

Wayne School District Board of Education

Meeting Minutes (Electronic)

Monday, March 17, 2025 – 6:00 PM

Wayne School District Office, 79 N 100 W, Bicknell, Utah 84715

Attending

Liz Torgerson (Conducting)

Jim Lamb

Shawn Davis

Curtis Whipple

Charlene Vandyke (Joined Electronically)

Superintendent Randy Shelly

I. Open Meeting

The Wayne School District Board of Education meeting was called to order at 6:00 PM.

Board President entertained a motion as per posted agenda:

II. Closed Session

- **Motion to Enter Closed Session:**

Motion made by Curtis, seconded by Shawn.

Roll Call Vote:

- Curtis: Yes
- Shawn: Yes
- Liz: Yes
- Jim: Yes
- Charlene: Yes

The motion passed unanimously, and the Board entered a closed session as allowed by **Utah Code Annotated Section 52-4-4**. Board entered closed session at 6:02 PM

III. Business

Board came back into Open Session at 7:02 PM

1. Personnel: The Board President entertained a motion. The following motions were made:

- **Motion 1:**

Motion made by Curtis, seconded by Liz.

Motion passed unanimously.

"I move that the Wayne School District Board of Education accept the resignation of Cory Anderson as Business Administrator, effective March 18, 2025, contingent upon his signing and agreeing to the stipulated terms set forth by the Board. The Board authorizes the Board President, Board Vice President, and the Superintendent to meet with Cory on the morning of March 18, 2025, to present the agreement and obtain his signature."

- **Motion 2:**

Motion made by Shawn, seconded by Curtis.

Motion passed unanimously.

"I move that the Wayne School District Board of Education authorize the Superintendent to appoint an interim Business Administrator or multiple interim administrators as needed to ensure the continued management of district finances and accounts while the Board conducts a search for a permanent Business Administrator. The Superintendent shall report any interim appointment(s) to the Board and ensure appropriate financial oversight during the transition period."

- **Motion 3:**

Motion made by Jim, seconded by Curtis.

Motion passed unanimously.

"I move that the Wayne School District Board of Education, in collaboration with the Superintendent, initiate the process of hiring a new permanent Business Administrator by utilizing the services of the Utah School Boards Association (USBA) for recruitment and selection. The Superintendent is authorized to work with USBA to develop a candidate profile, advertise the position, and facilitate the hiring process, with regular updates provided to the Board."

IV. Adjournment

The Board President adjourned the meeting at 7:05 PM.

Minutes prepared by: *Liz Torgerson*

Date Approved: *[Insert Date]*