August 26, 2015\)](#)

Field Code Changed

Staff Code of Conduct

This policy is adopted in conformance with [Utah Administrative Rule R277-517](#), which requires local educational entities to adopt a code of conduct applicable to staff.

Definitions—

1. Abuse
 - a. “Physical abuse” means abuse that results in physical injury or damage.
 - b. “Sexual abuse” has the same meaning as defined in Utah Code § 78A-6-105(48).
 - c. “Verbal abuse” means repeatedly communicating in an objectively demeaning or disparaging manner which creates a hostile, intimidating, abusive, offensive, or oppressive learning environment.
 - d. “Mental abuse” means a pattern of sustained and repetitive acts or inappropriate statements that cause fear, lower self-esteem, or manipulate the person to control behavior. Examples of actions or statements that could be part of such a pattern include intimidation, threatening harm, destruction of property, insults or putdowns, arbitrary and unpredictable inconsistency, and denial that prior abusive incidents occurred. (Appropriate statements or actions taken in imposing discipline for misconduct do not constitute mental abuse.)
[Utah Code § 78A-6-105\(40\), \(48\) \(2018\)](#)
[Utah Admin. Rules R277-515-4\(2\)\(b\)\(i\) \(December 1, 2017\)](#)
2. “Boundary violation.” A boundary violation occurs when a staff member crosses verbal, physical, emotional, or social lines that must be maintained to ensure structure, security, and predictability in an educational environment. Depending on the circumstances, the following may constitute a boundary violation:
 - a. Isolated, one-on-one interactions with students out of the line of sight of others;
 - b. Meeting with a student or students in rooms with covered or blocked windows;
 - c. Telling risqué jokes to or in the presence of a student;
 - d. Employing favoritism to a student;
 - e. Giving a gift to an individual student;
 - f. Staff-initiated frontal hugging or other uninvited touching;
 - g. Photographing an individual student for a non-educational purpose or use;

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- h. Engaging in inappropriate or unprofessional conduct outside of educational program activities;
- i. Exchanging personal email or phone numbers with a student for a non-educational purpose or use;
- j. Interacting privately with a student through social media, computer, or handheld devices; and
- k. Discussing the staff member's personal life or personal issues with a student.

It is NOT a boundary violation to:

- a. Offer praise, encouragement, or acknowledgement;
- b. Offer rewards available to all who achieve;
- c. Ask permission to touch for necessary purposes;
- d. Give a pat on the back or a shoulder;
- e. Give a side hug;
- f. Give a handshake or "high five";
- g. Offer warmth and kindness;
- h. Use public social media alerts to groups of students and parents; or
- i. Engage in contact permitted by an IEP or 504 plan.

It is not a boundary violation when a student acts or speaks in inappropriately familiar ways with a staff member without having been prompted to do so by the staff member, but such incidents must be promptly documented and reported to the staff member's supervisor or the building principal and the student should be given guidance on proper student-staff relationships as directed by the supervisor or principal.

[Utah Admin. Rules R277-515-2\(1\) \(December 1, 2017\)](#)

- 3. "Bullying" means the same as that is defined by Policy FHA and Policy FGAD.
- 4. "Cyber-bullying" means the same as that is defined by Policy FHA and Policy FGAD.
- 5. "Neglect" has the same meaning as defined in Utah Code § 78A-6-105(36).
 - a. The term "parent" means the natural or adoptive or step or foster parent of a child or legal guardian who acts in the place of a parent.
- 6. "Staff" means an employee or any contractor or volunteer with unsupervised access to students.

[Utah Admin. Rules R277-517-2\(2\) \(January 10, 2017\)](#)

Professional Conduct—

District staff are expected to comply with all District policies and to adhere to all requirements of the law. District staff are further expected to act professionally. This includes communicating in a civil manner and not promoting personal opinions, issues, or political positions as part of the instructional process in a manner inconsistent with law. It further includes integrity and honesty in relationships with others and conducting any financial business and accounting for funds honestly and with integrity. District staff are expected to comply with appropriate dress and grooming standards as established by District policy, supervisor directives, and generally accepted professional standards. District employees are required to report arrests and convictions as provided for in Policy DACA.

[Utah Admin. Rules R277-515-3, -4, -5, and -6 \(December 1, 2017\)](#)

District staff are prohibited from being under the influence of, using, possessing, or distributing any alcoholic beverage, tobacco product (including electronic cigarettes), or controlled substance at school or at a school-related activity where the staff member is functioning as such, as outlined in Policy DAG. District staff are further expected to support District efforts to reduce inappropriate drug use and alcohol or tobacco use among students, including by reporting student actions as provided by Policy DDB.

[Utah Admin. Rules R277-515-3\(4\)\(h\), \(i\) \(December 1, 2017\)](#)

District staff are prohibited from knowingly viewing or accessing pornographic or indecent material in any form (print, electronic, or otherwise) while on school premises or at a school-related activity or by using District devices, internet access, or other resources. District staff may not knowingly use, view, create, distribute, or store pornographic or indecent material involving children at any time.

[Utah Admin. Rules R277-495-4\(1\)\(c\) \(April 8, 2019\)](#)

[Utah Admin. Rules R277-515-4\(2\)\(b\)\(vii\) to \(ix\) \(December 1, 2017\)](#)

[Utah Code § 76-10-1235 \(2007\)](#)

Professional and Ethical Relationships with Students—

District staff are to comport themselves in a way that contributes to maintaining and fostering a positive, effective, non-disruptive and safe learning environment for students. This includes maintaining professional and appropriate demeanor and relationships with students, both during and outside of school hours and on and off campus. This also includes respecting appropriate intrapersonal boundaries in interacting with students and avoiding behavior that could reasonably lead to the appearance of impropriety.

Staff are prohibited from engaging in the following conduct towards students:

1. Abuse (physical, sexual, verbal, or mental, as defined above);
2. Bullying, cyberbullying, harassment (including sexual harassment), or hazing;

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3. Discrimination based on race, ethnicity, gender, sexual orientation, religion (or lack of religious affiliation or belief), or disability;

~~4.~~ Boundary violations;

~~4-5.~~ Sharing any sexually explicit or lewd communication, image, or photograph;

~~5-6.~~ Allowing students in their homes for a school-related social activity without prior written permission of the principal;

~~6-7.~~ Dating or any type of romantic or sexual relationship or conduct;

~~7-8.~~ Requests for sexual activity or sexually suggestive comments; or

~~8-9.~~ Touching a student in a way that makes a reasonably objective student feel uncomfortable.

[Utah Admin. Rules R277-517-3\(2\) \(January 10, 2017\)](#)

[Utah Admin. Rules R277-515-2\(1\) \(December 1, 2017\)](#)

[Utah Code § 63G-7-301\(3\)\(a\)\(i\), \(b\) \(2019\)](#)

The foregoing prohibitions apply to staff interaction with any student presently enrolled in the District and to staff interaction with any student who was enrolled in the District within the time period two (2) years before the conduct in question.

Flaskamp v. Dearborn Public Schools, 385 F.3d 935, 944 (6th Cir. 2004).

The District recognizes that in circumstances where a staff member and a student have a relationship which is independent of and does not arise out of the school context, interactions which would be a boundary violation in the absence of that independent relationship may not constitute a boundary violation. (Examples of such independent relationships include where the staff member and student are family members or otherwise closely related or where the staff member and student are both affiliated with a non-school organization and the interaction relates to or arises out of that relationship.) The other prohibitions listed above apply regardless of the existence of an independent, non-school relationship.

Violation of any of the prohibitions of this policy is grounds for employee disciplinary action up to and including termination of employment and for action up to and including termination of the District's relationship with a contractor or volunteer.

Reporting Requirements—

Staff members are required to promptly report any suspected incidents of abuse (physical, verbal, sexual, or mental) or neglect, including suspected incidents of child abuse as provided in Policy DDA. Staff members are also required to report incidents of student prohibited acts under Policy DDB, which includes hazing and demeaning or assaultive behavior). Staff members shall also report incidents of bullying, cyberbullying, and harassment.

[Utah Admin. Rules R277-517-3\(2\)\(i\)\(i\) \(January 10, 2017\)](#)

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Staff members are also required to report any instance of violation of this Code of Conduct policy, including but not limited to instances of sexual harassment as provided by Policy DKB. If a staff member becomes aware that a student has initiated any interaction with a staff member which would be improper or inappropriately familiar, the staff member must promptly document and report that incident.

[Utah Admin. Rules R277-517-3\(4\)\(a\) \(January 10, 2017\)](#)

Staff members should report any instances where the staff member knows or has reason to believe that a staff member holding a Utah educator or administrative license has violated the Utah Educator Standards.

[Utah Admin. Rules R277-517-3\(4\)\(b\) \(January 10, 2017\)](#)

Reporting Procedures—

Reports required under this Code of Conduct shall be made as follows: Reports regarding child abuse or neglect shall be made according to Policy DDA. Reports regarding sexual harassment shall be made according to Policy DKB. Reports of student prohibited conduct shall be made according to Policy DDB. Other reports required by this Code of Conduct shall be made to the staff member's immediate supervisor or the building principal. However, if the person who would receive the report is the person whose conduct is in question, the report will be made instead to that person's supervisor.

Training—

Each staff member must, at least every other year, read and sign Policy DDA (regarding reporting of suspected child abuse) and any other policies relating to identifying or documenting child abuse.

[Utah Admin. Rule R277-517-3\(2\)\(i\)\(ii\) \(January 10, 2017\)](#)

[Each staff member must, at the time of initial employment and at least every other year thereafter, be trained on the requirements of this Policy DAI and must at the time of each training sign a statement acknowledging that the staff member has read and understands this policy.](#)

[Utah Code § 63G-7-301\(3\)\(b\) \(2019\)](#)

Each staff member who is either an employee or a contractor must, at least every other year, attend sexual abuse [and human trafficking](#) prevention training as provided for under Policy DDAA.

[Utah Admin. Rule R277-517-3\(2\)\(i\)\(iii\) \(January 10, 2017\)](#)

[Utah Code § 53G-9-207 \(2019\)](#)

Each staff member who holds a Utah educator or administrative license shall become and remain familiar with the professional standards set forth in [Utah Administrative Rule R277-515](#).

[Utah Admin. Rule R277-515-3\(2\) \(December 1, 2017\)](#)

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Public Notice of Code of Conduct—

This policy shall be posted on the District's web site.

[Utah Admin. Rule R277-517-3\(3\) \(January 10, 2017\)](#)

Contracts: Classified Employees

Classified Employees—

~~Contract classified employees shall have no property right in their employment and may be dismissed at will. The Board or its designee may terminate the employment of contract classified employees any time, for any reason, other than a reason prohibited by law. [If Version B of Policy DHA has been adopted, which permits classified employees to obtain career status, this section is hereby deleted.]~~

Dismissal Procedure—

~~Contract classified employees who are dismissed shall receive either notice or salary in an amount equal to the remainder of the pay period. This provision shall not create a contractual relationship or any expectation of employment other than at-will. [If Version B of Policy DHA has been adopted, which permits classified employees to obtain career status, this section is hereby deleted.]~~

Job Descriptions—

The Board shall adopt policies specifying the duties of each of its classified positions of employment. The Board shall assign positions of employment to meet the specific needs of the District.

[Utah Code § 53G-4-402 \(20198\)](#)

Benefits for Employees Hired after July 1, 2013—

Unless otherwise defined by District policy or negotiated agreement and subject to Federal law, a classified employee hired on or after July 1, 2013:

1. may be required to work twenty (20) hours or more in a regular work week; and
2. may be exempt from receiving benefits normally provided to classified employees.

[Utah Code § 49-12-102\(5\)\(c\) \(2018\)](#)

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Substitutes Teachers

Substitute Teachers Hiring and Employment Procedures

In hiring substitute teachers, the District shall apply the following priorities in evaluating applicants:

1. The District shall give first priority to applicants who hold a valid license in the subject matter they will be teaching as a substitute;
2. The District shall give second priority to applicants who have a valid license in a field commonly taught in public schools; and
3. The District shall give third priority to applicants who have a college degree.

~~If possible, all substitute teachers shall possess valid license in the subject matter for which they will be teaching or posses a valid license in a field commonly taught in public schools. It is desirable that all substitute teachers hold a valid teaching certificate or a college degree. However, in an emergency, the District may authorize the Superintendent to hire, as a substitute; an individual who the Superintendent determines is capable of managing a classroom and carrying out the instructional program, even though the individual may not qualify according to the criteria listed above.~~

An individual seeking employment as a substitute teacher shall furnish evidence to the District that the individual is physically and mentally fit to work.

[Utah Admin. Rules R277-508-43 \(JuneMay 78, 20138\)](#)

Prior to hiring an applicant as a substitute teacher, the District shall obtain verification through CACTUS that the applicant has not had a license suspended or revoked and shall obtain a criminal background check on the applicant.

[Utah Admin. Rules R277-508-4\(1\) \(May 8, 2018\)](#)

The District shall periodically evaluate substitute teachers employed by the District and shall establish a salary schedule for substitute teachers according to their training, experience, and competency.

[Utah Admin. Rules R277-508-4\(2\) \(May 8, 2018\)](#)

A regular teacher shall have lesson plans immediately available for use by substitute teachers.

[Utah Admin. Rules R277-508-4\(3\) \(May 8, 2018\)](#)

Term of Service

~~A substitute may not serve in a teaching position for more than eight weeks in one academic year in either the same class or with the same group of students unless he or she possesses an appropriate license for the position.~~

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Student Teachers as Substitutes—

Student teachers may substitute in classes ~~provided they also~~ ~~comply~~ consistent with the instructions and policies from the higher education institution which the student attends.

~~Utah Admin. Rules R277-508-4(4) (May 8, 2018)~~

Paraprofessionals and Aides as Substitutes—

Paraprofessionals and aides may substitute in classes provided they comply with District and school policies.

~~Utah Admin. Rules R277-508-4(4) (May 8, 2018)~~

Suspended Licensure—

The District may not employ any individual whose license has been revoked or is currently suspended by the State Board or the licencing entity of another jurisdiction.

~~Utah Admin. Rules R277-508-5.A (June 7, 2013)~~ ~~Utah Admin. Rules R277-508-3(5)(a) (May 8, 2018)~~

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Child Sexual Abuse and Human Trafficking Prevention Education

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School Personnel Education Regarding Child Sexual Abuse and Human Trafficking—

The District shall provide, every other year, training to all school personnel on responding to a disclosure of child sexual abuse in a supportive, appropriate manner and on the mandatory reporting requirements of [Utah Code § 53E-6-701](#) (regarding abuse by school personnel) and [Utah Code § 62A-4a-403](#) (regarding reporting of child abuse). [The training shall also address human trafficking and identifying children who are victims or may be at risk of becoming victims of human trafficking or commercial sexual exploitation.](#) “School personnel” to receive training include all school employees, whether licensed, part-time, contract, or non-licensed.

[Utah Code § 53G-9-207\(3\)\(a\)\(i\) \(20198\)](#)

Training Materials—

The training required under this policy shall use the instructional materials prepared and approved by the State Board of Education.

[Utah Code § 53G-9-207\(3\)\(b\) \(20198\)](#)

Evidence of Compliance—

The District must provide evidence of compliance with these training and instructional materials requirements upon request of the State Board of Education.

[Utah Code § 53G-9-207\(7\) \(20198\)](#)

Certified Employee Evaluation

Definitions—

For purposes of this policy, the following definitions apply:

1. “Administrator” means an individual who holds an appropriate license issued by the State Board of Education and who supervises educators~~school administrators or teachers~~.
2. “Career educator” means a licensed employee who has a reasonable expectation of continued employment under the policies of the Board.
3. “Educator” means an individual employed by the District who is required to hold a professional license issued by the State Board of Education, except:
 - a. a superintendent~~and the business administrator~~, or
 - b. an individual who:
 - i. works less than three hours per day; or
 - ii. is hired for less than half of the school year.
- ~~4.~~ “Probationary educator” means an educator employed by the District who, under Board policy, has been advised by the District that the educator’s performance is inadequate.
- ~~4.~~ “Evaluator” means a person who is responsible for an educator’s overall evaluation, including professional performance, student growth, stakeholder input, and other indicators of professional improvement.
- ~~5.~~ “Provisional educator” means an educator employed by the District who has not achieved status as a career educator within the District.
- ~~6.~~ “Rater” means a person who conducts an observation of an educator related to an educator’s evaluation.
- ~~5-7.~~ “Certified rater” means an educator who has been trained in evaluating educator performance and has demonstrated competency in using an educator evaluation tool to rate educator effectiveness according to established standards.
- ~~6-8.~~ “Summative evaluation” is an annual evaluation that summarizes an educator’s performance during a school year and that is used to make decisions related to the educator’s employment.
- ~~7-9.~~ “Committee” means the District’s Educator Evaluation Program Committee.

[Utah Code § 53G-11-501 \(2019\)](#)
[Utah Admin. Rules R277-533-2\(2\), \(3\), \(4\), \(5\) \(June 7, 2018\)](#)

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Educator Evaluation Program Committee—

To develop, support, monitor and maintain an educator evaluation program, the Board shall establish a committee comprised of an equal number of ~~educator representatives~~ classroom teachers, parents, and administrators. Nominees for ~~educator representatives~~ classroom teacher members shall be voted upon by the District's ~~educators~~ classroom teachers and a list of those individuals nominated shall be given to the Board. Nominees for parent representatives shall be submitted by community councils within the District. The Board shall appoint committee members from the nomination lists. The Board shall adopt an educator evaluation program in consultation with the Educator Evaluation Program Committee. The committee may:

1. adopt or adapt an evaluation program for educators based on a model developed by the State Board of Education; or
2. create its own evaluation program for ~~teachers~~ educators.

The evaluation program developed by the committee must comply with the requirements of Utah Code Title 53G, Chapter 11, Part 5 and rules adopted by the State Board of Education.

[Utah Code § 53G-11-506 \(2019\)](#)

Periodic Written Evaluations—

The District shall have an evaluation system that provides systematic and fair written evaluations of educators of the District. Evaluations of educators shall occur annually. Such evaluations may be considered by the Board prior to any Board action concerning the individual's employment.

[Utah Code § 53G-11-508 \(2018\)](#) [Utah Code § 53G-11-507\(1\)\(a\) \(2019\)](#)

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Evaluation Program Components—

The District's evaluation program for educators adopted by the Board in consultation with the Educator Evaluation Program Committee shall be a reliable and valid educator evaluation program that evaluates educators based on educator professional standards established by the Utah State Board of Education and includes:

1. a systematic annual evaluation of all provisional, probationary, and career educators
2. the use of multiple lines of evidence, including:
 - a. self-evaluation;
 - b. student and parent input;
 - c. for administrator evaluation, employee input;

- d. a reasonable number of supervisor observations to ensure adequate reliability and consistent with [Utah Admin. Rules R277-533-4](#);
- e. evidence of professional growth and other indicators of instructional improvement based on educator professional standards established by the State Board of Education;
- f. student academic growth data;

3. a summative evaluation that differentiates among the four levels of performance.

The evaluation may provide for a reasonable number of peer observations.

For an administrator, the evaluation shall consider the effectiveness of the administrator evaluating employee performance in a school for which the administrator has responsibility or within the District.

The educator evaluation system may not use end-of-level student assessment scores.

[Utah Code § 53G-11-507 \(20198\)](#)

Deficiencies and Remediation—

The committee shall determine, for purposes of the educator evaluation program, what constitutes an inadequate performance or a performance in need of improvement as demonstrated by an educator's evaluation.

The person responsible for administering an educator's evaluation shall give an educator whose performance is inadequate or in need of improvement a written document clearly identifying a plan of assistance that includes:

1. specific, measurable, and actionable deficiencies;
2. the available resources that will be provided for improvement, including a mentor; and
3. a recommended course of action that will improve the educator's performance.

The educator is responsible for improving his or her performance, including using any resources identified by the District, and demonstrating acceptable levels of improvement in the designated areas of deficiencies; however, this, along with points (2) and (3) above, does not apply if the educator's unsatisfactory performance

was documented for the same deficiency within the previous three (3) years and a plan of assistance was implemented.

An employee whose performance is unsatisfactory may not be transferred to another school unless the Board specifically approves the transfer of the employee.

[Utah Code § 53G-11-517 \(2018\)](#)

[Utah Admin. Rules R277-533-3\(4\) \(August/June 7, 20178\)](#)

Summative Evaluation and Review of Evaluation—

The person responsible for administering an educator's evaluation shall, at least fifteen (15) days before an educator's first evaluation, notify the educator of the evaluation process and give the educator a copy of the evaluation instrument, if an instrument is used.

The person responsible for administering an educator's evaluation shall allow the educator to respond to any part of the evaluation and, if the response is written, attach the educator's responses to the evaluation.

Within fifteen (15) days after the evaluation process is completed, the person responsible for administering an educator's evaluation shall:

1. Discuss the written evaluation with the educator;
2. Based on the educator's performance, assign one of the four levels of performance.

An educator who is not satisfied with a summative evaluation has fifteen (15) days after receiving the written evaluation to request a review of the evaluation.

If a review is requested, the superintendent or the superintendent's designee shall appoint a person, not an employee of the District, who is a certified rater and has expertise in teacher or personnel evaluation to review and make written findings reported to the superintendent regarding the educator's summative evaluation. A review of an educator's summative evaluation shall be conducted in accordance with [Utah Admin. Rules R277-533-8](#).

[Utah Code § 53G-11-508 \(20198\)](#)

[Utah Admin. Rules R277-533-8 \(August/June 7, 20178\)](#)

Mentor for Provisional Educator—

The principal or immediate supervisor of a provisional educator shall assign a mentor who has received training or will receive training in mentoring educators to the provisional educator.

Where possible, the mentor shall be a career educator who performs substantially the same duties as the provisional educator and has at least three years of educational experience.

The mentor shall assist the provisional educator to become effective and competent in the teaching profession and school system, but may not serve as an evaluator of the provisional educator

[Utah Code § 53G-11-509 \(2019\)](#)

Educator Evaluation Data—

Educator evaluation records are private and are classified as private for purposes of the Utah Government Records Access and Management Act and shall only be accessed by the educator’s principal or immediate supervisor, by those who need the information in those records in considering employment decisions, or by the superintendent or designee. Employees shall be trained regarding the confidential nature of employee evaluations and the importance of securing those evaluations and records. The District may not release or disclose student assessment information which reveals educator evaluation information or records.

[Utah Admin. Rules R277-487-10 \(JulyDecemberMarch 103, 201789\)](#)
[Utah Admin. Rules R277-533-9 \(June 7, 2018\)](#)

Rater Reliability Process—

Educator evaluations must be performed by certified raters and shall maintain high standards of rater accuracy. To that end, the District shall:

1. Create standardized ratings established by a committee of expert raters to be used for rater professional development and certification;
2. Provide professional development opportunities to all raters and evaluators of licensed educators to:
 - a. Improve a rater or evaluator’s abilities; and
 - b. Give the rater or evaluator an opportunity to demonstrate the rater’s abilities to rate an educator in accordance with the Utah Effective Educator Standards;
3. Designate qualified raters as certified;
4. Assure that educators are rated by a certified rater; and
5. Offer a rater opportunities to improve the rater’s skills through instruction and practice.

[Utah Admin. Rules R277-533-4\(4\) \(June 7, 2018\)](#)

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[Pursuant to [Utah Code § 53G-11-506](#), a district educator evaluation program is to be developed by each Board of Education in consultation with its joint educator evaluation committee. This Exhibit, which contains the basic elements required by statute and regulation, is meant to provide a template for consideration and discussion by the committee and Board of Education in establishing the evaluation program and the evaluation program adopted by the Board in consultation with the committee should reflect the particular decisions of the Board and committee.]

EDUCATOR EVALUATION

PURPOSE—

The purpose of the formal educator evaluation system of the _____ School District (referred to as District in this policy) is to insure that the best possible instruction and learning are accomplished and to provide feedback to the educator in order to promote professional growth in conjunction with the educator's plan for professional development. The evaluation process is also intended to establish behaviors that contribute to student progress.

POLICY—

The _____ School District Board of Education understands the importance of ensuring that every child has an effective educator. Research shows that educator quality affects student achievement more than any other school based variable. It is the policy of the _____ School District to focus on preparing, recruiting, and retaining quality educators as primary strategies to boost academic achievement. By linking educator evaluation with academic standards for students and professional standards for educators, the District intends to transform educator evaluation into a more effective tool for improving instructional practice and raising student achievement.

REFERENCES/DEFINITIONS—

1. "Administrator" is an individual who [holds an appropriate license issued by the State Board and supervises educators](#)~~serves in a position that requires either an educator license with an administrative area of concentration or a letter of authorization and who supervises school administrators or teachers.~~
2. "Career Educator" has the meaning given that term in [Utah Code § 53G-11-501\(2\)](#) and incorporates the requirements for career employee status in [Utah Code § 53G-11-503](#)
3. "Designee" as it pertains to a principal's designee in this specific policy, is a district or school administrator holding an active administrative

endorsement or pursuing such endorsement. This designation is not applicable to the Superintendent's designee.

4. "Educator" means an individual licensed under [Utah Code § 53E-6-201](#) who, as a condition of licensure, is required to comply with the standards and requirements of [Utah Administrative Rule R277-530](#) and [R277-531](#). For the purpose of this policy an educator does not include individuals who work less than three hours per day or who are hired for less than half of a school year, nor does it include the District superintendent
5. "Effectiveness Standards" means the Utah Effective Teaching Standards and Educational Leadership Standards established by the State Board of Education and set forth in [Utah Administrative Rule R277-530-5](#) and [Utah Administrative Rule R277-530-6](#).
6. "Formative Evaluation" means a formal evaluation that takes place yearly and provides Educators with [feedback information and assessments](#) on how to improve their performance. The Administrator conducting a Formative Evaluation may review applicable and available Educator Evaluation Multiple Lines of Evidence to include, but not limited to observations, evidence, Educator effectiveness, stakeholder input, student growth and information obtained from at least two Walk-through Evaluations. This information may be used to "re-validate" the most recent Summative Evaluation or as a basis to conduct a formal Summative Evaluation. Formative Educator Evaluation is based on the Effectiveness Standards.
7. "EYE" has the meaning given that term in [Utah Administrative Rule R277-522](#), Entry Years Enhancements (EYE) for Quality Teaching - Level 1 Utah Teachers.
8. "Joint Educator Evaluation Committee" has the meaning given that term by [Utah Code § 53G-11-506](#), and shall consist of four classroom teachers, four parents, and four administrators appointed by the _____ District Board of Education. Membership in the committee is temporary. The term of membership is four years unless otherwise extended or discontinued by the Board.
9. "Misconduct" means conduct that is designated as a cause for termination or disciplinary action under [Utah Code § 53G-11-512](#) or [Utah Code § 53G-11-501\(165\)\(b\)](#), including a violation of District Policy or a reason for license discipline by the State Board of Education or as a basis for action recommended by the Utah Professional Practices Advisory Commission. Misconduct also includes, but is not limited to, a violation of work rules; a violation of Board policies, State Board of Education rules, directives issued by an administrator or supervisor, or law; a violation of standards of ethical, moral, or professional conduct; or insubordination.
10. "Probationary Educator" means an Educator employed by the District who has been advised by the District that the Educator's performance is

inadequate and is placed on a Plan of Assistance. The term may also include an Educator who is placed on “Formal Probation” for Misconduct. Educators placed on Formal Probation for Misconduct are not granted additional entitlements, rights, opportunities, or benefits as a condition of this policy and the remediation provisions do not apply.

11. "Provisional Educator" has the meaning given that term in [Utah Code § 53G-11-503](#). Specifically, an educator must work for the District on at least a half-time basis for three consecutive years to obtain career employee status. The District may extend the provisional status of an employee up to an additional two consecutive years as specified in this policy.
12. “Summative Evaluation” means the annual evaluation that summarizes an Educator’s performance during a school year and that is used to make decisions related to the Educator’s employment, including decisions on salary, continued employment, personnel assignments, transfers, or dismissals. The Summative Evaluation will be used to help maintain effectiveness in teaching.
13. "Temporary Educators" has the meaning given that term in District Policy DHA. While temporary educators will be evaluated annually, Temporary Educators serve at the will of the District and may be terminated at any time at the sole discretion of the District regardless of evaluation outcome. Compliance or failure to comply with this policy will not provide an expectation of continued employment or provide additional rights for at-will or Temporary Educators.
14. “Unsatisfactory performance” means a deficiency in performing work tasks which may be due to insufficient or undeveloped skills, or lack of knowledge or aptitude; and remediated through training, study, mentoring, practice, or greater effort. Unsatisfactory performance does not include Misconduct.
15. “Utah Effective Teaching Standards” are set forth in [Utah Administrative Rule R277-530-5](#).
16. Utah Code governing Educator Evaluations is contained in Utah Code Title 53G, Chapter 11, Part 5.
17. State Board of Education regulations regarding educator evaluations are set forth in [Utah Admin. Rules R277-531](#) and [R277-533](#).

Educator Evaluation Training and Notification–

The District will explain the evaluation process and provide comprehensive training and implementation guidance to principals, require state evaluator certification and provide follow-up training as needed. District leadership will monitor and enforce compliance and intervene as necessary.

Provisional Educator Evaluation and Mentor Assistance—

1. The principal of a provisional Educator shall assign a mentor teacher to work with the provisional Educator. The mentor shall assist the provisional Educator to become effective and competent in the teaching profession and school system. The mentor teacher shall not serve as an evaluator of the provisional Educator. While the mentor teacher shall provide reasonable guidance and direction, based on observation and knowledge, it shall be the ultimate responsibility of the provisional Educator to seek advice and assistance as necessary from the mentor teacher.
2. Provisional Educators will receive an annual Summative Evaluation using the District Educator Evaluation Instrument. The evaluation shall occur prior to March 1st. Administrators shall share and discuss summative ratings with provisional educators within 15 days of the observation.
3. Provisional Educators will receive formative evaluations as determined to be appropriate by the supervising administrator.
4. The second lowest level of four levels of performance for Provisional Educators shall be designated as “emerging effective.” If a Provisional Educator receives a rating of emerging effective, it shall not result in a withholding of the most recent legislative allocated salary adjustment.

Career Educator Evaluation—

1. Career Educators shall participate in and receive an annual Summative Evaluation.
2. All Career Educators shall participate in at least one annual Formative Evaluation, or such additional Formative Evaluations as determined to be appropriate by the supervising administrator.

Educator Evaluation Process—

1. The District’s Evaluation Instrument shall be based on the Utah Effectiveness Standards:
2. Educator Evaluation Multiple Lines of Evidence:
 - a. Self Evaluation: Each Educator shall engage in a self-assessment and develop a professional growth plan using the Effectiveness Standards no later than 30 days before the Summative Evaluation. Educators shall use the District on-line tool to conduct their self-assessment and document their professional growth plan.
 - b. Instruction: The District will measure effective, consistent, and meaningful instruction using the principles and guidelines outlined in the Effectiveness Standards. This is primarily accomplished and documented using the District Evaluation Instrument through a reasonable number of observations and other indicators of instructional knowledge, skill, and ability.

- c. Student Academic Growth: The District will measure student academic growth using:
 - i. Learning goals measuring long-term outcomes linked to the appropriate specific content knowledge and skills from the Utah Core Standards;
 - ii. -Assessments; and
 - ~~e-iii. Targets for incremental monitoring of student academic growth data as required by Administrative Rule and State Code.~~
 - d. ~~Stakeholder~~Parent and Student Input: Parents and students will be given the opportunity to provide input using available tools and web-based surveys. Data will be recorded and measured for both elementary and secondary schools to provide feedback on school climate and educator effectiveness.
 - e. Random Evaluation: (Walk-through Evaluation) At any time the principal or designee may randomly and informally evaluate an Educator and record observations using the applicable Effectiveness Standards and evaluation instruments.
 - f. Supervisor Observations: Evaluation will include a reasonable number of supervisor observations, sufficient in number to ensure adequate reliability. These observations shall meet the requirements of Utah Admin. Rules R277-533-4.
 - g. Professional Growth: Evaluation will address evidence of professional growth and other indicators of instructional improvement based on the Utah Effective Teaching Standards.
 - h. For Administrators, the evaluation shall include employee input and also shall assess the Administrator's effectiveness in evaluating the employee performance in a school for which the Administrator has responsibility or within the Administrator's assignment within the District.
3. Additional Evaluation Evidence:
- a. Portfolio Evidence
 - b. Completed Professional Development
 - c. Student or parent written praise or concerns
 - d. Peer feedback or written praise or concerns
 - e. PLC participation
 - f. Archived evidence
4. Summative Evaluation:
- a. Differentiated Levels of Performance (third level based on license level):

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- i. Highly Effective
 - ii. Effective
 - iii. Emerging Effective (applies to educators who hold Level 1 licenses, or are being served by the District's EYE program, or received a new or different teaching or leadership assignment in the last school year, or are developing in that new area~~provisional educators or educators in the first year of a new subject, grade level or school assignment~~)
 - iv. Minimally Effective (applies to ~~career~~ educators who hold a Level 2 licence and are teaching or leading in a familiar assignment)
 - v. Not Effective
- b. Components and Weight: Educators shall receive a Summative Evaluation ~~scoring~~ rating based on ~~the formula from the State Board of Education that considers three weighted components:~~
- i. Actual observations of the educator's performance; and Educational Effectiveness: 70%
 - ii. Educator, evaluator, student academic growth, or other stakeholder data gathered, calculated, or observed that is aligned with standards and rubrics. Stakeholder Input: 10%
 - iii. Student Growth: 20%
- c. Each component will be measured by one or more of the Multiple Lines of Evidence. The Summative Evaluation system shall align with the above four differentiated levels of performance.
 - d. The administrator responsible for an Educator's Summative Evaluation shall allow the Educator to respond and gather evidence to any part of the Summative Evaluation and, if the response is written, attach the Educator's response and evidence to the evaluation.
 - e. Within 15 calendar days after the Summative Evaluation process is completed, the administrator shall discuss the written evaluation and evidence provided with the Educator and based on the Educator's performance assign one of the four levels of performance.
 - f. Administrators shall share and discuss summative ratings with career educators by the first Monday in March of each year. The evaluating administrator may conduct further Formative Evaluations throughout the school year and if needed hold a teacher conference, develop a performance improvement plan, a Plan of Assistance, and adjust the Summative Evaluation rating as appropriate following additional evaluation.

5. Summative Rating Review:

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a. A career educator who is not satisfied with a Summative Evaluation rating may [in writing](#) request a review of the evaluation within 15 days after receiving the written evaluation.

b. If a review is requested, the Superintendent or the Superintendent's Designee shall appoint a person not employed by the District who is a certified rater and who has expertise in ~~teacher or personnel educator~~ evaluation to review the evaluation procedures and make written findings reported to the superintendent regarding the Educator's Summative Evaluation in accordance with [Utah Admin. Rules R277-533-8](#).

~~b.c.~~ [Upon receipt of the written findings, the District shall determine if the evaluation was issued in accordance with the District's evaluation policies, the requirements of the performance standards, Utah Code Title 53G, Chapter 11, Utah Administrative Rule R277-531, and Utah Administrative Rule R277-533.](#)

6. Wage Increase and Legislative Supplemental Salary Adjustments

a. An Educator that receives the lowest level ("Not Effective") on the most recent evaluation may not advance on the salary schedule. A Not Effective rating shall constitute a summative rating of less than satisfactory and subject the Educator to being placed on probation and to withholding of the most recent legislative allocated salary adjustment pursuant to [Utah Code § 53F-2-405\(4\)\(c\)](#) and [Utah Administrative Rule R277-110-3](#).

b. An Educator that receives the second-lowest level on an evaluation ("minimally/emerging effective") may not advance a step on the district salary schedule, unless that Educator is provisional or in the first year of a new subject, grade level, or school assignment.

c. The following events will subject the Educator to an interim withholding of the most recent legislative allocated salary adjustment until completion of the identified requirements regardless of evaluation results.

i. Failure to complete EYE, Alternative Route to Licensure, or other licensing requirements within State Board or District authorized time limits until such requirements are completed. Teacher salary adjustments will resume the month following satisfactory completion of omitted requirements.

ii. Placement on a District level Counseling/Probation form will result in a withholding of the most recent legislative allocated salary adjustment for a period of one year (12 months) commencing at the beginning of the next contract year following the issue date of the formal notice, regardless of evaluation results.

7. Educator Deficiencies:

- a. Notice of Improvement:
 - i. The administrator shall give an Educator whose performance is inadequate or in need of improvement (evaluated as minimally effective or not effective) a written document clearly identifying:
 - 1. specific, measurable, and actionable deficiencies;
 - 2. the available resources that will be provided for improvement; and
 - 3. a recommended course of action that will improve the Educator's performance.
 - ii. The Educator is responsible for improving performance, including using any resources identified by the District, and demonstrating acceptable levels of improvement in the designated areas of deficiencies. The educator must sign the Notice of Improvement. (If the educator refuses to sign the Notice, the administrator will sign the Notice with a note stating in substance that the Educator was given a copy of the Notice of Improvement on the date but refused to sign it.)
 - iii. An administrator is not required to remediate an Educator with a Notice of Improvement if the Educator's unsatisfactory performance was documented for the same deficiency within the previous three years and a plan of assistance was implemented.
- b. Plan of Assistance:
 - i. If the District intends to not renew a career educator's contract for unsatisfactory performance or terminate a career educator's contract during the contract term for unsatisfactory performance, the District shall:
 - 1. provide and discuss with the career educator written documentation clearly identifying the deficiencies in performance;
 - 2. provide written notice that the career educator's contract is subject to non-renewal or termination if, upon a reevaluation of the career educator's performance, the career educator's performance is determined to be unsatisfactory;
 - 3. develop and implement a plan of assistance in an attempt to allow the career educator an opportunity to improve performance;
 - 4. re-evaluate the career educator's performance; and
 - 5. if the career educator's performance remains unsatisfactory, give notice of intent to not renew or terminate the career educator's contract.

- ii. The period of time for implementing a Plan of Assistance:
 - 1. may not exceed 120 school days, except as provided in this policy;
 - 2. may continue into the next school year;
 - 3. should be sufficient to successfully complete the plan of assistance; and
 - 4. shall begin when the career educator receives the written notice of deficient performance and end when the determination is made that the career educator has successfully remediated the deficiency or when the notice of intent to terminate is given.
- iii. An administrator may extend the period of time for implementing a plan of assistance beyond 120 school days if:
 - 1. a career educator has been approved and qualifies for leave under the Family Medical Leave Act during the time period the plan of assistance is scheduled to be implemented; or
 - 2. For other compelling reasons as approved by the Board if the leave was scheduled before the employee was placed on a Plan of Assistance.
- iv. If upon a reevaluation of the career educator's performance, the District determines the career educator's performance is satisfactory, and within a three-year period after the initial documentation of unsatisfactory performance the career educator's performance is determined to be unsatisfactory for the same deficiency, the District may elect to not renew or terminate the career educator's contract without implementing a new Plan of Assistance.
- v. If the District intends to not renew or terminate a career educator's contract for performance under this section, the District will provide written documentation of the career educator's deficiencies in performance; and give notice of intent to not renew or terminate the career educator's contract.
- vi. Nothing in this Policy shall prevent the District from taking appropriate disciplinary action for Misconduct as defined in this Policy, the Utah Code, Utah Administrative Rule, or District Policy DHA.
- vii. At the conclusion of the post observation conference, the employee has 15 school days to request one additional evaluation. The additional evaluation may be conducted by the same administrator or one selected by the district.

LEA CODE OF CONDUCT/APPROPRIATE BEHAVIOR POLICY

1. PURPOSE AND PHILOSOPHY

The Wayne School District Board is committed to establishing and maintaining appropriate standards of conduct between staff members and students. These standards of conduct are also known as professional boundaries. Staff members shall maintain professional and appropriate demeanor and relationships with students, both during and outside of school hours, as well as both on and off campus, that foster an effective, non-disruptive and safe learning environment.

2. DEFINITIONS

- a) "Boundary violation" means crossing verbal, physical, emotional, or social lines that staff must maintain in order to ensure structure, security, and predictability in an educational environment.
- i) A "boundary violation" may include the following, depending on the circumstances:
- (1) isolated, one-on-one interactions with a student out of the line of sight of others;
 - (2) meeting with a student in rooms with covered or blocked windows;
 - (3) telling risqué jokes to, or in the presence of a student;
 - (4) employing favoritism to a student;
 - (5) giving gifts to individual students;
 - (6) staff member initiated frontal hugging or other uninvited touching;
 - (7) photographing an individual student for a non-educational purpose or use;
 - (8) engaging in inappropriate or unprofessional contact outside of educational program activities;
 - (9) exchanging personal email or phone numbers with a student for a non-educational purpose or use;
 - (10) interacting privately with a student through social media, computer, or handheld devices; and
 - (11) discussing an employee's personal life or personal issues with a student.
- ii) "Boundary violation" does not include:
- (1) offering praise, encouragement, or acknowledgment;
 - (2) offering rewards available to all who achieve;
 - (3) asking permission to touch for necessary purposes;
 - (4) giving a pat on the back or a shoulder;
 - (5) giving a side hug;
 - (6) giving a handshake or high five;
 - (7) offering warmth and kindness;

- (8) utilizing public social media alerts to groups of students and parents; or
 - (9) contact permitted by an IEP or 504 plan.
- b) “Grooming” means befriending and establishing an emotional connection with a child or a child's family to lower the child's inhibitions for emotional, physical, or sexual abuse.
 - c) “Sexual conduct” includes any sexual contact or communication between a staff member and a student including but not limited to:
 - i) “Sexual abuse” means the criminal conduct described in Utah Code Ann. §76-5-404.1(2) and includes, regardless of the gender of any participant:
 - (1) touching the anus, buttocks, pubic area, or genitalia of a student;
 - (2) touching the breast of a female student; or
 - (3) otherwise taking indecent liberties with a student;
 - (4) with the intent to:
 - (a) cause substantial emotional or bodily pain; or
 - (b) arouse or gratify the sexual desire of any individual.
 - ii) “Sexual battery” means the criminal conduct described in Utah Code Ann. §76-9-702.1 and includes intentionally touching, whether or not through clothing, the anus, buttocks, or any part of the genitals of a student, or the breast of a female student, and the actor’s conduct is under circumstances the actor knows or should know will likely cause affront or alarm to the student touched; or
 - iii) A staff member and student sharing any sexually explicit or lewd communication, image, or photograph.
 - d) “Staff member” means an employee, contractor, or volunteer with unsupervised access to students.
 - e) “Student” means a child under the age of 18 or over the age of 18 if still enrolled in a public secondary school.

3. POLICY

Staff members shall act in a way that acknowledges and reflects their inherent positions of authority and influence over students.

- a) Staff members shall recognize and maintain appropriate personal boundaries in teaching, supervising and interacting with students and shall avoid boundary violations including behavior that could reasonably be considered grooming or lead to even an appearance of impropriety.
- b) A staff member may not subject a student to any form of abuse including but not limited to:

- i) physical abuse;
 - ii) verbal abuse;
 - iii) sexual abuse; or
 - iv) mental abuse.
- c) A staff member shall not touch a student in a way that makes a reasonably objective student feel uncomfortable.
- d) A staff member shall not engage in any sexual conduct toward or sexual relations with a student including but not limited to:
- i) viewing with a student, or allowing a student to view, pornography or any other sexually explicit or inappropriate images or content, whether video, audio, print, text, or other format;
 - ii) sexual battery; or
 - iii) sexual assault.
- e) Staff member communications with students, whether verbal or electronic, shall be professional and avoid boundary violations.
- f) A staff member shall not provide gifts, special favors, or preferential treatment to a student or group of students.
- g) A staff member shall not discriminate against a student on the basis of sex, religion, national origin, gender identity, sexual orientation, or any other prohibited class.
- h) Staff member use of electronic devices and social media to communicate with students must comply with Wayne School District policy, be professional, pertain to school activities or classes, and comply with the Family Educational Rights and Privacy Act.
- i) A staff member may not use or be under the influence of alcohol or illegal substances during work hours on school property or at school sponsored events while acting as a staff member. Additionally, a staff member may not use any form of tobacco or electronic cigarettes on school property or at school sponsored activities in an employment capacity.
- j) A staff member shall cooperate in any investigation concerning allegations of actions, conduct, or communications that if proven, would violate this policy.
- k) Wayne School District recognizes that familial relationships between a staff member and a student may provide for exceptions to certain provisions of this policy.
- l) Conduct prohibited by this policy is considered a violation of this policy regardless of whether the student may have consented.

4. REPORTING

- a) A staff member who has reason to believe there has been a violation of this policy shall immediately report such conduct to an appropriate supervisor or school administrator. If a staff member has reason to believe a school administrator has violated this policy, the staff member shall immediately report the conduct to the administrator's supervisor.
- b) In addition to the obligation to report suspected child abuse or neglect to law enforcement or the Division of Child and Family Services under Utah Code Ann. §62A-4a-403:
 - i) a staff member who has reasonable cause to believe that a student may have been physically or sexually abused by a school staff member shall immediately report the belief and all other relevant information to the school administrator, or to Wayne School District;
 - ii) a school administrator who has received a report or who otherwise has reasonable cause to believe that a student may have been physically or sexually abused by a school staff member shall immediately inform the Wayne School District of the reported abuse; and
 - iii) if the staff member suspected to have abused a student holds a professional educator license issued by the Utah State Board of Education, the Wayne School District shall immediately report that information to the Utah Professional Practices Advisory Commission;
 - iv) a person who makes a report under this subsection in good faith shall be immune from civil or criminal liability that might otherwise arise by reason of that report.
- c) A staff member who has knowledge of suspected incidents of bullying shall immediately notify the student's building administrator in compliance with policy DLA.
- d) Failing to report suspected misconduct as required herein is a violation of this policy, the Utah Educator Standards, and in some instances, state law, and may result in disciplinary.

5. TRAINING

- a) Within 10 days of beginning employment with Wayne School District a staff member shall receive training regarding this policy and shall acknowledge in writing having received training and understanding the policy.
- b) Staff members employed by Wayne School District at the time of initial adoption of this policy shall receive training regarding this policy prior to the first day of the 2019-2020 school year on which students will be in attendance and shall acknowledge in writing having received training and understanding the policy.

6. VIOLATIONS

A staff member found in violation of this policy will be subject to disciplinary action.

REFERENCES

Title 62A, Chapter 4a, Part 4, *Child Abuse or Neglect Reporting Requirements*
Utah Code Section 53E-6-701, *Mandatory Reporting of Physical or Sexual Abuse of Students*
Utah Admin. Code R277-401, *Child Abuse-Neglect Reporting by Education Personnel*
Utah Admin. Code R277-515, *Utah Educator Professional Standards*
Utah Admin. Code R277-322, *LEA Codes of Conduct*
Utah Code Section 63G-7-301, *Waivers of Immunity*
Utah Code Section 76-5-401.1, *Sexual Abuse of a Minor*
Utah Code Section 76-9-702.1, *Sexual Battery*

Wayne School District CODE OF CONDUCT STAFF MEMBER ACKNOWLEDGEMENT

Name: _____ Position: _____

Date of Training: _____ Trained by: _____

I received training about the requirements of [LEA's] Code of Conduct Policy. I understand the requirements of the policy and that I am responsible to recognize and maintain appropriate personal boundaries while interacting with students. I also understand that if I have reason to believe a staff member is violating the Code of Conduct, I will report my suspicions to my supervisor, building administrator, or Wayne School District administrator.

Signature of Staff Member

Date

New Hires 8.7.19

Mike Bray – Assistant Baseball Coach

David Chappell – Basketball Head Coach

Tyler Newton – Business Administrator