

Board Meeting Minutes
November 13, 2024
Wayne District Office

Attendance: April Torgerson, Curtis Whipple, Shawn Davis, Liz Torgerson, Jim Lamb, Randy Shelley, Cory Anderson, Russell VanDyke

I. 6:00 Administration

1. Pledge of Allegiance
2. Reverence-Shawn
3. Consent Agenda
 - a. Approval of Minutes
 - b. Accounts Payable-No Questions
 - c. New Hires
 - d. Employee Separations

Motion to approve Consent Agenda with recommended changes to minutes- Shawn;
Second by Curtis; All in Favor Motion Carries

II. 6:03 Review of Financials-Business Administrator

1. Bus- We just approved the purchase of a bus. Board should see those funds used in January or February.
2. The Financial Audit is very close to being completed. Auditor has been out of the office so we are hoping to finish the audit in the next couple weeks. The Auditor would like to have a zoom meeting around the first week of December with the Financial Committee.
3. The Business Administrator presented some info from his BA meetings. Student populations are on the decline all over the state. On average, classes coming into districts are smaller in size. Homeschool could factor into the statewide decline. WCSD is up 18 students this year from last year.

III. 6:11 Citizen Comments-None

IV. Information Items

1. Superintendent Report-

- a. Construction-Lots of progress over the last week. There is now heat in the Gym and Auditorium so that we can start using that area. Science room has had progress there and now has sinks and gas. Metal Shop and classroom has seen progress. The mig gas line in the welding shop has been installed and working on the tig line. They are still working on getting heat to that classroom and metals shop. The school isn't as cold, but gets very warm in the afternoon. This will improve when the AC is installed and the Air Handler can work properly. Hoping to have Kitchen completed soon. There has been a lot of progress there. Tentative date to work out of the kitchen Dec 2nd. Kitchen needs fire inspection and health/safety inspection. AAA coming tomorrow to work on the elevator. 2 more steps and then the inspector can come. Construction of the new gym is right on track and deadlines are being met there. They have poured the concrete footings. Masons coming tomorrow to assess and start some of the masonry. They are right on track with the phase of the new gym.
- b. Safety Assessments for schools- Superintendent and Jim completed the Walk Through with 3 members of the sheriff's office and state security office. Safety Assessments have now been completed.
- c. The Utah State Office of Education Early Literacy team has recognized schools with a high percentage of students reading on grade level at the end of 3rd grade. The USOE has set a goal for 70% of 3rd graders to read on grade level at the end of 2027. According to the end of year reporting, 78% of Loa Elementary third graders were reading on grade level at the end of the 23-24 school year with a 25% improvement

from the beginning of year to end of year. Forty schools were recognized state-wide. Loa Elementary was in the top ten of those recognized! Great job LES.

2. 6:25 Board Reports

Russell-Drama Team has the play Grease this weekend. Practices for Wrestling, BB and GB have started on Monday. Cheerleading is getting ready to start cheering at winter sports. Sport participation is good. The Purple and Gold game is Friday. The floor in the gym looks good. Students are wondering about security in the parking lot of high school. Cameras are coming to monitor the parking lot and Jared should install them soon.

Shawn- He wanted to know if the local fire marshal had come to ask the Superintendent if they could use middle school for some training. Fire marshal has not made contact with the Superintendent yet to discuss this.

Curtis-none

Jim-Safety Assessments are complete. It was great to have the State Security Officer here when they did the assessment.

Liz-Policies will do a lot tonight and in December.

April- Community members homeschooling. Possibly offer free testing of those homeschooled students to help parents know where they compare with their peers.

Board Committee Discussion- Board discussed the current committees and committees in the future.

Policy Committee - Liz and Jim

Facility - Curtis and April

Audit - Liz and Shawn

Community Engagement/Communication -Table until January

Safety - Jim and Shawn

V. 6:44 Business Items-

Construction payment-Board discussed the completion of the high school and challenges we have been facing with getting work completed. Different options were discussed with possible options of withhold payment to Hogan until phase 1 is completed. This was a topic that Pablo brought up at the last construction meeting that the Superintendent and Business Administrator attended. After much discussion, a decision was made to have the Superintendent and BA look at the invoice from Hogan and determine if that work has been completed. If it has, that subcategory will be paid. If it has not been completed, we will submit a payment without that category in the payment. No action taken.

VI. 7:07 Policy Committee-

First Reading- EEEB, EEEF, FA- Motion to wave 2nd read and 3rd read and approve Policies- EEEB, EEEF, FA- Curtis. 2nd-Shawn. All in favor. Motion carries.

First Reading-DFA, DG, BLA, BE- Motion to approve 1st read-Curtis. 2nd-Shawn. All in favor. Motion carries.

First Reading-DBG, DDAA, DFD, DHA, DKAB, DKAC, DCA, EBA, ECA, ECBB, ECC, ECCA, ECCB, ECE, ECG, ECH, EDA, EEE, EEEA, EFB, EFC, ECA- Motion to wave 2nd read and 3rd read and approve listed policies- Curtis. 2nd-Shawn. All in favor. Motion carries.

Second Reading- DAB, BEA, BEE2, BFA, BJD, BKD, CAB, BBB, CB, CBA, CBG, CCG, CE, CEA, CEB, CEC, CK, DABA, DAC, DAH, DAI, GCBB-- Motion to wave 2nd read and 3rd read and approve Policies- EEEB, EEEF, FA- Curtis. 2nd-Shawn. All in favor. Motion carries.

Motion to move one time salary adjustment to after closed session-Curtis, 2nd-Liz. All in Favor Motion Carries

Upcoming Events- Drama Department Play- Nov 14, 15, 16 @ WHS

Audit Meeting for Committee- First Week in December- TBA

Board Meeting December 11th 5:00 @ WHS, Dinner after at 6:30 w/ Spouses.

USBA State Meeting-Gift for our district.

VII. **8:12** Motion we go into closed session-Curtis, 2nd-Liz. Roll Call. All in Favor Motion Carries

VIII. **8:12** Closed Session as permitted by Utah Code Annotated Section 52-4-205(1)(a) IX.

IX. **8:52 Open Session**

Motion to approve one time salary adjustment for employees- Curtis. 2nd-Shawn. All in Favor, Motion Carries.

Board discussed polishing up on Robert's Rule.

X. **9:03 Adjournment**

Minutes by Tammy Pace

Reviewed by Cory Anderson